PETITION FOR DISMISSAL REVIEW COLLEGE OF NATURAL & AGRICULTURAL SCIENCES

UNDERGRADUATE ACADEMIC ADVISING CENTER

Instructions for use of this form:

- 1. The Petition for Dismissal Review is to be submitted when you feel you have documentation proving the extraordinary circumstances that lead to your poor academic performance.
- 2. Fill out this form entirely, answering each question. You may attach an additional typed statement if you wish.
- 3. Attach any documentation you have that may substantiate your situation. Examples: A doctor's note if you were ill, or an eviction letter if you were evicted. **Documentation is required when submitting a Dismissal Review.**
- 4. Turn in this form and all attached documents to the CNAS Undergraduate Academic Advising Center located at 1223 Pierce Hall as soon as possible.
- 5. The CNAS Associate Dean of Undergraduate Academic Advising will review your dismissal. You will receive an email in 5-10 business days informing you that your Petition for Dismissal Review has been completed and is ready to be picked up at 1223 Pierce Hall.
- 6. In the meantime: Continue attending your classes and completing your coursework. Please be aware that being dismissed may affect your housing and/or financial aid. Please contact your Housing Representative and/or Financial Aid Counselor as soon as possible to discuss how your dismissal may affect these campus services.

(Please type or print your response.)

Student:			Student ID#:
	Last	First	M.I.
Quarter &	Year of Dismissal:		Major at the time of Dismissal:
Phone()		E-Mail

My poor academic performance was based on the following reasons/circumstances:

My plan to correct and stabilize my academic status at the University is:

My goal in seeking a college education is:

I now wish to pursue the following major:

Have you attached any documentation? If so, please list the documents below.

Signature of Student

Date