

CITY OF CHARLEVOIX ZONING BOARD OF APPEALS MINUTES
Wednesday, August 17, 2011 - 6:00 p.m.
210 State Street, City Hall, 2nd Floor Council Chambers, Charlevoix, MI

A) CALL TO ORDER

The meeting was called to order by Chairman Withrow at 6:00 p.m.

B) ROLL CALL

Members Present: Gary Anderson, Richard Clem, Mary Eveleigh, Alternate Larry Sullivan,
and Greg Withrow,
Members Absent (excused): None.
Staff Present: Michael Spencer, City Planner

Chairman Withrow designed Alternate Sullivan as a full voting member.

C) INQUIRY INTO POTENTIAL CONFLICTS OF INTEREST - None

D) APPROVAL OF AGENDA

The Board approved the agenda as submitted.

E) APPROVAL OF MINUTES

1. Motion to approve or amend May 18, 2011 meeting minutes

Members June Cross, Richard Clem, Mary Eveleigh, and Alternate Larry Sullivan attended the May 18th meeting.

The Board reviewed the May 18th minutes. Member Eveleigh voiced concerns about the zoning interpretation made at the meeting and if it was properly done. City Planner Spencer advised the Board that he used a specific parcel for the interpretation, but as the interpretation was for the entire city and not for a specific site, notification of property owners was not required.

Chairman Withrow asked the Board to determine if any significant changes should be made to the May 18th minutes.

Motion made by Member Clem and seconded by Member Sullivan to approve the May 18th minutes as submitted. Motion was adopted by unanimous voice vote. No abstentions.

2. Motion to approve or amend June 29, 2011 meeting minutes

Members June Cross, Greg Withrow, Gary Anderson, and Richard Clem attended the June 29th meeting.

Motion made by Member Anderson and seconded by Member Clem to approve the minutes as submitted. Motion adopted by unanimous voice vote. No abstentions.

F) CALL FOR PUBLIC COMMENT (Not related to agenda items) None.

G) OLD BUSINESS – None.

H) NEW BUSINESS – None.

I) MISCELLANEOUS

CITY OF CHARLEVOIX ZONING BOARD OF APPEALS MINUTES
Wednesday, August 17, 2011 - 6:00 p.m.
Page 2

II)

City Planner Mike Spencer asked the Board if they'd be able to meet on September 14th. The Planning Department has received an appeal of an administrative decision from Eldon Johnson. The Board advised that they'd be able to attend.

I) ADJOURNMENT

Motion made by Member Anderson and seconded by Member Clem that the meeting be adjourned.
Motion unanimously adopted.

The meeting was adjourned at 6:17 p.m.

Greg Withrow, Chairperson

Linda Jo A. Weller, Recording Secretary

Carol A. Ochs, City Clerk