

VIRGINIA DEPARTMENT OF CORRECTIONS
Human Subject Research and Review Committee
EXTERNAL RESEARCH PROJECTS

Research Proposal

Note: This is a sample outline to use as a guide in completing your Research Proposal. Please limit your Research Proposal to no more than 20 pages not including bibliographies, vitas, endorsements, consent forms, etc.

I. RESEARCHER INFORMATION

- A. Principal Researcher:
- B. Affiliation:
- C. Address:
- D. Telephone:
- E. e-mail Address:
- F. Project Supervisor/Advisor (if different from A.):
 - Telephone:
 - e-mail Address:
- G. Funding Source (if any):

II. PROPOSAL INFORMATION

- A. Date Proposal Submitted to DOC Research and Management Services:
- B. Title:
- C. Purpose:
- D. Methodology:
- E. Informed Consent:
- F. Time Frame:
- G. Department Resources Required:

III. ENDORSEMENTS

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Research Agreement

This research agreement is submitted with the research proposal. The following is completed by the researcher.

Project Title: _____

Project Starting and Ending Dates: _____

Date Final Report Due: _____

I, the undersigned, hereby do affirm that I and all of my research staff have read, understand, and agree to abide by the current Commonwealth of Virginia Board of Corrections' *Regulations for Human Subject Research*.

(Name of Principal Researcher)

(Title)

(Academic/Professional Affiliation)

(Street Address)

(Telephone)

(City, State, ZIP)

(e-mail Address)

(Signature of Principal Researcher)

(Date)

(Signature of Advisor, if applicable)

(Date)

(Signature, Research and Management Services)

(Date)

