

August 2, 2011

Dear West Market Community Association Member:

Notice is hereby given that the West Market Community Association, Inc. 2011 Annual Meeting is scheduled for **Thursday, October 20th, 2011, 7:00 p.m., at the West Market Clubhouse (1901 Logan Manor Drive)**. Registration (sign-in) will begin at 6:30.

The purpose of the Annual Meeting is to:

- Elect four members to the Board of Directors. *[Note: A Call for Candidates is included with this notice. Note that anyone may submit his or her name in nomination right up until the time of the vote at the Annual Meeting, and any voter may write in names on the proxy form. Candidate information will be posted on our web site as it is received. Candidate nominations received by September 15, 2011 will be included on a pre-printed proxy that will subsequently be made available.]*
- Conduct such other business of the corporation as may properly come before its members.

Quorum: The presence at the meeting of Members entitled to cast, or of proxies entitled to cast, one tenth (10%) of the votes of each class of membership shall constitute a quorum. If you are unable to attend the Annual Meeting and are eligible to vote in the election of directors (see below), you may execute and send back the proxy form attached, or obtain one at the clubhouse and/or on the community website.

Voting: All Members, including Class A members (owners) and Class C members (tenants and residents over 18) are entitled and welcome to be present at and participate in the Annual Meeting. However, pursuant to Section 3.2(b) of the By-Laws, **only Class A members (owners) may vote in the election of directors.**

Proxies: Proxies shall be in accordance with Article III, Section 3.8 of the By-Laws. A vote may be cast in person or by proxy. Proxies shall be signed by the Unit Owner(s) and shall terminate after the first meeting held on or after the date of the meeting or any recess or adjournment of that meeting held within thirty (30) days and shall be filed with the Secretary. Such proxy shall be deemed revoked only upon actual receipt by the person presiding over the meeting of notice of revocation from any of the persons owning such unit. Except with respect to proxies in favor of lessee or Mortgagee, no proxy shall in any event be valid for a period in excess of one hundred and eighty (180) days after the date the proxy is signed. **The person you designate as your proxy must be present at the Annual Meeting. Proxy forms are attached and are available at the clubhouse and on the community website. Nominations will also be taken leading up to and at the meeting.**

Sincerely,
Karen Fegani
On-Site Manager

**PROXY FOR CLASS A MEMBERS
(Unit Owners) One voter per Unit Owned**

The undersigned owner(s) of the Unit set forth below hereby appoint(s) _____ (“Proxy Holder”) or, if no name is filled in, the Secretary of the West Market Community Association (the “Association”) as Proxy holder for the undersigned at the Annual Meeting of the Association to be held on October 20th, 2011 at 7:00 p.m. **Unless one of the boxes below is checked, this Proxy is given to the Proxy Holder to indicate my presence at the meeting for Quorum purposes only.**

THIS PROXY IS GIVEN TO THE PROXY HOLDER WITHOUT INSTRUCTIONS. Note: Giving a proxy without instructions gives the Proxy Holder full authority to vote on behalf of the owner(s) upon any matter which may be properly presented at such meeting, as fully and with the same effect as if the owners) had been personally present at said meeting.

CHECK THIS BOX TO INSTRUCT PROXY HOLDER. This proxy is given to the Proxy Holder instructing him/her to vote as follows:

ONLY VOTE FOR UP TO Four (4) CANDIDATES

_____ {____}

_____ {____}

_____ {____}

_____ {____}

Witness’s Signature (Full Name)

(Owner’s Signature)

Witness’s Address

Owner’s Name (printed)

Date

Address to Which Proxy Applicable

WEST MARKET COMMUNITY ASSOCIATION, INC.

CANDIDATE STATEMENT

BOARD OF DIRECTORS ELECTION

I am willing to serve on the West Market Community Association Board of Directors. Please include my name on the ballot for this election.

PLEASE PRINT OR TYPE ALL INFORMATION:

NOMINEE: _____
NAME

ADDRESS

HOME/BUSINESS PHONE

SIGNATURE OF NOMINEE

Candidate Statement: (Pertinent Biographical or Other Information – 500 words or less):

**Please forward completed Candidate Statement to:
West Market Community Association, Inc.
C/o Service First Management & Consulting, Inc.
West Market Clubhouse
1901 Logan Manor Drive
Reston, Virginia 20190**