

Parking Lot Rummage Sale Space Rental Agreement



SECTION ONE: GUIDELINES

This contract is in effect for the "Parking Lot Rummage Sale" to be held September 6, 2014 in the Capital Credit Union parking lot at 204 W. Thayer Avenue - Bismarck. There is no RAIN DATE for the sale. You may consider any fee you pay for a rained-out sale as your donation to Boy Scouts or Girl Scouts, tax-exempt organizations.

Capital Credit Union agrees to permit to use rummage sale space by the specified party (vendor) under the following conditions:

- A \$20 donation to Boy Scouts or Girl Scouts per booth section (defined as two parking spaces) will reserve your spot. Spots assigned at the discretion of Capital Credit Union.
- You are to provide your own table(s), chairs, shopping bags and change (coins/dollars).
NOTE: Capital Credit Union lobby will NOT be open on Saturday, September 6, 2014.
- Event time is 8:00 am - 3:00 pm.
- All spaces must be paid for before setting up.
- Vendors will not be allowed to sell concession type food or beverage items.
- Set up may begin on Saturday morning, September 6th prior to the sale time. Capital Credit Union is not responsible for stolen or damaged property or injuries or personal property damage sustained on the Credit Union property.
- If you bring it in, you must carry it out at the end of the sale. Everything must be cleaned up by 5:00 pm on Saturday night. You will be responsible for all costs required to clean your booth area if you fail to do so.
- All vehicles must be moved off the sales ground by the start of the event to a designated parking area.
- The following actions and items are prohibited:
 - Smoking
 - Violent or abusive behavior (verbal or physical)
 - Alcohol, drugs or any other illegal substance
 - Firearms or weapons of any kind
 - Obscene materials

SECTION TWO: AUTHORIZATION

I agree to abide by the above expectations so that I may rent space to participate in the Capital Credit Union Parking Lot Rummage Sale benefiting Boy Scouts and Girl Scouts on September 6, 2014.

Vendor Name (Please print)

Vendor Address

Vendor Phone Number

Signature

Date

SECTION THREE: PAYMENT

_____ Booth section(s) at \$20 donation per section = \$ _____
(2 parking spots = 1 section)

- Deduct from savings account # _____
- Deduct from checking account # _____
- Enclosing a check made payable to either Boy Scouts or Girl Scouts

I prefer my donation go to: Boy Scouts Girl Scouts

- I would like a receipt for tax purposes
(name and address will be shared with Boy Scouts or Girl Scouts)
- I would like an email confirmation that my spot(s) have been secured.

Email address

Return completed agreement with payment of \$20 per booth by August 29 by dropping off at any Capital Credit Union location or mailing to: Capital Credit Union, Attn: Marketing, PO Box 2096, Bismarck, ND 58502