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FINANCE & STRATEGIC PLANNING COMMITTEE 2016 BUDGET MEETING

Monday, February 8, 2016
10:00 A.M.

AGENDA - Revised

PLEASE BRING YOUR BUDGET PACKAGE

Councillor Henry in the Chair

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1. **DISCLOSURE OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF**
2. **APPROVAL OF MINUTES**

a) **January 18, 2016 – Finance & Strategic Planning Committee** **Page 70**

Recommendations:

That the minutes of the Finance & Strategic Planning Committee meeting held on January 18, 2016 be approved as printed.

3. DELEGATION

a) **Eugenio DiMira, Eastbridge Neighbourhood Association** **Page RXX**
Waterloo East Library Design Commencement

4. OPENING REMARKS:

- a) Mayor Jaworsky
- b) Councillor Henry, Chair, Finance & Strategic Planning Committee
- c) Keshwer Patel, Commissioner Corporate Services & CFO

5. OPERATING BUDGET

5.1 2016-2018 OPERATING BUDGET - STAFF REPORTS

- a) Title: **Public Engagement** **Page 78**
Report No. CORP2016-013
Prepared By: Filipa Reynolds and Megan Harris

Presentation: Megan Harris, Director of Communications

Information

- b) Title: **Regulation 284-09 Budget Expense Exclusions** **Page 106**
Report No. CORP2016-008
Prepared By: Paul Hettinga

Recommendation:

1. That CORP2016-008 be approved.
2. That Council approve the exclusion of amortization in the 2016-2018 budget, as allowed under Ontario Regulation 284/09, and accept this report on the impact of that exclusion for information.

5.2 CLOSED MEETING

Recommendations:

That Council hold a closed meeting for the purposes of considering the following subject matters:

- 1) Labour relations or employee negotiations (Staff Association, CUPE, Waterloo Professional Fire Fighters Association and Management).

5.3 BUDGET REQUEST – IN CAMERA

ITEM B16, B24, B83, S10, S19

- 1) That Council approves an increased ongoing budgeted operating expense of _____ for 2016 related to employee compensation.
- 2) That Council approves an increased ongoing budgeted operating expense of _____ for 2017 related to employee compensation.
- 3) That Council approves an increased ongoing budgeted operating expense of _____ for 2018 related to employee compensation.

OPERATING BUDGET AND CAPITAL BUDGET FOR PROJECTS WITH OPERATING IMPACTS

TAX BASE

BASE BUDGET REQUESTS

Base budget requests include adjustments to maintain current service levels, adjustments to existing fee volumes, regular fee increases and efficiencies as part of the organizational culture and accountability to citizens to demonstrate commitment to maintain existing service levels.

5.4 Base Budget Requests – COMMITTED FUNDING

Items committed through council direction to staff or via a council report.

1) **ITEM B1 COMM.2016.050 – Fire Rescue Services Fees and Charges (Staff Recommended and CPIX budgets)**

“That Council approves \$135,981 of ongoing revenue in 2016, a reduction of \$13,550 in 2017, and a further reduction of \$13,500 in 2018 for fees and charges within the Fire Rescue Services division in the Community Services department.”

2) **ITEM B2 COMM.2016.028 – Fees and Charges – Revenue Increase from Fee Increases (Staff Recommended and CPIX budgets)**

“That Council approves \$55,000 of ongoing revenue in 2016 for fee increases collected within the Municipal Enforcement Services division operating budget.”

3) **ITEM B3 COMM.2016.018 – Programs and Admissions Fee Adjustment Revenue (Staff Recommended and CPIX budgets)**

“That Council approves \$25,697 of ongoing revenue and \$578 of ongoing funding in 2016, \$28,370 of ongoing revenue and \$638 of ongoing funding in 2017 and \$31,005 of ongoing revenue and \$698 of ongoing funding in 2018 for program and admission based revenues and expenses within the Recreation and Facility Services division operating budget.”

4) **ITEM B4 COMM.2016.019 – Facility Rental Fee Adjustment Revenue (Staff Recommended and CPIX budgets)**

“That Council approves \$107,283 of ongoing revenue and \$2,413 of ongoing funding in 2016, \$65,804 of ongoing revenue and \$1,480 of ongoing funding in 2017 and \$87,030 of ongoing revenue and \$1,958 ongoing funding in 2018 for facility rental revenues and expenses within the Recreation and Facility Services, Environment and Parks, and Community Programs and Outreach division operating budgets.”

5) **ITEM B5 CORP.2016.027 – Fee Revenue Inflationary Increase (Staff Recommended and CPIX budgets)**

“That Council approves ongoing revenue of \$6,000 in each of 2016, 2017 and 2018 for inflationary fee rate increases within the Finance division operating budget.”

6) **ITEM B6 CORP.2016.028 – Collection Fee Revenue Decrease (Staff Recommended and CPIX budgets)**

“That Council approves a decrease of \$7,500 of ongoing revenue in 2016 for water-billing collection fee decreases within the Finance division operating budget.”

7) **ITEM B7 IPPW.2016.024 – Fees & Charges Inflationary Increases – Engineering (Staff Recommended and CPIX budgets)**

“That Council approves \$12,860 of ongoing revenue in 2016, \$13,117 in 2017, and \$13,380 in 2018 for Fees & Charges Inflationary Increases within the Engineering Services division operating budget.”

8) **ITEM B8 IPPW.2016.005 – Draft Plan of Condominium – Revenue Increase (Staff Recommended and CPIX budgets)**

“That Council approves \$10,000 of ongoing revenue in 2016, \$45,000 in 2017, and \$1,000 in 2018 for Draft Plan of Condominium – Revenue within the Planning Approvals division operating budget.”

9) **ITEM B9 IPPW.2016.007 – Fees & Charges Inflationary Increases - Planning Approvals (Staff Recommended and CPIX budgets)**

“That Council approves \$12,017 of ongoing revenue in 2016, \$12,257 in 2017, and \$12,501 in 2018 for Fees & Charges Inflationary Increases within the Planning Approvals division operating budget.”

10) **ITEM B10 IPPW.2016.022 – Transportation Services – Fees and Charges Revenue Increase 2016-2018 (Staff Recommended and CPIX budgets)**

“That Council approves \$2,538 of ongoing revenue in 2016, \$2,589 in 2017 and \$2,641 in 2018 for inflationary fees & charges revenue within the Transportation Services division operating budget.”

5.5 **Base Budget Requests – RECOMMENDED FUNDING**

Items reviewed by the OLT, OLT Budget Sub-Committee and approved by CMT to move forward for council's approval.

1) **ITEM B11 TRAN.2016.003 - Core Area Assessment Repayment (Staff Recommended and CPIX budgets)**

“That Council approves a decrease of \$13,628 of ongoing funding in 2016 and \$395,444 in 2017 for repayment of the core area DC exemption obligation within the Corporate Transactions division operating budget.”

2) **ITEM B12 – TRAN.2016.012 – Assessment Growth (Staff Recommended and CPIX budgets)**

“That Council approves an ongoing increase due to assessment growth of \$1,023,068 in 2016 and \$1,000,000 in each of 2017 and 2018 in the operating budget.”

5.6 Base Budget Requests – EFFICIENCY

Savings incorporated into the operating budgets that are the results of new processes, procedures and projects that facilitate operational savings.

1) **ITEM B13 – COMM.2016.053 – Repurposing Parking Officer to Compliance Officer (Staff Recommended and CPIX budgets)**

“That Council approves \$14,153 of ongoing funding in 2017 and \$60,817 of ongoing revenue in 2017 for traffic violations within the Municipal Enforcement division operating budget.”

2) **ITEM B14 –CORP.2016.016 – Utility Savings (Staff Recommended and CPIX budgets)**

“That Council approves an ongoing decrease of \$105,000 in 2016 and \$443,000 in 2017 for utilities expense due to energy savings. Also, that Council approves an ongoing increase of \$26,250 in 2016 and \$110,750 in 2017 for the transfer of funding to the Facilities Maintenance Reserve within the Facilities and Fleet division operating budget.”

3) **ITEM B15 – IPPW.2016.049 – LED Streetlighting Operating Savings (Staff Recommended and CPIX budgets)**

“That Council approves a decrease of \$210,000 of ongoing funding in 2018 for streetlight electricity and maintenance within the Facilities & Fleet and Transportation Services division operating budgets.”

5.7 Base Budget Requests – COMMITTED

Items committed through council direction to staff or via a council report.

- 1) **ITEM B17 – CAO.2016.005 – Increased Funding for Waterloo Region Economic Development Corporation (Staff Recommended and CPIX budgets)**

“That Council approves an ongoing increase in funding of \$96,000 in 2016 for the Waterloo Region Economic Development Corporation in the Economic Development Division operating budget.”

- 2) **ITEM B18 - COMM.2016.043 – Fire Services Collective Agreement Fire College Kilometer Compensation (Staff Recommended and CPIX budgets)**

“That Council approves \$4,000 of ongoing funding in 2016 for mileage operating expenditures within the Fire Rescue Services division in the Community Services department.”

- 3) **ITEM B19 COMM.2016.016 – 2016 & 2017 Event Acquisition RIM Park (Staff Recommended and CPIX budgets)**

“That Council approves a \$30,000 one-time revenue increase and one-time \$15,000 funding increase in 2016 and a \$30,000 one-time revenue increase and one-time \$15,000 funding increase in 2017 associated with RIM Park – Special Events within the Recreation and Facility Services division operating budget.”

- 4) **ITEM B20 CORP.2016.047 – Ontario Volleyball Association Funding (Staff Recommended and CPIX budgets)**

“That Council approves \$40,000 of ongoing funding in 2016 for expense related to the Ontario Volleyball Association Championships within the Communications division operating budget.”

- 5) **ITEM B21 CORP.2016.015 – City Hall – Reduction in Leasable space (Staff Recommended and CPIX budgets)**

“That Council approves decreases of on-going revenue of \$192,093 in 2016, \$76 in 2017 and \$5,117 in 2018 related to decreased leasable space within the Facilities & Fleet Division operating budget.”

6) **ITEM B22 CORP.2016.021 – City Hall, Lease Rates (Staff Recommended and CPIX budgets)**

“That Council approves \$53,985 decrease of ongoing funding in 2016, \$1,269 increase of ongoing funding in 2017, \$1,310 increase of ongoing funding in 2018 and a \$170,396 decrease in revenue in 2016, \$4,200 increase in revenue in 2017, \$16,191 increase in 2018 for City Hall Leases within the Facilities and Fleet division operating budget.”

7) **ITEM B23 CORP.2016.010 – WREPNET Dark Fibre Agreement (Staff Recommended and CPIX budgets)**

“That Council approves \$6,000 of ongoing funding in 2016 for the WREPNET agreement within the Information Management and Technology Services division operating budget.”

8) **ITEM B25 TRAN.2016.001 – Contribution to Capital Reserve Fund – Assessment Growth (Staff Recommended and CPIX budgets)**

“That Council approves an ongoing increase of \$204,614 in 2016 and \$200,000 in each 2017 and 2018 for contributions to the Capital Reserve Fund.”

9) **ITEM B26 TRAN.2016.002 – Contribution to Capital Infrastructure Reinvestment Reserve Fund (Staff Recommended and CPIX budgets)**

“That Council approves an ongoing increase of \$204,614 in 2016 and \$200,000 in each 2017 and 2018 for contributions to the Capital Infrastructure Reinvestment Reserve Fund.”

10) **ITEM B27 TRAN.2016.010 – Waterloo Public Library – Inflationary Increase (Staff Recommended and CPIX budgets)**

“That Council approves an inflationary increase of \$191,775 for 2016, \$93,010 for 2017 and \$96,048 for 2018 for the Waterloo Public Library’s operating budget.”

11) **ITEM B28 IPPW.2016.032 – Heritage Planning – Committee Funding (Staff Recommended and CPIX budgets)**

“That Council approves \$3,500 of ongoing funding in 2016 for Heritage Planning Funding within the Growth Management division operating budget.”

12) **ITEM B153 COMM.2016.007 – Animal Control Contract Increase (Staff Recommended and CPIX budgets)**

“That Council approves \$26,500 of ongoing funding in 2016, \$32,100 of ongoing funding in 2017 and \$19,260 of ongoing funding in 2018 for animal control expenses within the Municipal Enforcement division operating budget.”

5.8 **Base Budget Requests – UNCONTROLLABLE**

Operating expenditures that staff and council have a limited amount of control over.

1) **ITEM B29 COMM.2016.015 – 2017 Special Event Agreement End – Business – RIM Park (Staff Recommended and CPIX budgets)**

“That Council approves a decrease of \$194,700 of ongoing revenue and a decrease of \$102,700 of ongoing funding in 2017 associated with RIM Park – Special Events within the Recreation and Facility Services division operating budget.”

2) **ITEM B30 CORP.2016.024 – Utilities – Hydro, Water and Gas (Staff Recommended and CPIX budgets)**

“That Council approves ongoing funding of \$309,471 in 2016; \$216,392 in 2017 and \$265,331 in 2018 for utilities expense within the Facilities & Fleet division operating budget.”

5.9 Base Budget Requests – RECOMMENDED

Items reviewed by the OLT, OLT Budget Sub-Committee and approved by CMT to move forward for council's approval.

1) **Arts & Culture Programming:**

i) **ITEM B31 CAO.2016.002 – Arts & Culture Programming (Staff Recommended budget)**

“That Council approves ongoing funding of \$10,000 in 2016, \$10,000 in 2017 and \$10,000 in 2018 for Arts and Culture programming within the Economic Development division operating budget.”

OR

ii) **ITEM B155 CAO.2016.012 – Arts & Culture Programming (CPIX budget)**

“That Council approves ongoing funding of \$10,000 in 2016 and \$10,000 in 2017 for Arts and Culture programming within the Economic Development division operating budget.”

2) **ITEM B32 CAO.2016.006 – Decrease in Funding for Waterloo Region Tourism (Staff Recommended and CPIX budgets)**

“That Council approves an ongoing reduction in funding for the Waterloo Region Tourism Marketing Corporation of \$21,000 from the Economic Development Division operating budget.”

3) **ITEM B33 CAO.2016.010 – Special Events Road Closure Budget Funding (Staff Recommended and CPIX budgets)**

“That Council approves \$30,000 of ongoing funding in 2016 for Special Event Road Closures within the Economic Development division operating budget.”

4) **ITEM B35 COMM.2016.008 – Increase Cash Grants for Affiliated Organizations (Staff Recommended budget)**

“That Council approves \$12,000 of ongoing funding in 2016 for cash grants for current affiliated organizations within the Community Programming & Outreach division of the Community Services department.”

5) **Foundational Grant Increase for Sunnydale**

i) **ITEM B36 COMM.2016.011 – Foundational Grant Increase for Sunnydale (Staff Recommended budget)**

“That Council approves \$20,000 in 2017 for ongoing foundational grant funding for the House of Friendship – Sunnydale Neighbourhood within the Community Programming & Outreach division of the Community Services department.”

OR

ii) **ITEM B134 COMM.2016.061 – Foundational Grant Increase for Sunnydale (CPIX budget)**

“That Council approves \$10,000 in 2017 of ongoing funding for the House of Friendship –Sunnydale Neighbourhood foundational grant within the Community Programming & Outreach Services division of the Community Services department.”

6) **ITEM B37 COMM.2016.013 – Increase in Fee Assistance Funding Program (Staff Recommended budget)**

“That Council approves \$30,000 of ongoing funding in 2017 for cash grants for the fee assistance program within the Community Programming & Outreach division of the Community Services department.”

7) **ITEM B38 COMM.2016.014 – Implementation of the Older Adults Strategy (Staff Recommended budget)**

“That Council approves \$15,000 of ongoing funding in 2017 for development of the Older Adults Strategy within the Community Programming & Outreach division of the Community Services department.”

8) **ITEM B39 COMM.2016.022 – Facility Rental Discount Adjustment (Staff Recommended and CPIX budgets)**

“That Council approves \$41,545 in 2016, \$21,056 in 2017 and \$31,492 in 2018 of ongoing funding for Facility Rental Discounts within the Community Programming & Outreach division of the Community Services department.”

- 9) **ITEM B40 COMM.2016.001 – Horticultural Maintenance (Staff Recommended budget)**
- “That Council approves \$74,338 of ongoing funding in 2017 for two horticulture seasonal staff and \$38, 231 of ongoing funding in 2018 for one horticulture seasonal staff within the Environment and Parks Services division of the Community Services department.”
- 10) **ITEM B41 COMM.2016.002 – Trail Maintenance (Staff Recommended budget)**
- “That Council approves \$74,493 of ongoing funding in 2017 for one full time trail maintenance staff expense within the Environment and Parks Service division of the Community Services department.”
- 11) **ITEM B42 COMM.2016.004 – Forestry Ground Crew Budget (Staff Recommended budget)**
- “That Council approves \$94,330 of ongoing funding in 2017 for one full time staff for forestry ground crew expansion expenses within the Environment and Parks Services division of the Community Services department.”
- 12) **ITEM B43 COMM.2016.030 – Revenue Realignment – Banner Installation/Removal Elimination (Staff Recommended and CPIX budgets)**
- “That Council approves a decrease of \$3,100 of ongoing revenue in 2016 for the elimination of banners within the Environment and Parks Services division operating budget.”
- 13) **ITEM B44 COMM.2016.031 – Revenue Realignment – Subdivision Tree Planting Reduction (Staff Recommended and CPIX budgets)**
- “That Council approves a decrease of \$51,500 of ongoing revenue in 2016 for the subdivision tree planting within the Environment and Parks Services division operating budget.”

14) **ITEM B45 COMM.2016.032 – Winter Control Equipment Expansion Related to Growth – Trackless Operator (Staff Recommended and CPIX budgets)**

“That Council approves \$85,324 of ongoing funding in 2017 for the conversion of a seasonal position to full-time position to operate an expansion trackless unit during winter control within the Environment and Parks Services division operating budget.”

15) **ITEM B46 COMM.2016.033 – Outdoor Sports Programing (Staff Recommended and CPIX budgets)**

“That Council approves \$89,493 of ongoing funding in 2017 for the addition of one full time outdoor sports programming position within the Environment and Parks Services division operating budget.”

16) **ITEM B47 COMM.2016.034 – Fleet and Equipment Expenditures (Staff Recommended budget)**

“That Council approves \$35,000 of ongoing funding in 2016, \$35,000 of ongoing funding in 2017 and \$35,000 of ongoing funding in 2018 for fleet and equipment expenses within the Environment and Parks Services division operating budget.”

17) **ITEM B48 COMM.2016.035 – Winter Control Expenditures in City Parks/Facilities (Staff Recommended and CPIX budgets)**

“That Council approves \$40,000 of ongoing funding in 2016 for winter control expenses within the Environment and Parks Services division operating budget.”

18) **Waste Receptacle Collection in City Parks**

i) **ITEM B49 COMM.2016.037 – Waste Receptacle Collection in City Parks (Staff Recommended budget)**

“That Council approves \$36,643 of ongoing funding in 2016 for waste receptacle collection expenses within the Environment and Parks Services division operating budget.”

OR

ii) **ITEM B135 COMM.2016.024 – Waste Receptacle Collection in City Parks (CPIX budget)**

“That Council approves \$38,740 of ongoing funding in 2018 for waste receptacle collection expenses within the Environment and Parks Services division operating budget.”

19) **ITEM B50 COMM.2016.052 – Outdoor Sports Fields Revenue Adjustment (Staff Recommended and CPIX budgets)**

“That Council approves \$12,000 of ongoing revenue in 2016 for the rental of outdoor sports fields within the Environment and Parks Services division operating budget.”

20) **ITEM B51 & B116 COMM.2016.026 – Review Fire Safety Plans Cost sharing (Staff Recommended and CPIX budgets)**

“That Council approves \$12,000 of ongoing revenue in 2016 for fire safety plan reviews, an ongoing decrease of \$4,000 in 2017, and a further ongoing decrease of \$2,000 in 2018 for anticipated compliance, within the Fire Safety Division in the Community Services department.”

21) **ITEM B52 COMM.2016.038 – Children’s Safety Village Fire Educator Contribution (Staff Recommended budget)**

“That Council approves \$10,000 of ongoing funding in 2016 for 1/3 of a fire educator position at the Children’s Safety Village within the Fire Rescue Services division in the Community Services department.”

22) **ITEM B54 COMM.2016.044 – PRO Reserve Contribution-Small Vehicle Replacement (Staff Recommended budget)**

“That Council approves \$12,000 of ongoing funding in 2016 for small vehicle replacement within the Fire Rescue Services division in the Community Services department.”

23) PRO Reserve Contribution – Frontline Fire Truck Replacement

i) ITEM B55 COMM.2016.046 – PRO Reserve Contribution - Frontline Fire Truck Replacement (Staff Recommended budget)

“That Council approves \$100,000 of ongoing funding in 2018 for front-line truck replacement within the Fire Rescue Services division in the Community Services department.”

OR

ii) ITEM B136 COMM.2016.047 – PRO Reserve Contribution - Frontline Fire Truck Replacement (CPIX budget)

“That Council approves \$50,000 of ongoing funding in 2017 for front-line truck replacement within the Fire Rescue Services division in the Community Services department.”

24) ITEM B56 COMM.2016.023 – Break Open Lottery Ticket License Revenue Adjustment (Staff Recommended and CPIX budgets)

“That Council approves a decrease of \$10,000 of ongoing revenue in 2016 for licensing revenues collected with the Municipal Enforcement Services division operating budget.”

25) ITEM B57 COMM.2016.025 – Dog License Revenue Adjustment (Staff Recommended and CPIX budgets)

“That Council approves a decrease of \$45,000 of ongoing revenue in 2016 for dog license revenues within the Municipal Enforcement Services division operating budget.”

26) **ITEM B58 COMM.2016.027 – Fleet Pressure – Vehicle Replacement Adjustment (Staff Recommended budget)**

“That Council approves of \$6,000 of ongoing funding in 2016, \$6,000 on ongoing funding in 2017 and \$6,000 of ongoing funding in 2018 for by-law replacement reserves within the Municipal Enforcement Services division operating budget.”

27) **ITEM B59 COMM2016.017 – Facility Booking and Program Registration Software Solution (Staff Recommended and CPIX budgets)**

“That Council approves \$100,000 of ongoing funding in 2017 for the class software replacement within the Recreation and Facility Services division operating budget.”

28) **ITEM B60 CORP.2016.026 – TELUS Tower – Lease Agreement Revenue (Staff Recommended and CPIX budgets)**

“That Council approves \$14,000 of ongoing revenue in 2016 for the TELUS Tower lease agreement within the Facilities & Fleet division operating budget.”

29) **ITEM B61 CORP.2016.003 – Software Maintenance Contract Increase (Staff Recommended and CPIX budgets)**

“That Council approves \$227,244 of ongoing funding in 2016, \$155,788 in 2017 and \$66,241 in 2018 for software maintenance within the Information Management and Technology Services division operating budget.”

30) **ITEM B62 CORP.2016.007 – Software Maintenance Contract Savings (Staff Recommended and CPIX budgets)**

“That Council approves a decrease of \$5,000 of ongoing funding in 2016 for software maintenance expense within the Information Management and Technology Services division operating budget.”

31) **ITEM B63 CORP.2016.013 – External Legal Counsel (Staff Recommended and CPIX budgets)**

“That Council approves \$100,000 of ongoing funding in 2016 for external legal counsel within the Legal Services division operating budget.”

32) **ITEM B64 CORP.2016.036 – Increase in Contribution to Election Reserve (Staff Recommended and CPIX budgets)**

“That Council approves \$29,878 of ongoing funding in 2016 and \$29,878 of one-time funding in 2018 for the election reserve within the Legislative Services division operating budget.”

33) **ITEM B65 TRAN.2016.004 – OMB Reserve Contribution Decrease (Staff Recommended and CPIX budgets)**

“That Council approves a decrease of \$66,750 of ongoing expense in 2016 for the OMB Reserve Contributions within the Corporate Transactions – Other division operating budget.”

34) **ITEM B66 TRAN.2016.005 – Supplementary Taxes (Staff Recommended and CPIX budgets)**

“That Council approves \$250,000 of ongoing revenue in 2016 for Supplementary Taxes within the Corporate Transactions division operating budget.”

35) **ITEM B67 TRAN.2016.006 – Inflationary Increase of Capital (Staff Recommended and CPIX budgets)**

“That Council approves \$135,742 in 2016, \$140,834 in 2017, and \$149,877 in 2018 of ongoing funding for inflationary increases to the Contribution to the Capital Reserve Fund.”

36) **ITEM B68 TRAN.2016.007 – Adjust RIM Park Investment Contribution (Staff Recommended and CPIX budgets)**

“That Council approves the decrease of \$133,736 ongoing in 2016 to the transfer to the RIM Park Reserve.”

- 37) **ITEM B69 TRAN.2016.009 – Salary Budget Adjustment (Staff Recommended and CPIX budgets)**
- “That Council approves that \$250,000 of step gapping is transferred as ongoing funding in 2016 within the Corporate Transactions division operating budget.
- 38) **ITEM B70 IPPW.2016.021 – Project Manager Grade Reclassification (Staff Recommended and CPIX budgets)**
- “That Council approves \$11,200 of ongoing funding in 2016 for Project Manager reclassification to the senior level within the Engineering Services division operating budget.”
- 39) **ITEM B71 IPPW.2016.026 – Infrastructure Management – Move to Capital (Staff Recommended and CPIX budgets)**
- “That Council approves a decrease of \$31,000 of ongoing funding in 2016 for Infrastructure Management – Move to Capital within the Engineering Services division operating budget.”
- 40) **ITEM B72 IPPW.2016.002 – Committee of Adjustment – Revenue Reduction (Staff Recommended and CPIX budgets)**
- “That Council approves a decrease of \$30,000 of ongoing revenue in 2016 for Committee of Adjustment – Revenue within the Planning Approvals division operating budget.”
- 41) **ITEM B73 IPPW.2016.003 – Sign Variance – Revenue Reduction (Staff Recommended and CPIX budgets)**
- “That Council approves a decrease of \$6,350 of ongoing revenue in 2016 for Sign Variance – Revenue within the Planning Approvals division operating budget.”
- 42) **ITEM B74 IPPW.2016.004 – Demolition Control – Revenue Reduction (Staff Recommended and CPIX budgets)**
- “That Council approves a decrease of \$1,400 of ongoing revenue in 2016, \$1,000 in 2017, and \$1,000 in 2018 for Demolition Control – Revenue within the Planning Approvals division operating budget.”
- 43) **ITEM B75 IPPW.2016.008 – Draft Plan of Subdivision – Planning Approvals Revenue (Staff Recommended and CPIX budgets)**

“That Council approves \$58,000 of one-time revenue in 2018 for Draft Plan of Subdivision – Revenue within the Planning Approvals division operating budget.”

44) **ITEM B76 IPPW.2016.009 - Holding Removal – Revenue Reduction (Staff Recommended and CPIX budgets)**

“That Council approves a decrease of \$9,800 of ongoing revenue in 2017, and \$10,200 in 2018 for Holding Removal – Revenue within the Planning Approvals division operating budget.”

45) **ITEM B77 & B117 IPPW.2016.011 – Business Licenses – Revenue Share (Staff Recommended and CPIX budgets)**

“That Council approves \$6,000 of ongoing revenue in 2016 for Business License – Revenue Share within the Planning Approvals division operating budget.”

46) **ITEM B78 IPPW.2016.013 – AMANDA Licenses – Planning Approvals (Staff Recommended and CPIX budgets)**

“That Council approves \$1,500 of ongoing and \$6,000 of one-time funding in 2016 to add AMANDA Licenses within the Planning Approvals division operating budget.”

47) **ITEM B79 IPPW.2016.020 – Computer Monitors – Electronic Plans Review (Staff Recommended and CPIX budgets)**

“That Council approves \$2,400 of one-time funding in 2016 for Computer Monitors within the Planning Approvals division operating budget.”

48) **ITEM B80 IPPW.2016.016 – Special Projects (Staff Recommended and CPIX budgets)**

“That Council approves a decrease of \$8,630 of ongoing funding in 2016 for special projects within the Transportation Services division operating budget.”

49) **ITEM B81 IPPW.2016.023 – Winter Control City Fleet (Staff Recommended budget)**

“That Council approves \$75,000 of ongoing funding in 2017 for winter control fleet within the Transportation Services division operating budget.”

50) **ITEM B82 IPPW.2016.034 – Adult Crossing Guard Budget Reduction (Staff Recommended and CPIX budgets)**

“That Council approves a decrease of \$25,000 of ongoing funding in 2016, for the reduction of adult crossing guard funding within the Transportation Services division operating budget.”

OPERATING IMPACTS OF CAPITAL & GROWTH

Operating impact requests include the operating cost of capital projects. The impacts of capital are generated as a result of previously approved capital projects or capital projects included within the proposed capital budget and will have an immediate impact to the operating budget. It also includes growth related operating costs.

5.10 Operating Impacts of Capital & Growth – COMMITTED

Items committed through council direction to staff or via a council report.

1) **ITEM GI TRAN.2016.011 – Waterloo Public Library – Population Growth (Staff Recommended and CPIX budgets)**

“That Council approves a growth increase of \$107,888 for 2016, \$73,352 for 2017 and \$77,111 for 2018 for the Waterloo Public Library’s operating budget.”

2) **Northwest Campus (NW Campus)**

Tied to previously approved capital project.

ITEM G2 IPPW.2016.012 – Operating Impacts of Capital – NW Campus (Staff Recommended)

“That Council approves \$11,000 of ongoing funding in 2016 for operating impacts of the northwest campus within the Transportation Service division operating budget.”

5.11 Operating Impacts of Capital & Growth – UNCONTROLLABLE

The operating expenditures required to maintain capital projects or development projects that have previously been approved by council.

1) King Street North Streetscape Maintenance – Erb to Central

Tied to previously approved capital project.

i) **ITEM G3 COMM.2016.054 – King Street North Streetscape Maintenance – Erb to Central (Staff Recommended budget)**

“That Council approves \$66,000 of ongoing funding in 2018 for streetscape maintenance on King Street from Erb to Central within the Environment and Parks Services division operating budget.”

OR

ii) **ITEM G27 COMM.2016.036 – King Street North Streetscape Maintenance (CPIX budget)**

“That Council approves \$46,000 of ongoing funding in 2018 for streetscape maintenance on King Street from Erb to Central within the Environment and Parks Services division operating budget.”

2) New Capital Project Infrastructure in City Parks

a) Capital Budget

i) **CAPITAL REFERENCE 213 – Park Amenity Upgrades (Non-Routine in Staff Recommended and CPIX budgets)**

“That Council approves in principle, the Park Amenity Upgrades capital project of \$626,000 within the Environment and Parks Services division 2016-2018 capital budget, with funding to be approved through a follow up report to Council.”

ii) **CAPITAL REFERENCE 214 – RIM Park Diamond Ball Diamond Amenities (Non-Routine in Staff Recommended and CPIX budgets)**

“That Council approves in principle, the RIM Park Diamond Ball Diamond Amenities capital project of \$638,000 within the Environment and Parks Services division 2016-2018 capital budget, with funding to be approved through a follow up report to Council.”

iii) CAPITAL REFERENCE 233 – Waterloo Park Master Plan Implementation (High Interest in Staff Recommended and CPIX budgets)

“That Council approves in principle, the Waterloo Park Master Plan Implementation, 2016-2018 capital project of \$789,000 within the Environment and Parks Services division 2016-2018 capital budget, with funding to be approved through a follow up report to Council.”

iv) CAPITAL REFERENCE 236 – Park Strategy Implementation (Non-Routine in Staff Recommended and CPIX budgets)

“That Council approves in principle, the Park Strategy Implementation capital project of \$474,000 within the Environment and Parks Services division 2016-2018 capital budget, with funding to be approved through a follow up report to Council.”

AND

b) Operating Budget

i) ITEM G7 COMM.2016.058 – Waterloo Park Central Street Roadway and Multi-Use Trail (Staff Recommended and CPIX budgets)

“That Council approves \$10,000 of ongoing funding in 2016 for outdoor maintenance of new roadway/trail within the Environment and Parks Services division operating budget.”

ii) ITEM G4 COMM.2016.055 – New Capital Project Infrastructure in City Parks – 2017 (Staff Recommended and CPIX budgets)

“That Council approves \$40,000 of ongoing funding in 2017 for outdoor maintenance of new park infrastructure within the Environment and Parks Services division operating budget.”

iii) ITEM G6 COMM.2016.057 – New Capital Project Infrastructure in City Parks – 2018 (Staff Recommended budget)

“That Council approves \$30,000 of ongoing funding in 2018 for outdoor maintenance of new park infrastructure within the Environment and Parks Services division operating budget.”

3) **New Parks and Trails City Wide 2018**

This request also includes operating impacts (\$99,249) related to parks transferred to city ownership from developers. Parks included are: Galanti Park and Storm Water Facility, Vista Hills Park (adjacent to Vista Hills Public School with action park and sports field), Rock Elm Park, Avens Park and Laurelwood Drive Median.

a) **Capital Budget**

i) **CAPITAL REFERENCE 219 – Alexandra Park Expansion (High Interest in Staff Recommended and CPIX budgets)**

“That Council approves in principle, the Alexandra Park Expansion capital project of \$1,494,000 within the Environment and Parks Services division 2016-2018 capital budget, with funding to be approved through a follow up report to Council.”

AND

b) **Operating Budget**

i) **ITEM G5 COMM.2016.056 – New Parks and Trails City Wide 2018 (Staff Recommended budget)**

“That Council approves \$112,249 of ongoing funding and \$5,000 of ongoing revenue in 2018 for outdoor maintenance of new parks within the Environment and Parks Services division operating budget.”

4) **New Parks and Trails City Wide 2017**

This request also includes operating impacts (\$46,960) related to parks transferred to city ownership from developers. Parks included are: Werni Park, White Tail Storm Water Facility Trail, Vista Hills Parks (6) and Buffer Plantings.

a) **Capital Budget**

i) **CAPITAL REFERENCE 217 – Action Sports Facility – Albert McCormick Arena (Non-Routine in Staff Recommended and CPIX budgets)**

“That Council approves in principle, the Action Sports Facility – Albert McCormick Arena capital project of \$228,000 within the Environment and Parks Services division 2016-2018 capital budget, with funding to be approved through a follow up report to Council.”

ii) **CAPITAL REFERENCE 221 – Mary Allen Park (High Interest in Staff Recommended and CPIX budgets)**

“That Council approves in principle, the Mary Allen Park capital project of \$1,224,000 within the Environment and Parks Services division 2016-2018 capital budget, with funding to be approved through a follow up report to Council.”

AND

b) **Operating Budget**

i) **ITEM G8 COMM.2016.059 – New Parks and Trails City Wide 2017 (Staff Recommended budget)**

“That Council approves \$68,960 of ongoing funding in 2017 for outdoor maintenance of new parks within the Environment and Parks Services division operating budget.”

5) **New Parks and Trails – Vista Hills**

This request represents the operating impacts related to parks transferred to city ownership from developers. Parks included are: Vista Hills Park, Vista Hills Storm Water Facility (1, 2 & 3), Hydro Corridor Trail, Sun Dew Park, Autumn Willow Park and ESPA Trail/Lights.

a) **Operating Budget**

i) **ITEM G9 COMM.2016.060 – New Parks and Trails – Vista Hills (Staff Recommended and CPIX budgets)**

“That Council approves \$65,445 of ongoing funding in 2016 for outdoor maintenance of new parks within the Environment and Parks Services division operating budget.”

6) **VOIP Support and Maintenance Contract**

Tied to previously approved capital project.

a) **Operating Budget**

I) **ITEM G10 CORP.2016.006 – VOIP Support and Maintenance Contract (Staff Recommended and CPIX budgets)**

“That Council approves ongoing funding of \$42,760 in 2016 and \$39,000 in 2018 for VOIP support and maintenance in the Information Management and Technology Services operating budget.”

5.12 Operating Impacts of Capital & Growth – RECOMMENDED

Items reviewed by the OLT, OLT Budget Sub-Committee and approved by CMT to move forward for council's approval.

1) Defibrillator Replacement

a) Capital Budget

i) **CAPITAL REFERENCE 270 – Defibrillator Replacement (Routine in Staff Recommended and CPIX budgets)**

“That Council approves the Defibrillator Replacement capital project funding of \$64,000 within the Fire Rescue Services division 2016-2018 capital budget.”

AND

b) Operating Budget

i) **ITEM G11 COMM.2016.042 – Defibrillator Annual Testing and Maintenance (Staff Recommended budget)**

“That Council approves \$2,000 of ongoing funding in 2018 for defibrillator testing and maintenance operating costs within the Fire Rescue Services division operating budget in the Community Service department.”

2) Repurposing Carnegie Library

a) Capital Budget

i) **CAPITAL REFERENCE 105 – Repurposing Carnegie Library - Interior (High Interest in Staff Recommended and CPIX budgets)**

“That Council approves in principle, the Repurposing Carnegie Library capital project of \$1,011,000 within the Economic Development division 2016-2018 capital budget, with funding to be approved through a follow up report to Council.”

AND

b) **Operating Budget**

i) **ITEM G12 CORP.2016.018 – Repurposing Carnegie Library (Staff Recommended and CPIX budgets)**

“That Council approves \$82,000 of ongoing funding in 2017 for maintenance expense and \$82,000 of ongoing revenue for building rental revenue in 2017 for the Carnegie Library within Facilities & Fleet operating budget.”

3) **Service Centre Expansion Maintenance & Utilities**

Tied to previously approved capital project.

a) **Operating Budget**

i) **ITEM G13 CORP.2016.020 – Service Centre Expansion Maintenance & Utilities (Staff Recommended and CPIX budgets)**

“That Council approves ongoing funding of \$40,000 in 2017 and \$50,000 in 2018 for Service Centre expansion maintenance and utilities expense within the Facilities & Fleet division operating budget.”

4) **Waterloo Square Water Feature**

a) **Capital Budget**

i) **CAPITAL REFERENCE 680 – Completion of the Waterloo Public Square (High Interest in Staff Recommended and CPIX budgets)**

“That Council approves in principle, the Completion of the Waterloo Public Square capital project of \$1,110,000 within the Engineering Services division 2016-2018 capital budget, with funding to be approved through a follow up report to Council.”

AND

b) **Operating Budget**

i) **ITEM G14 CORP.2016.023 – Waterloo Square Water Feature (Staff Recommended)**

“That Council approves \$25,000 of ongoing funding in 2018 for Waterloo Square water feature expense within the Facilities & Fleet division operating budget.”

5) **Fleet and Equipment Expansion**

a) **Capital Budget**

i) **CAPITAL REFERENCE 430 – Fleet and Equipment Expansion (Routine in Staff Recommended and CPIX budgets)**

“That Council approves the Fleet and Equipment Expansion capital project funding of \$1,187,000 within the Facilities and Fleet division 2016-2018 capital budget.”

AND

b) **Operating Budget**

i) **ITEM G15 CORP.2016.040 – Operating Costs – Growth in Fleet (Staff Recommended)**

“That Council approves \$63,646 of ongoing funding in 2017 and \$56,354 in 2018 for fleet and equipment expansion expenses within the Facilities & Fleet division operating budget.”

6) **In-House Water Service Billing Transfer**

i) **ITEM G16 & G23 IPPW.2016.046 – In-house Water Service Billing Transfer (Staff Recommended and CPIX budgets)**

“That Council approves \$15,271 of ongoing funding in 2016, \$15,576 in 2017 and \$15,887 in 2018 for in-house billing within the Water Services division operating budget and the corresponding revenue increase in the Finance Division.”

7) **PeopleSoft HRMS Vision Implementation**

a) **Capital Budget**

i) **CAPITAL REFERENCE 434 – PeopleSoft HRMS Vision Implementation Phases 3-4 (Non-Routine in Staff Recommended budget)**

“That Council approves in principle, the PeopleSoft HRMS Vision Implementation Phases 3-4 capital project of \$423,000 within the Finance division 2016-2018 capital budget, with funding to be approved through a follow up report to Council.”

AND

b) **Operating Budget**

i) **ITEM G17 CORP.2016.034 – PeopleSoft HRMS Vision Implementation (Staff Recommended)**

“That Council approves \$171,618 of ongoing funding and \$19,000 of one time funding in 2018 for PeopleSoft HRMS implementation within the Information Management & Technology and Human Resources division operating budget.”

8) **2016-2018 Operating Impacts from IPPW Capital Projects**

a) **Capital Budget**

i) **CAPITAL REFERENCE 620 – Northdale Community Master Plan Implementation (High Interest in Staff Recommended and CPIX budgets)**

“That Council approves in principle, the Northdale Community Master Plan Implementation capital project of \$837,000 within the Engineering Services division 2016-2018 capital budget, with funding to be approved through a follow up report to Council.”

ii) **CAPITAL REFERENCE 621 – Corporate Asset Management Plan – All Assets (High Interest in Staff Recommended and CPIX budgets)**

“That Council approves in principle, the Corporate Asset Management Plan – All Assets capital project of \$318,000 within the Engineering Services division 2016-2018 capital budget, with funding to be approved through a follow up report to Council.”

iii) **CAPITAL REFERENCE 631 – Trails in New Development Areas (Routine in Staff Recommended and CPIX budgets)**

“That Council approves the Trails in New Development Areas capital project funding of \$281,000 within the Engineering Services division 2016-2018 capital budget.”

iv) **CAPITAL REFERENCE 632 – City Wide-Variou Neighbourhood New Park Dev (Routine in Staff Recommended and CPIX budgets)**

“That Council approves the City Wide-Variou Neighbourhood New Park Dev capital project funding of \$282,000 within the Engineering Services division 2016-2018 capital budget.”

v) **CAPITAL REFERENCE 653 – Columbia Street-Fischer Hallman to Erbsville Road (Non-Routine in Staff Recommended and CPIX budgets)**

“That Council approves in principle, the Columbia Street-Fischer Hallman to Erbsville Road capital project of \$541,000 within the Engineering Services division 2016-2018 capital budget, with funding to be approved through a follow up report to Council.”

vi) **CAPITAL REFERENCE 654 – Columbia Street-Fischer Hallman to Erbsville Road – Additional Funding (Non-Routine in Staff Recommended and CPIX budgets)**

“That Council approves in principle, the Columbia Street-Fischer Hallman to Erbsville Road capital project of \$4,144,000 within the Engineering Services

division 2016-2018 capital budget, with funding to be approved through a follow up report to Council.”

vii) **CAPITAL REFERENCE 655 – Conservation Drive-From Beaver Creek Road to W.Limit Snow Crest Place (Routine in Staff Recommended and CPIX budgets)**

“That Council approves the Conservation Drive-From Beaver Creek Road to W.Limit Snow Crest Place capital project funding of \$4,097,000 within the Engineering Services division 2016-2018 capital budget.”

viii) **CAPITAL REFERENCE 656 – Country Squire Road-Glasgow Street (Township) to 500m East (Routine in Staff Recommended and CPIX budgets)**

“That Council approves the Country Squire Road-Glasgow Street (Township) to 500m East capital project funding of \$987,000 within the Engineering Services division 2016-2018 capital budget.”

ix) **CAPITAL REFERENCE 657 – Westside Employment Collector (Non-Routine in Staff Recommended and CPIX budgets)**

“That Council approves in principle, the Westside Employment Collector capital project funding of \$2,195,000 within the Engineering Services division 2016-2018 capital budget, with funding to be approved through a follow up report to Council.”

x) **CAPITAL REFERENCE 793 – Marsland Drive-University Ave East to Columbia Street East (Routine in Staff Recommended and CPIX budgets)**

“That Council approves the Marsland Drive-University Ave East to Columbia Street East capital project funding of \$2,282,000 within the Transportation Services division 2016-2018 capital budget.”

xi) **CAPITAL REFERENCE 813 – Bicycle Parking (Routine in Staff Recommended and CPIX budgets)**

“That Council approves the Bicycle Parking capital project funding of \$63,000 within the Transportation Services division 2016-2018 capital budget.”

xii) **CAPITAL REFERENCE 822 – Trails and Bikeways Master Plan Implementation (Routine in Staff Recommended and CPIX budgets)**

“That Council approves the Trails and Bikeways Master Plan Implementation capital project funding of \$2,398,000 within the Transportation Services division 2016-2018 capital budget.”

xiii) **CAPITAL REFERENCE 823 – Trans Canada Trail Improvements (Routine in Staff Recommended and CPIX budgets)**

“That Council approves the Trans Canada Trail Improvements capital project funding of \$1,572,000 within the Transportation Services division 2016-2018 capital budget.”

xiv) **CAPITAL REFERENCE 829 – Traffic Safety Initiative (Routine in Staff Recommended and CPIX budgets)**

“That Council approves the Traffic Safety Initiative capital project funding of \$34,000 within the Transportation Services division 2016-2018 capital budget.”

AND

a) **Operating Budget**

i) **ITEM G18 IPPW.2016.025 – 2016-2018 Operating Impacts from IPPW Capital Projects (Staff Recommended)**

“That Council approves \$45,000 of ongoing funding in 2016, 48,000 in 2017 and \$10,000 in 2018 for operating impacts of IPPW capital projects within the Environment & Parks, Transportation Services and Engineering Services division operating budgets”

9) **Operating Impacts from King Street Capital Project**

Tied to previously approved capital project.

i) **ITEM G19 IPPW.2016.037 – Operating Impacts from King Street Capital Project (Staff Recommended and CPIX budgets)**

“That Council approves \$40,000 of ongoing funding in 2017 recoverable from the Region of Waterloo for the operating impacts related to the King Street streetscape project within the Transportation Services division operating budget.”

SERVICE LEVEL CHANGES

Service level impacts are increases or decreases to existing service levels.

5.13 Service Level Changes – INCREASE

Items that are increases in service level when compared to the 2015 operating budget.

1) **ITEM S1 CAO.2016.004 – Cultural Planning Specialist (Staff Recommended budget)**

“That Council approves ongoing funding of \$93,428 for 2017 for the Cultural Planning Specialist within the Economic Development division operating budget.”

2) **ITEM S2 COMM.2016.051 – Increase in Neighbourhood Matching Fund (Staff Recommended and CPIX budgets)**

“That Council approves \$10,000 of ongoing funding in 2018 for the Neighbourhood Matching Fund within the Community Programming & Outreach division in the Community Services department.”

3) **ITEM S3 CORP.2016.043 – Communications Associate, IPPW (Staff Recommended budget)**

“That Council approves \$84,546 of ongoing funding and \$10,500 of one time funding in 2016 for a Communications Associate for IPPW within the Communications division operating budget.”

4) **ITEM S4 CORP.2016.019 – Senior Project Engineer Position (Staff Recommended budget)**

“That Council approves \$125,006 of ongoing funding and \$10,000 of one time funding in 2017 for a Senior Mechanical Engineer within the Facilities and Fleet division operating budget.”

5) **ITEM S5 CORP.2016.035 – Health & Safety Operations Coordinator (Staff Recommended and CPIX budgets)**

“That Council approves \$94,928 of ongoing funding and \$10,000 of one time funding in 2016 for a Health and Safety Coordinator within the Human Resources division operating budget.”

6) **ITEM S6 CORP.2016.005 – Ontario One Call (Staff Recommended and CPIX budgets)**

“That Council approves \$40,000 of ongoing funding in 2016 for Ontario One Call expense within the Information Management and Technology Services division operating budget.”

7) **ITEM S7 IPPW.2016.029 – Heritage Planner Position (Staff Recommended and CPIX budgets)**

“That Council approves \$123,669 of ongoing funding in 2017 for the Heritage Planner position within the Growth Management division operating budget.”

8) **ITEM S25 COMM.2016.041 – Fire Prevention Officer (Staff Recommended budget)**

“That Council approves \$122,497 of ongoing funding in 2017 for a Fire Prevention Officer within the Fire Rescue Services division in the Community Services Department.”

5.14 **Service Level Changes – DECREASE**

Items that are decreases in service level when compared to the 2015 operating budget.

1) **ITEM S9 CORP.2016.048 – Sponsorship Revenue Reduction (Staff Recommended and CPIX budgets)**

“That Council approves a decrease of \$20,000 of ongoing revenue in 2016 for Sponsorship Revenue within the Communications division operating budget.”

2) **ITEM S11 IPPW.2016.035 – Traffic Calming (Staff Recommended and CPIX budgets)**

“That Council approves a decrease of \$10,000 of ongoing funding in 2016 for traffic calming within the Transportation Services division operating budget.”

3) **ITEM S12 IPPW.2016.036 – Spray Patching Program (Staff Recommended and CPIX budgets)**

“That Council approves a decrease of \$37,238 of ongoing funding in 2016 for the elimination of the spray patching program within the Transportation Services operating budget.”

4) **ITEM S20 COMM.2016.063 – Implementation of Policy Review (CPIX budgets)**

“That Council approves a decrease of \$27,000 of ongoing funding in 2018 for the Facility Rental Discount within the Community Programming & Outreach Services division of the Community Services department.”

ENTERPRISES

WATER SERVICES

BASE BUDGET

Base budget requests include adjustments to maintain current service levels, adjustments to existing fee volumes, regular fee increases and efficiencies as part of the organizational culture and accountability to citizens to demonstrate commitment to maintain existing service levels.

5.15 Water Services Enterprise Base Budget - EFFICIENCY

The savings incorporated into the operating budgets that are the results of new processes, procedures and projects that facilitate operational savings.

1) **ITEM B105 IPPW.2016.062 - Water Administrative Efficiencies (Staff Recommended and CPIX budgets)**

“That Council approves a decrease of \$13,000 of ongoing funding in 2016 for water administration budget efficiencies within the Water Services division operating budget.”

2) **ITEM B106 IPPW.2016.063 – Water Maintenance Efficiencies (Staff Recommended and CPIX budgets)**

“That Council approves a decrease of \$40,000 of ongoing funding in 2016 for the reduced hydrant replacement, lead testing and mains flushing funding within the Water Services division operating budget.”

3) **ITEM B107 IPPW.2016.082 – Sanitary Sewer Administrative Efficiencies (Staff Recommended and CPIX budgets)**

“That Council approves a decrease of \$8,000 of ongoing funding in 2016 for the reduced communications and infrastructure management funding within the Water Services division operating budget.”

4) **ITEM B108 IPPW.2016.084 – Sanitary Sewer Maintenance Efficiencies (Staff Recommended and CPIX budgets)**

“That Council approves a decrease of \$20,000 of ongoing funding in 2016 for the sewer lateral clearing and sewer lateral inspection funding, within the Water Services division operating budget.”

5) **ITEM B109 IPPW.2016.086 – Sewer Camera Inspection and Rehabilitation Program (Staff Recommended and CPIX budgets)**

“That Council approves a decrease of \$103,023 of ongoing funding in 2016 for the camera inspection and rehab program, within the Water Services division operating budget.”

5.16 Water Services Enterprise Base Budget - UNCONTROLLABLE

Operating expenditures that staff and council have limited amount of control over.

1) Wholesale Water Purchases

i) **ITEM B110 IPPW.2016.030 – Wholesale Water Purchases (Staff Recommended and CPIX budgets)**

“That Council approves \$434,741 of ongoing funding in 2016 for wholesale water purchases within the Water Services division operating budget.”

ii) **ITEM B111 IPPW.2016.033 – Wholesale Water Purchases (Staff Recommended and CPIX budgets)**

“That Council approves \$354,128 of ongoing funding in 2017 for wholesale water purchases within the Water Services division operating budget.”

iii) **ITEM B112 IPPW.2016.041 – Wholesale Water Purchases (Staff Recommended and CPIX budgets)**

“That Council approves \$370,622 of ongoing funding in 2018 for wholesale water purchases within the Water Services division operating budget.”

2) Sanitary Sewer Treatment

i) **ITEM B115 IPPW.2016.059 – Sanitary Sewer Treatment (Staff Recommended and CPIX budgets)**

“That Council approves \$1,016,175 of ongoing funding in 2016 for sanitary sewer treatment within the Water Services division operating budget.”

ii) **ITEM B113 IPPW.2016.051 – Sanitary Sewer Treatment (Staff Recommended and CPIX budgets)**

“That Council approves \$1,109,039 of ongoing funding in 2017 for sanitary sewer treatment within the Water Services division operating budget.”

iii) **ITEM B114 IPPW.2016.054 – Sanitary Sewer Treatment (Staff Recommended and CPIX budgets)**

“That Council approves \$1,467,211 of ongoing funding in 2018 for sanitary sewer treatment within the Water Services division operating budget.”

5.17 Water Services Enterprise Base Budget - RECOMMENDED

Items reviewed by the OLT, OLT Budget Sub-Committee and approved by CMT to move forward for council's approval.

1) **ITEM B124 IPPW.2016.045 – Customer Response – Water Quality, Supply and Meter Services (Staff Recommended budget)**

“That Council approves \$55,000 of ongoing funding in 2016 for customer service calls and water quality investigations within the Water Services division operating budget.”

2) **ITEM B125 IPPW.2016.055 – Sanitary Sewer Laterals Repair (Staff Recommended budget)**

“That Council approves \$25,000 of ongoing funding in 2016 for sanitary sewer laterals repair within the Water Services division operating budget.”

3) **ITEM B126 IPPW.2016.061 – ON1 Call Locate Service Fee (Staff Recommended and CPIX budgets)**

“That Council approves \$12,500 of ongoing funding in 2016 for locate fees within the Water Services division operating budget.”

4) **ITEM B127 IPPW.2016.064 – After Hours Dispatch (Staff Recommended and CPIX budgets)**

“That Council approves \$10,000 of ongoing funding in 2017 for the after-hours dispatch service within the Water Services division operating budget.”

5) **ITEM B128 IPPW.2016.065 – Stormwater Credit Program (Staff Recommended budget)**

That Council approves \$9,536 of ongoing funding in 2016, \$10,012 in 2017 and \$10,512 in 2018 for stormwater credit program within the Water Services division operating budget.”

6) **ITEM B129 IPPW.2016.075 – Bridge Maintenance (Staff Recommended and CPIX budgets)**

“That Council approves \$5,000 of ongoing funding in 2016 for bridge maintenance within the Water Services division operating budget.”

7) **ITEM B130 IPPW.2016.076 – Camera Inspection Program (Staff Recommended)**

“That Council approves \$15,000 of ongoing funding in 2016 for stormwater camera inspection program within the Water Services division operating budget.”

8) **ITEM B131 IPPW.2016.081 – West Nile Virus Program (Staff Recommended and CPIX budgets)**

“That Council approves a decrease of \$7,568 of ongoing funding in 2016 for the elimination of the stormwater West Nile program within the Water Services division operating budget.”

9) **ITEM B132 IPPW.2016.087 – External Claim Payments (Staff Recommended budget)**

“That Council approves \$10,000 of ongoing funding in 2016 for sanitary sewer external claim payouts, within the Water Services division operating budget.”

10) **Leaf Collection**

- i) **ITEM B133 IPPW.2016.103 – Leaf Collection – Option 2 – Mature Treed Areas Only (Staff Recommended and CPIX budgets)**

“That Council approves \$0 of ongoing funding in 2016 for the leaf collection program within the Water Services division operating budget.”

OR

- ii) **ITEM D57 IPPW.2016.102 – Leaf Collection – Option 1 – Maintain Current Level of Service (Not Recommended)**

“That Council approves \$75,000 of ongoing funding in 2016 for the leaf collection program within the Water Services division operating budget.”

OR

- iii) **ITEM D58 IPPW.2016.104 – Leaf Collection – Option 3 – Discontinue the Leaf Collection Program (Not Recommended)**

“That Council approves a decrease of \$100,000 of ongoing funding in 2016 for the leaf collection program within the Water Services division operating budget.”

OPERATING IMPACTS OF CAPITAL GROWTH

Operating impact requests include the operating cost of capital projects. The impacts of capital are generated as a result of previously approved capital projects or capital projects included within the proposed capital budget and will have an immediate impact to the operating budget. It also includes growth related operating costs.

5.18 Water Services Enterprise – Operating Impacts of Capital & Growth – RECOMMENDED

Items reviewed by the OLT, OLT Budget Sub-Committee and approved by CMT to move forward for council's approval.

1) **ITEM G22 IPPW.2016.028 – Water Services Inflationary Increase – 2016-2018 (Staff Recommended and CPIX budgets)**

“That Council approves \$71,951 of ongoing funding in 2016, \$81,712 in 2017 and \$83,879 in 2018 for Inflationary Increases within the Water Services division operating budget.”

2) **Northwest Campus**

Tied to previously approved capital project

i. **ITEM G24 IPPW.2016.047 – Operating Impacts of Capital – Northwest Campus – (Staff Recommended and CPIX budgets)**

“That Council approves \$23,500 of ongoing funding in 2016 for operating impacts of the northwest campus within the Water Services division operating budget.”

3) Operating Impacts from Water Services

a. Capital Budget

- i) **CAPITAL REFERENCE 671 – Conservation Drive and Beaver Creek Road-Sanitary Sewer Oversizing (Routine in Staff Recommended and CPIX budgets)**

“That Council approves the Conservation Drive and Beaver Creek Road-Sanitary Sewer Oversizing capital project of \$1,101,000 within the Engineering Services division 2016-2018 capital budget.”

- ii) **CAPITAL REFERENCE 674 – SPS#2 on Conservation Drive at Beaver Creek Road (Routine in Staff Recommended and CPIX budgets)**

“That Council approves the SPS#2 on Conservation Drive at Beaver Creek Road capital project of \$3,240,000 within the Engineering Services division 2016-2018 capital budget.”

- iii) **CAPITAL REFERENCE 683 – Erbsville Road- Ira Needles to Columbia Street-Watermain (Routine in Staff Recommended and CPIX budgets)**

“That Council approves the Erbsville Road-Ira Needles to Columbia Street-Watermain capital project of \$368,000 within the Engineering Services division 2016-2018 capital budget.”

- iv) **CAPITAL REFERENCE 850 – Beaver Creek Pumping Station Emergency Storage Tank (Routine in Staff Recommended and CPIX budgets)**

“That Council approves the Beaver Creek Pumping Station Emergency Storage Tank capital project of \$1,302,000 within the Water Services division 2016-2018 capital budget.”

- v) **CAPITAL REFERENCE 885 – Waterloo Spurline Storm Sewer Upgrades (Routine in Staff Recommended and CPIX budgets)**

“That Council approves the Waterloo Spurline Storm Sewer Upgrades capital project of \$1,053,000 within the Water Services division 2016-2018 capital budget.”

AND

b. Operating Budget

- i) **ITEM G25 IPPW.2016.048 – Operating Impacts from Water Services Capital Projects (Staff Recommended and CPIX budgets)**

“That Council approves \$63,000 of ongoing funding in 2016, \$7,000 in 2017 and \$10,000 in 2018 for operating impacts of water services capital projects within the Water Services division operating budget.”

4) Silver Lake Study - EA Addendum

a) Capital Budget

- i) **CAPITAL REFERENCE 884 – Silver Lake Study – EA Addendum (Material in Staff Recommended and CPIX budgets)**

“That Council approves in principle, the Silver Lake Study – EA Addendum capital project of \$7,302,000 within the Water Services division 2016-2018 capital budget, with funding to be approved through a follow up report to Council.”

AND

b) Operating Budget

- i) **ITEM G26 IPPW.2016.070 – Stormwater Debenture Silver Lake Principal & Interest (Staff Recommended and CPIX budgets)**

“That Council approves \$62,836 of ongoing funding in 2018 for the Silver Lake Study – Implementation stormwater debenture principal and Interest payments within the Water Services division operating budget.”

SERVICE LEVEL CHANGES

Service level impacts are increases or decreases to existing service levels.

5.19 Water Services Enterprise – Service Level Changes – INCREASE

Items that are increases in service level when compared to the 2015 operating budget.

1) ITEM S16 IPPW.2016.057 Modelling Engineer (Staff Recommended budget)

“That Council approves \$125,140 of ongoing funding in 2016 for the sanitary sewer & stormwater modelling program within the Water Services division operating budget.”

2) ITEM S17 IPPW.2016.060 Quality Management System Program (Staff Recommended budget)

“That Council approves \$104,698 of ongoing funding in 2017 for the sanitary sewer & stormwater quality management system (QMS) program within the Water Services division operating budget.”

3) ITEM S18 IPPW.2016.083 Sanitary Sewer Lead Hand (Staff Recommended and CPIX budgets)

“That Council approves \$6,645 of ongoing funding in 2016 for the sanitary sewer lead hand within the Water Services division operating budget.”

5.20 Water Services Enterprise Budget - FUNDING

1) Water Revenue

i) **ITEM B86 IPPW.2016.042 – Water Revenue (Staff Recommended and CPIX budgets)**

“That Council approves \$294,216 of ongoing revenue in 2016 for water revenue within the Water Services division operating budget.”

ii) **ITEM B87 IPPW.2016.043 – Water Revenue (Staff Recommended budget)**

“That Council approves \$323,115 of ongoing revenue in 2017 for water revenue within the Water Services division operating budget.”

iii) **ITEM B88 IPPW.2016.044 – Water Revenue (Staff Recommended budget)**

“That Council approves \$368,466 of ongoing revenue in 2018 for water revenue within the Water Services division operating budget.”

2) Sanitary Sewer Revenue

i) **ITEM B91 IPPW.2016.058 – Sanitary Sewer Revenue (Staff Recommended and CPIX budgets)**

“That Council approves \$393,525 of ongoing revenue in 2016 for sanitary sewer revenue within the Water Services division operating budget.”

ii) **ITEM B89 IPPW.2016.050 – Sanitary Sewer Revenue (Staff Recommended and CPIX budgets)**

“That Council approves \$613,610 of ongoing revenue in 2017 for sanitary sewer revenue within the Water Services division operating budget.”

iii) **ITEM B90 IPPW.2016.053 – Sanitary Sewer Revenue – 2018 (Staff Recommended budget)**

“That Council approves \$1,116,617 of ongoing revenue in 2018 for sanitary sewer revenue within the Water Services division operating budget.”

3) **Stormwater Revenue – Commercial/Industrial**

i) **ITEM B100 IPPW.2016.077 – Stormwater Revenue - Commercial/Industrial (Staff Recommended budget)**

“That Council approves \$266,554 of ongoing revenue in 2016 for stormwater commercial/industrial revenue within the Water Services division operating budget.”

ii) **ITEM B92 IPPW.2016.066 – Stormwater Revenue – Commercial/Industrial (Staff Recommended budget)**

“That Council approves \$362,637 of ongoing revenue in 2017 for stormwater commercial/industrial revenue within the Water Services division operating budget.”

iii) **ITEM B96 IPPW.2016.071 – Stormwater Revenue – Commercial/Industrial (Staff Recommended budget)**

“That Council approves \$92,096 of ongoing revenue in 2018 for stormwater commercial/industrial revenue within the Water Services division operating budget.”

4) **Stormwater Revenue – Institutional**

i) **ITEM B101 IPPW.2016.078 – Stormwater Revenue – Institutional (Staff Recommended budget)**

“That Council approves \$27,722 of ongoing revenue in 2016 for stormwater institutional revenue within the Water Services division operating budget.”

ii) **ITEM B93 IPPW.2016.067 – Stormwater Revenue – Institutional (Staff Recommended budget)**

“That Council approves \$37,593 of ongoing revenue in 2017 for stormwater institutional revenue within the Water Services division operating budget.”

iii) **ITEM B97 IPPW.2016.072 – Stormwater Revenue – Institutional (Staff Recommended budget)**

“That Council approves \$8,811 of ongoing revenue in 2018 for stormwater institutional revenue within the Water Services division operating budget.”

5) **Stormwater Revenue – Multi-Residential**

i) **ITEM B102 IPPW.2016.079 – Stormwater Revenue – Multi- Residential (Staff Recommended budget)**

“That Council approves \$196,213 of ongoing revenue in 2016 for stormwater multi-residential revenue within the Water Services division operating budget.”

ii) **ITEM B94 IPPW.2016.068 – Stormwater Revenue – Multi-Residential (Staff Recommended budget)**

“That Council approves \$269,137 of ongoing revenue in 2017 for stormwater multi-residential revenue within the Water Services division operating budget.”

iii) **ITEM B98 IPPW.2016.073 – Stormwater Revenue – Multi-Residential (Staff Recommended budget)**

“That Council approves \$81,444 of ongoing revenue in 2018 for stormwater multi-residential revenue within the Water Services division operating budget.”

6) **Stormwater Revenue – Residential**

i) **ITEM B103 IPPW.2016.080 – Stormwater Revenue – Residential (Staff Recommended budget)**

“That Council approves \$552,942 of ongoing revenue in 2016 for stormwater residential revenue within the Water Services division operating budget.”

ii) **ITEM B95 IPPW.2016.069 – Stormwater Revenue – Residential (Staff Recommended budget)**

“That Council approves \$752,572 of ongoing revenue in 2017 for stormwater residential revenue within the Water Services division operating budget.”

iii) **ITEM B99 IPPW.2016.074 – Stormwater Revenue – Residential (Staff Recommended budget)**

“That Council approves \$196,474 of ongoing revenue in 2018 for stormwater residential revenue within the Water Services division operating budget.”

5.21 Other Enterprises

1) Building Standards Enterprise

i) **ITEM B104 IPPW.2016.017 – Building Permit Revenue Increase (Staff Recommended and CPIX budgets)**

“That Council approves \$300,000 of ongoing revenue in 2016 and \$300,000 in 2017 for increased Building Permit Revenue within the Building Standards division operating budget.”

ii) **ITEM B119 IPPW.2016.018 – MBOII Staffing Increase (Staff Recommended and CPIX budgets)**

“That Council approves \$259,000 of ongoing and \$11,000 of one-time funding in 2017 to add two additional MBOII positions within the Building Standards division operating budget.”

2) Cemetery Services Enterprise

i. **Parkview Cemetery Expansion**

Tied to previously approved capital project.

a. **ITEM G20 COMM.2016.005 - Parkview Cemetery Expansion (Staff Recommended and CPIX budgets)**

“That Council approves \$76,403 of ongoing funding in 2016 for one seasonal CUPE position, as well as \$20,000 of ongoing revenue in 2017 and \$10,000 of ongoing revenue in 2018 within the Environment and Parks Services division operating budget.”

3) **Parking Enterprise**

i) **ITEM B120 IPPW.2016.014 – Parkade Security Services (Staff Recommended and CPIX budgets)**

“That Council approves \$2,632 of ongoing funding in 2016 for Parkade Security Services within the Transportation Services division operating budget.”

ii) **ITEM B121 IPPW.2016.027 - Surface and WTS Lot Snow Removal (Staff Recommended and CPIX budgets)**

“That Council approves \$56,895 of ongoing funding in 2016 for Surface and WTS Lot Snow Removal within the Transportation Services division operating budget.”

iii) **ITEM B122 IPPW.2016.039 – Parkade, Town Square (WTS) & Surface Lot Maintenance (Staff Recommended and CPIX budgets)**

“That Council approves \$11,275 of ongoing funding in 2016 for Parkade, Town Square (WTS), & Surface Lot Maintenance within the Transportation Services division operating budget.”

iv) **ITEM B123 IPPW.2016.040 – Parkade, Town Square (WTS) & Surface Lot Mechanical Maintenance & Electrical (Staff Recommended and CPIX budgets)**

“That Council approves \$16,777 of ongoing funding in 2016 for Parkade, Town Square (WTS), & Surface Lot Mechanical Maintenance & Electrical within the Transportation Services division operating budget.”

v) **Uptown Parking Needs Assessment & Implementation**

i) **CAPITAL REFERENCE 756 – Uptown Parking Needs Assessment & Implementation (Material in Staff Recommended and CPIX budgets)**

“That Council approves in principle, the Uptown Parking Needs Assessment & Implementation capital project of \$10,007,000 within the Transportation Services division 2016-2018 capital budget, with funding to be approved through a follow up report to Council.”

AND

ii) **ITEM G21 IPPW.2016.118 – Uptown Parking Needs Assessment & Implementation Debenture Payment (Staff Recommended and CPIX budgets)**

“That Council approves \$92,026 of ongoing funding in 2018 for the Uptown Parking Needs Assessment & Implementation debenture principal and interest payments within the Transportation Services division operating budget.”

4) **Rental Housing Enterprise**

ADMINISTRATIVE MONETARY PENALTIES

a) **Capital Budget**

i) **CAPITAL REFERENCE 306 – Administrative Monetary Penalties (AMPS) (Routine in Staff Recommended and CPIX budgets)**

“That Council approves the Administrative Monetary Penalties (AMPS) capital project funding of \$98,000 within the Municipal Enforcement Services division 2016-2018 capital budget.”

AND

b) **Operating Budget**

i) **ITEM B118 COMM.2016.029 – Administrative Monetary Penalties – Residential Rental Licensing (Staff Recommended and CPIX budgets)**

“That Council approves \$35,000 of ongoing funding in 2018 for the implementation of an Administrative Monetary Penalties system within the Municipal Enforcement Division in the Community Services Department.”

RESERVES & GRANTS REQUESTS

5.22 Reserves & Grants Requests

- 1) **ITEM B154 CAO.2016.009 – Physician Recruitment (Recommended and CPIX budgets)**

“That Council approves \$20,000 of one-time funding in each of 2016 to 2018 from Council’s Community Priority and Contingency Reserve for physician recruitment expense in the CAO operating budget.”

- 2) **ITEM B84 COMM.2016.020 – Elderly Persons Grant (Recommended and CPIX budgets)**

“That Council approves \$16,000 of ongoing funding in 2016 for the Elderly Persons Grant within the Community Programming & Outreach Services division in the Community Services department.”

- 3) **ITEM B85 TRAN.2016.014 – Commissioner Special Projects (Recommended and CPIX budgets)**

“That Council approves \$250,000 of one-time funding in each of 2016, 2017 and 2018 from the annual step-gapping entry to the operating budget of the CAO Dept. (\$28,125) and the Commissioner area for each Dept: COMM - \$55,290; CORP - \$114,865; IPPW - \$51,720 for special projects and staff development.”

- 4) **ITEM S13 CAO.2016.003 - Open Streets Programming (Recommended and CPIX budgets)**

“That Council approves \$15,000 of ongoing funding in 2016 for Open Streets within the Economic Development division operating budget funded from Council’s Community Priority and Contingency Reserve.”

- 5) **ITEM S14 CAO.2016.007 – Funding for the Accelerator Centre (Recommended and CPIX budgets)**

“That Council approves funding to the Accelerator Centre from the Economic Development Reserve Fund in the amount of \$50,000 annually from 2016 to 2018.”

6) **ITEM S15 COMM.2016.009 – Cash Grant to Waterloo Siskins Junior B Hockey Club (Recommended and CPIX budgets)**

“That Council approves \$14,500 of ongoing funding in 2016 for the Waterloo Siskins cash grant within the Community Programming and Outreach Services division operating budget from Council’s Community Priority and Contingency Reserve.”

7) **ITEM B137 Tax Rate Stabilization Impact (CPIX budget)**

“That Council approves \$179,304 in one time funding in 2016 for Corporate Transactions from the Tax Rate Stabilization Reserve.”

6. **ITEMS INCLUDED IN THE NOT RECOMMENDED DETAILS
(SCHEDULE 6, page 76 & 77 of the O.B.B)**

7. ITEMS INCLUDED IN THE MENU OPTIONS (page 51 of the O.B.B)

1) Notice of Motion

Page RXX

a) Councillor Vieth, Library funding

Recommendation:

WHEREAS the City of Waterloo and Waterloo Public Library (WPL) have a long history of collaboration and partnership to deliver excellent Library facilities to our community. In a transforming and digital world the Library is evolving as a critical element of welcoming, place making and indeed innovation and support for a community.

AND WHEREAS on November 23, 2015, Council approved CORP2015-095, a (1) year funding agreement extension that provided \$300,000 (\$192,000 for inflation & 50th percentile adjustments and \$108,000 for population growth) in 2016; further that financial impacts for 2017 and 2018 were estimated at \$166,000 and \$173,000 respectively based on the existing agreement principles. This provides a total of \$639,000 in additional budgeted funding over the 2016-2018 budget period; all of which is included within the proposed Staff Recommended and CPIX Budget options.

AND WHEREAS the Library Board's correspondence of October 16, 2015 recognized that notwithstanding the 2016 agreement extension and funding increase from the City, that the forecasted WPL Operations were projecting a \$300,000 deficit for the 2016 year. To mitigate this impact the WPL Board has rolled back hours of opening at the John M Harper branch, to the original 48 hours per week agreed between the City and WPL (i.e., no more Fridays or Sundays). This generates \$120,000 per year in savings; leaving a funding gap of \$180,000 in 2016.

AND WHEREAS the long term vision for a main branch, west Waterloo branch and east Waterloo branch remains partially completed with the east side branch library remaining an outstanding part of the vision. Further that since 2008, Council has been setting aside Capital Construction funding (to date \$7.8M) for the delivery of an eastside branch library.

THEREFORE BE IT RESOLVED THAT:

- 1) Council advances the full (3) years of budgeted operating funds (\$639,000) to WPL for the 2016 operating year for an amended total funding amount of ($\$4,795,051 + \$639,000 = \$5,434,051$). Further that the overall funding allocation for the existing branch locations remain at this total funded amount of \$5,434,051 for 2017 and 2018 and is intended to cover inflationary and growth related operating costs for those years, while remaining at the anticipated 50th percentile funding at the end of 2018;
- 2) That Council acknowledges that this funding advancement may still result in restraint on the John M Harper Branch Library hours, the book plan requirements per section 9 of the agreement and other customer facing efficiencies as the WPL Board may decide;
- 3) That the funding shortfall created by the City in advancing the funding to WPL in year (1) and year (2) be funded through the Tax Rate Stabilization Reserve as an interim measure until the 2015 and 2016 year end surplus is determined and reported to Council;
- 4) That City and WPL staff commence the east side branch library design work to effectively deliver an east side branch model within the Council approved allocation of \$7.8M and that the preliminary design and operating costs be brought back for Council and public consideration with the new operating model; and,
- 5) That a new operating model be developed to incorporate a financially sustainable four (4) branch library model following Council's acceptance of the east side branch library design concepts and operating needs.

8. BUDGET REQUEST – IN CAMERA

1) B24

Recommendations:

1. That Council approves a reduction of ongoing budgeted operating expense of _____ for 2016 related to employee compensation.
2. That Council approves a reduction of ongoing budgeted operating expense of _____ for 2017 related to employee compensation.
3. That Council approves a reduction of ongoing budgeted operating expense of _____ for 2018 related to employee compensation.

9. CAPITAL BUDGET (Capital Budget Book = C.B.B)

9.1 2016-2018 CAPITAL BUDGET REQUEST - CHIEF ADMINISTRATIVE OFFICE:

1) ROUTINE PROJECTS

Recommendation:

“That Council approves the CAO’s Department Routine capital projects included in the 2016-2018 Capital Budget with a total value of \$_____.”

2) HIGH PUBLIC/COUNCIL INTEREST PROJECTS

Recommendation:

“That Council approves in principle, the CAO’s Department High Public/Council Interest capital projects included in the 2016-2018 with a total value of \$_____, with funding to be approved through a follow up report to Council.”

3) FINANCIAL MATERIALITY: > than \$5M over 2016-2018

Recommendation:

“That Council approves in principle, the CAO’s Department Financial Materiality: > than \$5M capital projects included in the 2016-2018 Capital Budget with a total value of \$_____, with funding to be approved through a follow up report to Council.”

9.2 **2016-2018 CAPITAL BUDGET REQUEST - COMMUNITY SERVICES DIVISION:**

1) **ROUTINE PROJECTS**

Recommendation:

"That Council approves the Community Services Department Routine capital projects included in the 2016-2018 Capital Budget with a total value of \$_____."

2) **HIGH PUBLIC/COUNCIL INTEREST PROJECTS**

Recommendation:

"That Council approves in principle, the Community Services Department High Public/Council Interest capital projects included in the 2016-2018 with a total value of \$_____, with funding to be approved through a follow up report to Council."

3) **FINANCIAL MATERIALITY: > than \$5M over 2016-2018**

Recommendation:

"That Council approves in principle, the Community Services Department Financial Materiality: > than \$5M capital projects included in the 2016-2018 Capital Budget with a total value of \$_____, with funding to be approved through a follow up report to Council."

4) **NON-ROUTINE**

Recommendation:

"That Council approves in principle, the Community Services Department Financial Materiality: > than \$5M capital projects included in the 2016-2018 Capital Budget with a total value of \$_____, with funding to be approved through a follow up report to Council."

9.3 2016-2018 CAPITAL BUDGET REQUEST - CORPORATE SERVICES:

1) ROUTINE PROJECTS

Recommendation:

“That Council approves the Corporate Services Department Routine capital projects included in the 2016-2018 Capital Budget with a total value of \$_____.”

2) HIGH PUBLIC/COUNCIL INTEREST PROJECTS

Recommendation:

“That Council approves in principle, the Corporate Services Department High Public/Council Interest capital projects included in the 2016-2018 with a total value of \$_____, with funding to be approved through a follow up report to Council.”

3) NON-ROUTINE

Recommendation:

“That Council approves in principle, the Corporate Services Department Financial Materiality: > than \$5M capital projects included in the 2016-2018 Capital Budget with a total value of \$_____, with funding to be approved through a follow up report to Council.”

9.4 **2016-2018 CAPITAL BUDGET REQUEST - INTEGRATED PLANNING AND PUBLIC WORKS:**

1) **ROUTINE PROJECTS**

Recommendation:

“That Council approves the Integrated Planning and Public Works Department Routine capital projects included in the 2016-2018 Capital Budget with a total value of \$_____.”

2) **HIGH PUBLIC/COUNCIL INTEREST PROJECTS**

Recommendation:

“That Council approves in principle, the Integrated Planning and Public Works Department High Public/Council Interest capital projects included in the 2016-2018 with a total value of \$_____, with funding to be approved through a follow up report to Council.”

3) **FINANCIAL MATERIALITY: > than \$5M over 2016-2018**

Recommendation:

“That Council approves in principle, the Integrated Planning and Public Works Department Financial Materiality: > than \$5M capital projects included in the 2016-2018 Capital Budget with a total value of \$_____, with funding to be approved through a follow up report to Council.”

4) **NON-ROUTINE**

Recommendation:

“That Council approves in principle, the Integrated Planning and Public Works Department Financial Materiality: > than \$5M capital projects included in the 2016-2018 Capital Budget with a total value of \$_____, with funding to be approved through a follow up report to Council.”

9.5 2016-2018 CAPITAL BUDGET REQUEST – WATERLOO PUBLIC LIBRARY

1) ROUTINE PROJECTS

Recommendation:

“That Council approves the Library Routine capital projects included in the 2016-2018 Capital Budget with a total value of \$_____.”

2) FINANCIAL MATERIALITY: > than \$5M over 2016-2018

Recommendation:

“That Council approves in principle, the Library Financial Materiality: > than \$5M capital projects included in the 2016-2018 Capital Budget with a total value of \$_____, with funding to be approved through a follow up report to Council.”

9.6 ITEMS REMOVED FROM ‘CAPITAL BUDGET’ TO BE DEALT WITH SEPARATELY

9.7 2019-2025 CAPITAL FORECAST – RECOMMENDATION BY DEPARTMENT

- 1) CHIEF ADMINISTRATIVE OFFICE DEPARTMENT (C.B.B. Pages 63 to 65)**

Recommendation:

“That Council approves in principle the 2019 to 2025 Capital Forecast totaling \$_____.”

- 2) COMMUNITY SERVICES DEPARTMENT (C.B.B. Pages 67 to 74)**

Recommendation:

“That Council approves in principle the 2019 to 2025 Capital Forecast totaling \$_____.”

- 3) CORPORATE SERVICES DEPARTMENT (C.B.B. Pages 76 to 81)**

Recommendation:

“That Council approves in principle the 2019 to 2025 Capital Forecast totaling \$_____.”

- 4) INTEGRATED PLANNING & PUBLIC WORKS DEPARTMENT (C.B.B. Pages 84 to 102)**

Recommendation:

“That Council approves in principle the 2019 to 2025 Capital Forecast totaling \$_____.”

- 5) WATERLOO PUBLIC LIBRARY (C.B.B. Pages 105 to 106)**

Recommendation:

“That Council approves in principle the 2019 to 2025 Capital Forecast totaling \$_____.”

- 6) 2016-2018 CAPITAL BUDGET, AND 2019-2025 CAPITAL FORECAST**

Recommendation:

“That the 2016-2018 Capital Budget of \$_____ be approved, and further that Council approve in principle the 2019 to 2025 Capital Forecast totaling \$_____.”

10. DEBENTURE FINANCING

- 1) “That Council approve a total of up to \$1,636,000 of debenture financing as follows for 2016-2018, for a term not to exceed 10 years, for Development Charges Sanitary projects”

Project	2016	2017	2018	Total
674 - Sanitary Pumping Station #2 on Conservation Drive	\$0	\$0	\$1,636,000	\$1,636,000

AND

- 2) “That Council approve a total of up to \$785,000 of debenture financing as follows for 2016-2018, for a term not to exceed 10 years, for Parking Enterprise projects.”

Project	2016	2017	2018	Total
756 – Uptown Parking Needs Assessment & Implementation	\$0	\$785,000	\$0	\$785,000

AND

- 3) “That Council approve a total of up to \$4,743,000 of debenture financing as follows for 2016-2018, for a term not to exceed 10 years, for Stormwater Enterprise projects.”

Projects	2016	2017	2018	Total
882 – Maple Hill Creek Rehabilitation – Westvale Pond to University Ave.	\$0	\$0	\$615,000	\$615,000
882 – Silver Lake Study – EA Addendum	\$0	\$536,000	\$3,592,000	\$4,128,000
Total:		\$4,743,000		

11. 2016-2018 PROPOSED OPERATING BUDGET

- 1) **Recommendation:**
“That the 2016 Operating Budget be approved with an average property tax increase of ____% over 2015 and a property tax levy of \$_____.”
- 2) **Recommendation:**
“That the 2017 Operating Budget be approved with an average property tax increase of ____% over 2016 and a property tax levy of \$_____.”
- 3) **Recommendation:**
“That the 2018 Operating Budget be approved with an average property tax increase of ____% over 2017 and a property tax levy of \$_____.”

12. CORRESPONDENCE

- | | |
|--|----------|
| a) Waterloo Public Library Community Input Letters | Page R72 |
| b) Waterloo Public Library Comment Cards | Page R72 |

13. ADJOURNMENT

**A SPECIAL COUNCIL MEETING WILL BE HELD
IMMEDIATELY FOLLOWING THE FINANCE &
STRATEGIC PLANNING COMMITTEE – BUDGET
MEETING TO FORMALLY APPROVE THE
OPERATING AND CAPITAL BUDGETS**