



TREE TRIMMER BUSINESS LICENSE APPLICATION

City of Burlington
400 Washington Street
Burlington, IA 52601

Kathleen P. Salisbury, MMC - City Clerk

City Clerk's Office - (319) 753-8124

Effective January 1st thru December 31st
Yearly License - \$50.00

SECTION I - NAME & ADDRESS

Applicant Name: _____

Applicant Address: _____

Business Name: _____

Business Address: _____

Phone No.: _____

Fax No.: _____

SECTION II - SOLE PROPRIETOR INFORMATION		
Individual Information		
Sole Proprietor's Name	Address	% of Ownership

SECTION III - PARTNERSHIP INFORMATION
Partnerships must supply a copy of last year's tax return showing partnership.
New partnerships must supply articles of partnership from their attorney.

Address of principal place of business of partnership: _____

General Partners	
Name of Partner	Address

Limited Partners	
Name of Partner	Address

SECTION IV - OTHER CORPORATION INFORMATION

Name and address of corporation: _____

Principal place of business of the corporation: _____

Stockholder Information - list all		
Name of Stockholder	Address	% of Shares

Corporation Directors & Officers - list all	
Name	Title

By my signature, I hereby certify that the above information is true and complete to the best of my knowledge and belief:

Signature of Applicant: _____

Date: _____



LIST OF VEHICLES & EQUIPMENT USED FOR TREE SERVICE:

Submit copies of ownership of vehicles and equipment (proof of insurance certificate; vehicle registration; vehicle title; declaration page of insurance listing vehicle and ownership). Copies of lease agreements, if leasing.

VEHICLES USED FOR TREE SERVICE		
Complete for any vehicle to be operated under this license.		
Year	Make	License Plate No.

EQUIPMENT USED FOR TREE SERVICE

TREE SERVICE LICENSE REQUIREMENTS

1. General Liability for injury to persons or property with a minimum limit of \$100,000 for each person injured; \$300,000 for each occurrence; \$50,000 for property damage; and \$25,000 Automobile Liability.
City of Burlington must be listed as additional insured.
2. List of employees.
3. Proof of Workers Compensation:
 - a. Workers Compensation required for all employees, including family members.
 - b. Partnerships must supply: copy of last year's tax return showing partnership.
New partnerships must supply - articles of partnership from their attorney.
4. List of equipment.
5. Copies of ownership of vehicles and equipment (proof of insurance certificate; vehicle registration; vehicle title; declaration page of insurance listing vehicle and ownership). Copies of lease agreements, if leasing.
6. Copy of Iowa sales tax permit.

Pro-rated fees are only available for new tree trimming businesses.

Tree Trimmer Fees

<u>New License</u>	<u>Fee</u>
January - March	\$50.00
April - June	\$37.50
July - September	\$25.00
October - December	\$12.50

If you have any questions, please call (319) 753-8124.