



Grant Funding Letter of Interest

Thank you for your interest in seeking funding from the Alaska Mental Health Trust Authority.

This Letter of Interest form is the first stage of our funding decision-making process. If your request fits the Trust's mission, priorities, available funding, and we think your inquiry can be developed into a full proposal we will invite you to submit one.

We will contact you within approximately three weeks regarding your inquiry.

Depending on the work needed to prepare a full proposal, the level of funding requested and where the Trust is in its funding cycle at the time of the request, the entire process from submitting an online inquiry to receiving a grant can take three to four months before a decision is made by the board of trustees.

This form consists of three sections:

- 1. Organization/Project Contact Information.** Please provide the appropriate contact information for your organization, and this project.
- 2. Request Information.** Please provide a project title, tentative project starting and ending dates if funded, amount of funding being requested from The Trust, the amount and sources of any additional funding you have identified for this project, and the total amount of funding for the project.
- 3. Project Narrative.** There are two narratives requested. First, you are asked to provide a brief 3-4 sentence (approximately 90 words) description of what the proposed project will do. Second, you are asked to provide information about your project (approximately 350 words) that includes the problem being addressed, target population and geographic area being served, expected outcomes, and how the Trust Beneficiaries will be better off as a result of this project. Be sure to clearly identify which Trust beneficiary group(s) will be the focus of the project.

TIPS for completing form:

- Please proof read, and spell-check your submission. The Letter of Interest form is your chance to sell us on your project. If you don't care enough about your project to make sure it's easy to read and understandable, it probably isn't going to be considered.
- You will have enough space to provide the information requested. Each of the fields below will expand as you type, or enter text.
- This form is a template. It will ask you to save your information as a new document.

If you have any questions, please feel free to contact Carrie Predeger (269-7965) carrie.predeger@alaska.gov or Luke Lind (269-7999) lucas.lind@alaska.gov.

The Trust Grant Funding Letter of Interest

Organization/Project Contact Information—Please enter your contact information	
Organization Name:	
Contact Name:	
Title:	
Address:	
Phone Number:	
E-mail Address:	

Request Overview—Please provide the following information	
Date of this Request:	
Project Title (6-10 word limit):	
Tentative Project Start Date:	
Tentative Project End Date:	
Amount Requested from Trust:	
Amount Committed from Other Sources:	
List Sources of Other Committed Funding:	
Anticipated/Tentative Amount Requested from Other Sources:	
List Sources of Anticipated/Tentative Funding:	
Total Project Amount:	

Project Narrative—Overview : Please provide a brief 3-4 sentence (a maximum of 90 words) description of what your proposed project will do for Trust beneficiaries

Project Narrative—Detail: Please provide information about your project (a maximum of 350 words) that includes the problem being addressed, target population and geographic area being served, expected outcomes, and how Trust beneficiaries will be better off as a result of this project. Clearly identify which Trust beneficiary group(s) will be the focus of the project.