

2014 Australia Day Awards order form



Name of organisation: _____

Contact name: _____ Position: _____

Postal address: _____

Suburb: _____ State: _____ Postcode: _____

Telephone: _____ Fax: _____

Email: _____

	Price	Quantity	Amount payable
Medallions (presented in individual case)	\$29.00 each		\$
Certificates (electronic editable PDF template)		Expected number to be printed	
• Citizen of the Year (A4)	Free		\$0.00
• Young Citizen of the Year (A4)	Free		\$0.00
• Community Event of the Year (A4)	Free		\$0.00
• Blank certificate (A4)	Free		\$0.00
• Blank certificate (A5)	Free		\$0.00
TOTAL PAYABLE: (All prices are inclusive of GST, postage and handling)			\$

Payment

Credit card payments

Complete the details below and send to Department of the Premier and Cabinet (ABN 65 959 415 158) by email to australiaday@premiers.qld.gov.au or fax 07 3229 2990.

Please charge \$_____ to my credit card (please tick) MasterCard Visa

Card number: _____ Expiry date: ____/____

Cardholder's name: _____

Cardholder's signature: _____

Cheque payments

Complete the details below and fax to 07 3229 2990. Post your cheque with a copy of this form to Events Coordination, Department of the Premier and Cabinet, PO Box 15185, CITY EAST QLD 4002.

Please make all cheques payable to the **Department of the Premier and Cabinet**.

Cheque enclosed for: \$_____

On payment this order form becomes a **tax Invoice** for GST purposes. Medallions and **certificates will not be despatched until an order form and payment is received**. For enquiries regarding orders and payment, please phone 07 3003 9200.

Please complete your order by **Friday 13 December 2013**.

PLEASE NOTE:

Confirmation will be emailed to you at the email address provided within two working days.

If you do not receive a confirmation please contact 07 3003 9200.

The Department of the Premier and Cabinet accepts no responsibility should a form not be received by fax or email by nominated closing time.

OFFICE USE ONLY

Account Code: 410013 Cost Centre: 4101010 Tax Code: SG
ACCOUNTS RECEIVABLE: please email receipt to australiaday@premiers.qld.gov.au