



National
Aeronautics and
Space
Administration

Employee Property Pass/Loan Agreement and Removal Permit CONTINUATION SHEET (For use of this form, see Para 1.1.9.1, NPR 4200.1)

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THIS FORM APPLIES TO NASA EQUIPMENT IN THE CUSTODY OF NASA EMPLOYEES OR (ON SITE) CONTRACTOR EMPLOYEES PERFORMING OFFICIAL DUTIES OFF-SITE (TELEWORK OR TRAVEL). THIS AGREEMENT CONSISTENT WITH THE CONDITIONS SET FORTH HEREIN AUTHORIZES THE EMPLOYEE/CONTRACTOR TO REMOVE THE EQUIPMENT DESCRIBED BELOW TO THE LOCATION CITED FOR THE OFFICIAL PURPOSE OR PROJECT STATED AND FOR A TEMPORARY PERIOD NOT TO EXCEED 180 DAYS. SUBJECT EQUIPMENT WILL BE RETURNED AT THE CONCLUSION OF SUBJECT LOAN PERIOD OR PROJECT, OR IMMEDIATELY AT THE DISCRETION OF NASA UPON NOTICE TO THE EMPLOYEE.

1. EMPLOYEE NAME (Last, First M.I.)	2. ORGANIZATION	3. CUSTODIAL ACCOUNT NUMBER	4. OFFICE PHONE NUMBER
5. PERIOD OF PASS/LOAN <input type="checkbox"/> 30 DAYS OR LESS <input type="checkbox"/> 31-180 DAYS	6. REMOVAL DATE	7. RETURN DATE	8. CONTRACT NUMBER

10. EQUIPMENT DESCRIPTION (If more space is needed, please continue on NF 892A.)

a. ITEM #	b. ECN	c. ITEM DESCRIPTION	d. MODEL	e. SERIAL NUMBER