

Teacher Recommendation Form

After asking your teacher for a recommendation letter, please fill out the following form thoroughly and accurately. If your applications require that the teacher fill out additional forms, please give them to the teacher along with this completed form. He/she will write your recommendation, complete any other forms required by your college and submit them directly to the guidance office. The students should understand that they waive their rights to read the recommendation.

Name: _____

Date you submitted this form: _____

Date recommendation letter is needed: _____

Courses you've taken with the teacher and your grade:

Is there anything in particular that you would like the teacher to mention in this letter?

Are there any extenuating circumstances that the teacher should know about regarding your high school career?

How do you feel this course applied to your academic or personal life?

List one or two outstanding project(s)/assignment(s) that you would like the teacher to mention.