

City Council Meeting Minutes

THURSDAY, DECEMBER 4, 2014

CITY HALL COUNCIL CHAMBERS

CITY OF COLUMBIA CITY, COLUMBIA COUNTY, OREGON

AGENDA ITEM 1 **CALL TO ORDER/ROLL CALL:**

CONVENED:

Council President Marson called the regular meeting to order at 6:00 p.m. and led the flag salute.

COUNCIL MEMBERS PRESENT:

Council President Sally Ann Marson
Councilor Josh Fromm
Councilor Nell Harrison
Councilor Gordon Thistle

COUNCIL MEMBERS ABSENT:

Mayor Cheryl A. Young

ALSO PRESENT:

Michael McGlothlin, Chief of Police
Micah Rogers, Public Works Superintendent
Lisa Smith, City Planner (departed 6:05 p.m.)
Leahnette Rivers, City Administrator/Recorder

ATTORNEY PRESENT:

None

A quorum was present and due notice had been published.

AGENDA ITEM 8 **OTHER BUSINESS:**

Request for waiver of appeal fee: The Council considered a request for a \$300.00 appeal fee waiver submitted on November 21, 2014 by Larry G. Preston with a Notice of Appeal to the Planning Commission's November 12, 2014 decision related to the Port of St. Helens Meeting Room Project.

MOVED (THISTLE), SECONDED (FROMM) AND CARRIED UNANIMOUSLY TO DENY THE REQUEST TO WAIVE THE \$300.00 APPEAL FEE.

AGENDA ITEM 2 **PUBLIC HEARINGS:**

None

AGENDA ITEM 3 **CITIZEN INPUT:**

None

AGENDA ITEM 4 **COUNCIL REPORTS:**

4.1 Parks Committee: Member Harrison said the main discussion of the recent meeting focused upon the final wording for the Phase II Monuments in the Veterans Park. Leahnette said the wording for five out of six monuments was finalized, and final adjustments are currently being made to the Coast Guard wording.

4.2 Water and Sewer Committee: Micah said the leak detection work is scheduled to start on Monday, December 15, and should continue throughout the week, and then the Public Works crew will focus on repairing leaks that are identified.

Leahnette said the City will be filing a claim against NW Kodiak Construction's performance bond because they have failed to complete the work. Micah estimated that the project is about 90% complete.

4.3 Street Committee: Micah said the Public Works crew is working on some storm drainage improvements, and will schedule the striping and crack sealing work when the weather permits.

4.4 Audit Committee: Leahnette said we have received an application for the Audit Committee, and another citizen has also expressed an interest in serving.

4.5 Hazard Mitigation Planning Group: Member Fromm said the next meeting of the Hazard Mitigation Planning Group will be held in January 2015.

4.6 Other Reports: None.

AGENDA ITEM 5

CONSENT AGENDA:

5.1 Minutes of the Regular City Council Meeting of November 20, 2014.

5.2 Application for a Permit for a Portable Basketball Hoop in the right-of-way as applied for by Kristie Plahn of 3620 Park Street.

MOVED (FROMM), SECONDED (HARRISON) AND CARRIED UNANIMOUSLY TO APPROVE THE CONSENT AGENDA.

AGENDA ITEM 6

UNFINISHED BUSINESS:

None.

AGENDA ITEM 7

NEW BUSINESS:

7.1 Amendment to Motor Carrier Safety Assistance Program Intergovernmental Agreement: Intergovernmental Agreement Amendment Number 01 for the Motor Carrier Safety Assistance Program Federal Fiscal Year 2014 between the State of Oregon, acting by and through its Department of Transportation, and the City of Columbia City.

MOVED (FROMM), SECONDED (THISTLE) AND CARRIED UNANIMOUSLY TO AUTHORIZE SIGNATURE TO THE AMENDMENT.

Chief McGlothlin noted that Officer Bubar is currently attending the certification course, and if he successfully completes the course he will begin working additional hours under this program until it ends in late February 2015. He said in the event that this funding opportunity becomes available again, Officer Bubar would have the certification needed to continue to work under the program.

7.2 Canvass of Votes: Official canvass of votes cast at the General City Election held within the City of Columbia City, Oregon, on Tuesday, November 4, 2014.

MOVED (FROMM), SECONDED (HARRISON) AND CARRIED UNANIMOUSLY TO ACCEPT THE CANVASS OF VOTES.

7.3 Council Bill No. 14-745; Resolution No. 14-1135-R: A Resolution authorizing a transfer of appropriations within the General Fund and the Water Fund during the fiscal year beginning July 1, 2014.

MOVED (HARRISON), SECONDED (THISTLE) AND CARRIED UNANIMOUSLY TO ADOPT COUNCIL BILL NO. 14-745.

7.4 Council Bill No. 14-746; Resolution No. 14-1136-R: A Resolution adopting the City of Columbia City, Columbia County, Oregon Emergency Operations Plan dated April 2014; rescinding Resolution No. 11-1024-R.

MOVED (THISTLE), SECONDED (HARRISON) AND CARRIED UNANIMOUSLY TO ADOPT COUNCIL BILL NO. 14-746.

AGENDA ITEM 8 OTHER BUSINESS (continued):

Request to reschedule Community Hall Rental: The Council considered a request dated December 4, 2014 from Genet Smiens of Columbia County Christian School to move an all-day Community Hall rental reservation from February 21 to February 28, 2015.

MOVED (HARRISON), SECONDED (FROMM) AND CARRIED UNANIMOUSLY TO APPROVE THE REQUEST TO MOVE THE RENTAL RESERVATION FROM FEBRUARY 21 TO FEBRUARY 28, 2015.

Police update: Chief McGlothlin said the Department is coordinating the final details associated with this year's Shop with a Cop event.

AGENDA ITEM 9 ADJOURNMENT:

There being no further business to come before the Council, the meeting adjourned 6:16 p.m.

APPROVED:

Cheryl A. Young
Mayor

ATTEST:

Leahnette Rivers
City Administrator/Recorder