

Council Meeting Minutes

August 18, 2014

The regularly scheduled meeting of the City Council of Audubon Park was held on Monday, August 18, 2014, at 3340 Robin Road, with the following present: Mayor Dorn Crawford and Council Members Vince Osbourn, Mark Stevens, William Klump and Nancy Zinner. Also present were Police Chief Douglas Sweeney, City Attorney Steve Emery and City Clerk Janette Mercer.

Call to Order

Mayor Crawford called the meeting to order at 7:30 PM.

Opening Public Comments

Mary Miller, 1307 Audubon Parkway – Ms. Miller wanted to express how pleased she was with the road work on Audubon Parkway.

John Mangino, 3102 Meadowlark Ave - Mr. Mangino wanted to know about the progress on the roads. The Mayor asked if the road project could be discussed during the Engineer's report.

Frank Mosser, 3119 Meadowlark Ave – Mr. Mosser wanted to discuss annexation of the Audubon Country Club and Audubon Woods Condominiums. The Mayor and the Chief of Police explained annexation is a long process and it does involve Metro's agreement.

Nancy Zinner, 3315 Wren Rd – Ms. Zinner wanted to address the statement made at the last council meeting about no parking on the street. She noted that her property has a shared driveway, because of that; she and her guest must park on the street. A no parking ordinance would leave her and her guest with no place to park.

Engineer's Report

The mayor delivered the Engineers report in Mr. Channell's absence. He reported the milling and repaving on the most deteriorated stretches have been completed. The mayor noted that the citizens are being asked to report potholes and areas that need repair work. He also reported the current repairs that are completed had a price tag of \$88,500.00 and the City has more money to spend on other areas. The long term comprehensive plan will be formulated after we complete these repairs.

The front entrance lamps have been restored and are ready to use. The last step is to call Louisville Gas and Electric, and check out the options on getting power back to these lights. The mayor also noted that the landscape lights will be looked at to have those turned back on.

Financial Report

The Mayor apologized because he has been unable to secure a new bookkeeper to update the financial reports. The City Clerk has been occupied with jury duty for the past two weeks. As a result of these two situations, the financial reports have not been prepared. The reports should be prepared and approved at next month's meeting.

Attorney's Remarks

Mr. Emery reported that the lawsuit involving former Chief Reesor and Clerk Lee is moving ahead. The Louisville Regional Airport Authority is challenging the citation that was issued and the City has received a copy of the suit. We are in the process of determining with the insurance company if we are covered, if not we have a plan to move forward without them.

Police Report

Chief Sweeney gave a brief synopsis of the police report. The Chief noted the City has received another year of highway safety grant monies and the officers will be patrolling outside the City to earn that grant as overtime. He wanted to remind the residents that this is part of the grant and the City does receive money back from tickets written during that time. He also noted the Louisville Metro Police department has donated 2 police radios, and all paperwork has been completed for LMPD to take over all evidence that is captured by our police officers. The police report is included as part of these minutes.

Forest Board Report

Gill Zinner reported the Forest Board has completed an annual park surveys outlining work that needs to take place in each park. He noted that Nancy Heine has some Mexican Butterfly Weeds and is happy to share with anyone interested. The Forest Board is trying to develop some Butterfly Way Stations. The Forest Board report and the annual park survey outline are included as part of these minutes.

Unfinished Business

The Mayor noted there were 2 sets of minutes that needed approval. The first set is the June 23rd Special Meeting minutes. The Mayor asked for a motion to adopt the minutes, Vince Osbourn made a motion to adopt, Nancy Zinner seconded the motion. The motion passed unanimously. The Council Meeting minutes for July 21, 2014, is the second set. The Mayor asked for a motion to adopt these minutes. Vince Osbourn made a motion and Nancy Zinner seconded and the motion passed unanimously. The June Financial Report needed to be amended and approved. The payment to the PVA was keyed to the wrong account and has been corrected. The Mayor asked for a motion to adopt the corrected June Financial Report. Mark Stevens made a motion, William Klump seconded and the motion passed unanimously.

Vince Osbourn started the process of reading through the action item List. (1) Action Item # 15, Job Descriptions for Public Works, City Clerk and Chief of Police - This action item and item #32, the personnel manual changes should work together. The Mayor ensured that these projects are in the works. He feels that we should use KLC to help guide us through this process. (2) Action item #37, backup procedures and recovery procedures for all files on all city computers - It was suggested that this item and item #52, computer related (outdated software), should be linked together since both are addressing computer issues. Mr. Osbourn noted Mike Thompson could help guide the city through this issue. (3) Item # 47, candidates for a new auditor can be closed - The Mayor has selected Welenken CPA with the Council's agreement. (4) Item #48, Codification Grant - The re-codification has been moving forward with the understanding this will be a lengthy process. (5) Item #49, resident social committee - The Mayor will discuss this during New Business session. (6) Item # 51, Web enhancements - Mr. Osbourn stated no updates on this item. (7) Item #53, Record keeping and retention policies - The Mayor has a retention document to use as a guide, however the Mayor feels that we will need some

outside assistance with this project. (8) Item # 54, move the monthly council meetings to 7:00, will be discussed during the New Business session. (9) Item # 55, Ethics Committee nominees –the Mayor noted three seats are allowed by statute and all three are currently expired. The Mayor asked if they wanted to continue, one replied yes, the other two need to be filled. (10) Item #56, Forest Board nominees – The Mayor reported the statute allows for 12 seats and currently 9 seats are filled. (11) Item # 57, Charitable Account for the police – The Mayor and Chief of Police are in discussion with the particulars. There were two new items added to this list Item # 58, Find a bookkeeper and Item # 59, Code Enforcement nominees – The Mayor reported there are 3 principals and 2 alternates; all positions are filled, however 2 are expired. This document is included as part of these minutes.

The Mayor asked for a confirmation of Janette Mercer to fill the expanded position of Clerk/Treasurer for the City of Audubon Park. William Klump made a motion, Vince Osbourn seconded the motion, and the motion passed unanimously.

Chief Sweeney noted that Officer Jason Hairgrove resigned and he introduced Andre Bottoms as a candidate for the position. The Mayor asked for confirmation of Andre Bottoms. Mark Stevens made a motion to confirm Mr. Bottoms, Vince Osbourn seconded and the motion passed unanimously. The Mayor executed the Oath of Office to swear Officer Bottoms into office.

New Business

The Mayor asked for the City Clerk to execute the first reading of the *City of Audubon Park, Kentucky Ordinance Number _____, Series 2014 An Ordinance Updating Provisions for City Council Meetings*, and *City of Audubon Park, Kentucky Ordinance Number _____, Series 2014 An Ordinance Establishing a City Parks and Recreation Board*.

Mayor's Report

The Mayor noted the fiscal year 2014 ended in the black and the line of credit has been paid off.

Public Comments

Tony Williams, 3220 Eagle Pass – Mr. Williams stated the road repairs are not pleasing to the eye and in his opinion it looks trashy, however it does work. He also noted that he is not in agreement of issuing a warning on the first offense instead of issuing a citation for parking on the street. Mr. Williams would like to see the Board appointments and vacancies posted on the Web site.

John Mangino, 3102 Meadowlark – Mr. Mangino wanted to ask the question about the lawsuit involving former Police Chief Reesor: is the case moving along, it seems to be moving very slowly. He understands that depositions are being taken from the current Council members, but he feels that depositions should be taken by the old Council members. The Mayor explained the case could go on for a year.

Rose Mangino, 3102 Meadowlark – Ms. Mangino wanted to clarify the residents could fill out a form from the Web site for house watch. Chief Sweeney answered yes. She also wanted to know if the program for assisting with the removal of the Ash Trees was still available, because she has an Ash, she feels is dying and needs to come down. Mr. Zinner said she needs to contact Betty Weise or Anne Bobigian.

The Mayor asked if there were any other comments; hearing none, he asked for a motion to adjourn the meeting. Vince Osbourn made a motion to adjourn, Nancy Zinner seconded and the motion passed unanimously. The meeting adjourned at 9:40 P.M.

The next scheduled Council meeting is set for September 15, 2014.

Attested _____ Approved _____