

**CITY OF WINDSOR HEIGHTS REGULAR BUSINESS MEETING MINUTES  
February 3, 2014 - 6:00 p.m. City Hall - Publication version**

**RC=Roll Call Vote**

Mayor Willits called the meeting to order at 6:00 p.m. Council present: Steve Peterson, Charlene Butz, Betty Glover, Dave Burgess and Tony Timm.

**Approval of the Agenda**

Council Member Peterson moved approval, Council Member Butz seconded approval of the agenda. Voice vote passed unanimously.

**Good of the Order**

Police Chief Dennis McDaniel and Lieutenant Derek Meyer presented the award the department received for National Night Out against crime in August 2013.

**Approval of Minutes**

Council Member Glover moved to approve the January 6<sup>th</sup> minutes, Council Member Peterson seconded approval of the minutes. Voice vote passed unanimously.

**Public Comment**

Mayor Willits thanked everyone for coming to the meetings. No other public comment.

**Approval of the Consent Agenda**

The Investment Report was removed to the next meeting. Council Member Glover moved to approve, Council Member Butz seconded approval for Claims & Payroll and approval of David Jenison to the Board of Adjustment to fill the unexpired term of William Mech through December 31, 2014. Voice vote passed unanimously.

**Consideration of Class E Liquor License Renewal Request- Sam's Club #6344**

Council Member Peterson moved to approve, Council Member Burgess seconded. RC Vote passed unanimously.

**Consideration of Class E Liquor License Renewal Request- Wal-Mart Supercenter #1764**

Council Member Burgess moved to approve, Council Member Butz seconded. RC Vote passed unanimously.

**Consideration of New Special Class C Liquor License Request- City of Windsor Heights (Chamber Event)**

Council Member Glover moved to approve, Council Member Timm seconded. RC Vote passed unanimously. Peterson abstained due to being on Chamber Board.

**Consideration of approving the General Administrative Services proposal by Simmering Corey in the amount of \$17,500 to administer the City's Community Development Block Grant Housing program**

Council Member Glover moved to approve, Council Member Burgess seconded. RC Vote passed unanimously.

**Discussion of Capital Requests**

The discussion was tabled. The Public Works Committee will bring recommendations to the City Council.

**Council Member Comments**

Burgess (No comment), Peterson (Thanked Public Works for keeping the streets clear), Butz (No Comment), Glover (Asked the status of the Metro Waste Board; the Mayor is keeping the appointment as is until the new Metro Waste Director is hired), Timm (No Comment).

**Mayor's Inquiries**

The CVB has a new annual report. The IA League of Cities Legislative Lobby Day is February 4<sup>th</sup>. Please get questions back to CA about the survey that was emailed out. The Mayor made numerous public appearances. Windsor Heights will be featured on Channel 5 News on February 17<sup>th</sup> on how the City got its name. The next 10/60 meeting is February 20<sup>th</sup> at 6:00pm at the Community Center.

**Adjourn to 6:00pm on Monday February 17, 2014 for the regular meeting of the City Council.**  
Council Member Burgess moved and Council Member Peterson seconded. Voice vote passed unanimously.

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Diana Willits, Mayor

ATTEST:

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Jeffrey Allen Fiegenschuh, City Administrator/Clerk