

STORMWATER MANAGEMENT ADMINISTRATIVE WAIVER APPLICATION

In accordance with Section 8 -20A of Chapter 8 of the City Code

Application No. _____
SWM Review Fee _____
Sediment Control Fee _____
Initials _____
Date Filed _____
DPW Review Date _____
Action _____

1) PROJECT NAME _____

☐ Commercial ☐ Industrial ☐ Residential ☐ Other

If residential, Number of Units and Type _____

2) PROPERTY LOCATION _____

a. Parcel Number _____ Property Tax ID _____ Zone _____

b. Maryland Subwatershed # ☐ Muddy Branch #02140202 ☐ Great Seneca #0214208 ☐ _____

c. Tributary ☐ Muddy Branch ☐ Long Draught Branch ☐ Whetstone Run ☐ _____

3) APPLICANT NAME _____

Address _____ Phone _____

Email Address _____

4) ENGINEER NAME _____

Address _____ Phone _____

Email Address _____

5) SITE PLAN, SCHEMATIC DEVELOPMENT PLAN OR ANNEXATION NUMBER _____

DATE OF APPROVAL _____

6) STORMWATER MANAGEMENT PROVIDED

☐ Onsite Management ☐ Waiver Request

Onsite Quality Acres _____ Waiver Quantity Acres _____

Onsite Quantity Acres _____

Type and Number of Structure(s) Proposed:

_____ ESD _____ Dry Pond _____ Wet Pond _____ Water Quality Inlet

_____ Sand Filter _____ Underground Storage _____ Other (specify) _____

7) **PROJECT AREA**

a. Site area of new development	SA =	_____ Acres	_____ Square Feet
b. Disturbed area	DA =	_____ Acres	_____ Square Feet
c. Proposed impervious area	IA =	_____ Acres	_____ Square Feet
d. Percentage of SA that is Impervious	I =	_____ %	_____ Square Feet
e. Total project area	TA =	_____ Acres	_____ Square Feet

8) **STORMWATER MANAGEMENT ADMINISTRATIVE WAIVER SUBMISSION CHECKLIST**

- ☐ Application & Fee. See [fee schedule](#).
- ☐ Copy of Approved Plan (Preliminary Plan, Schematic Development Plan, Final Site Plan or Amendment to Final Site Plan)
- ☐ Statement of Justification
1. Narrative description of the project, status of the project (type of approval) and justification for the waiver
 2. History of the project including all approval dates
 3. Statement as to whether the project is the subject of a Development Rights Agreement, Settlement Agreement, or Annexation Agreement
- ☐ Any other information required by the City of Gaithersburg

9) **CRITERIA**

Approval of Administrative Waivers must comply with the requirements of Section 8-20A of the City of Gaithersburg Code. Approval letters are based on the existing approved plan; changes to the plan may void the Administrative Waiver.

An Administrative waiver shall expire on:

- a. May 4, 2013, if the development does not receive final project approval prior to that date;
- or
- b. May 4, 2017, if the development receives final project approval prior to May 4, 2013.

All construction authorized pursuant to an administrative waiver must be completed by May 4, 2017 or, if the waiver is extended as provided in section 8-20A(d) of this chapter, by the expiration date of the waiver extension.

Extension of Administrative Waivers.

- 1) Except as provided in section 8-20A(d)(2) of this chapter, an administrative waiver shall not be extended.
- 2) An administrative waiver may only be extended if, by May 4, 2010 the development:
 - a. Has received a preliminary project approval; and
 - b. Was subject to a Development Rights and Responsibilities Agreement, Settlement Agreement, a Tax Increment Financing approval, or an Annexation Agreement
- 3) Administrative waivers extended according to 8-20A(d)(2) of this chapter shall expire when the Development Rights and Responsibilities Agreement, the Tax Increment Financing approval, or the Annexation Agreement expires.

Applicant's Signature _____ Date _____

Applicant's Title _____