

AGENDA

COUNCIL MEETING

Monday – December 22, 2014 - 7:00 P.M.

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES

CORRESPONDENCE NOT REQUIRING COUNCIL ACTION:

COMMITTEE REPORTS:

1. Finance / Recorder David Ross
2. Administration / Mayor Gary Bledsoe
3. Equipment / Vehicles / Fire Department Liaison / Cemeteries/Councilman Mike Stout
4. Buildings / Grounds / FEMA / Councilman Shelton
5. Police Department / Mayor Gary Bledsoe
6. WV American Water Liaison / Public Works / Councilman Ron Deel
7. Cemeteries / Fairs and Festivals / Councilman Sidney Oliver
8. Fairs and Festivals / Streetlights / Storm Drains / Kenny Payne

NEW BUSINESS:

1. Discussion on purchase of new police vehicle
2. Discussion on repairs to 2nd floor of Community Center
3. Budget Revision for final deposit to Fairs & Festivals in the amount of \$4,000.00
4. Discussion for purchase of 1 AR-15 for the Police Department (approximately \$2,500.00)
5. Budget Revision/Resolution to transfer \$30,000.00 from Contingency Fund to Recorder's Budget

UNFINISHED BUSINESS:

CONCERNS OF COUNCIL:

CONCERNS OF GUESTS:

ADJOURNMENT:

Posted Wednesday – December 17, 2014

**TOWN OF CLENDENIN
COMMON COUNCIL MEETING
December 22, 2014**

The Common Council for the Town of Clendenin did meet in regular session on this date in the Clendenin Community Building.

PRESENT:	Mayor:	Gary Bledsoe
	Recorder:	David Ross
	Council Members:	Mike Stout
		John Shelton
		Ron Deel
		Sidney Oliver
ABSENT:		Kenny Payne

Mayor Gary Bledsoe declared a quorum was present and called the meeting to order at 7:00 p.m. This was followed by the Pledge of Allegiance led by Mike Stout.

The minutes of the December 8, 2014 meeting were presented to Council. After reading, a motion was made by Mike Stout to approve the minutes, with one correction noted by John Shelton. This was seconded by Sidney Oliver. The motion was approved.

CORRESPONDENCE NOT REQUIRING COUNCIL ACTION:

Mayor Bledsoe had no correspondence to report at this time.

COMMITTEE REPORTS:

Financial/Recorder:

David Ross

Recorder David Ross presented to Council the current bank account summaries.

Administration:

Mayor Gary Bledsoe

Mayor Bledsoe reported that he had received a letter from Speaker Tim Armstead regarding the problem in the alley downtown. The Department of Highways will determine the cost of the repairs and meet with the mayor to discuss each entity's responsibility in January. The Department of Highways will discuss "our participation" in repairing the problem.

Equipment/Vehicles/CVFD:

Mike Stout

Councilman Stout indicated that all equipment is in good condition. Some repairs have been made on the Impala by the Street Department crew and it is in good shape at this time. There are no issues with the Clendenin Volunteer Fire Department. The four radios ordered for the Police Department have not yet arrived. Mayor Bledsoe said that they are not in stock and had to be re-ordered and would be built by Kenwood. The original order was placed nearly two months ago. Mayor Bledsoe will check on the status of this order.

Buildings/Grounds/FEMA:

John Shelton

Councilman Shelton indicated that everything was in good condition and that there were no issues concerning buildings and grounds.

Police Department:

Gary Bledsoe

Mayor Bledsoe reported that Officer Duran will be going to the WV State Police Academy in the near future. He has instructed Chief Brinckman to enforce the Youth Protection Ordinance and that violators are to be brought to Town Hall. Parents will be contacted and instructed to pick up their kids at Town Hall. Parents will be informed of the consequences for future violations.

WVAW/Public Works:

Ron Deel

Councilman Deel indicated that there was a water leak on South Point Drive that would need to be repaired. Everything else was in good condition at this time.

Cemeteries/Fairs & Festivals:

Sidney Oliver

Councilman Oliver had nothing to report at this time.

Fairs & Festivals/Storm Drains/Street Lights:

Kenny Payne

No report was given because of Councilman Payne's absence. Mayor Bledsoe reported that everything went well with the Breakfast with Santa and the Christmas Parade. There was a nice crowd on hand despite poor weather.

NEW BUSINESS:

1. Discussion on Purchase of New Police Vehicle

Councilman Stout reported that a new Police vehicle can be purchased for the same price as last year. The base cost with the police package is \$25,518.00. Chief Brinckman is not convinced that we need a new vehicle at this time. After discussion, Councilman Stout moved that we postpone any purchase until further notice. This was seconded by Ron Deel. The motion was approved.

2. Discussion on Repairs to Second Floor of Community Center

Mayor Bledsoe indicated that the second floor of the Community Center needs new ceiling tiles and work on the kitchen. Other work will also be needed, including spacing on the rails to meet OSHA standards. The Mayor indicated that the next administration should consider these repair issues so that the second floor can be leased out. He also reported the need for a generator system and that Fire Chief Kevin Clendenin will assist in getting a grant for a generator system for the Town buildings.

3. Budget Revision for Final Deposit to Fairs & Festivals Account of \$4,000.00

After discussion, a motion was made by John Shelton to approve a budget revision to approve the transfer of \$4,000.00 from the General Fund to the Fairs & Festivals Account. This was seconded by Ron Deel. The vote was as follows:

Mike Stout:	Yes	Ron Deel:	Yes
John Shelton:	Yes	David Ross:	Yes
Sidney Oliver:	Yes	Gary Bledsoe:	Yes

Mayor Bledsoe declared the motion was approved. He indicated that the traditional July 4 fireworks display will be shifted to a different date, as July 4 is not available to the companies putting off the fireworks. That date has not yet been determined.

4. Discussion for Purchase of 1 AR-15 for the Police Department (approximately \$2,500)

Councilman Stout spoke to Chief Brinckman . Officers must be certified before they can use this weapon. After discussion, a motion was made by Mike Stout to set aside \$3,000.00 to purchase one or more AR-15's, and ammunition/training costs. This was seconded by John Shelton. The motion was approved.

5. Budget Revision/Resolution to transfer \$30,000.00 from Contingency Fund to Recorder's Budget

Recorder David Ross discussed the significant computer-related problems that have developed regarding financial records, new auditing requirements and other issues that now require an update in computer software for the Recorder/Treasurer's office. After discussion, a motion was made by Ron Deel to approve the transfer of \$30,000.00 from the Contingency Fund to the Recorder's office for the purchase of the new computer programs. This was seconded by John Shelton. The motion was approved on a roll call vote as follows:

Mike Stout:	Abstain	Sidney Oliver:	No
Kenny Payne:	Absent	David Ross:	Yes
John Shelton:	Yes	Gary Bledsoe:	Yes
Ron Deel:	Yes		

Mayor Bledsoe declared the motion was approved by roll call vote.

UNFINISHED BUSINESS:

There was no unfinished business to present to Council at this time.

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Common Council Meeting

December 22, 2014

CONCERNS OF COUNCIL:

Councilman Shelton commented on the excellent work done by Kenny Payne, Mike Stout and others regarding the Christmas Parade and related activities.


Councilman Oliver discussed a drain problem on Second Avenue near Poca Valley Bank that needs to be repaired.

CONCERNS OF GUESTS:

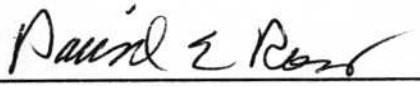
There were no concerns offered by guests tonight.

ADJOURNMENT:

With no further business to come before Council, a motion was made by Ron Deel to adjourn the meeting. This was seconded by Mike Stout. The motion was approved and the meeting was adjourned at 8:02 p.m.



Gary L. Bledsoe, Mayor



David E. Ross, Recorder

RESOLUTION

At the regular session of the Clendenin Municipal Council held Monday, December 22, 2014 the following order was made and entered:

SUBJECT: Transfer of \$4,000.00 dollars from the General Fund Account to the Fairs & Festivals account in Chase Bank.

The adoption of the foregoing resolution having been moved by Councilman John Shelton and duly seconded by Councilman Ron Deel The vote there on was as follows:

Mayor Gary L. Bledsoe	<u>Yes</u>	or	No	_____
Recorder David E. Ross	<u>Yes</u>	or	No	_____
Councilman Mike Stout	<u>Yes</u>	or	No	_____
Councilman Kenneth E. Payne	Yes	or	No	<u>Absent</u>
Councilman John B. Shelton	<u>Yes</u>	or	No	_____
Councilman Ron E. Deel	<u>Yes</u>	or	No	_____
Councilman Sidney E. Oliver	<u>Yes</u>	or	No	_____

WHEREUPON the Mayor declared said resolution duly adopted and it is therefore ADJUDGED and ORDERED that said resolution be and the same is hereby adopted as so stated above.

12/22/2014

Date

David E. Ross

David E. Ross, Recorder

Ora Ash, Director
 West Virginia State Auditor's Office
 200 West Main Street
 Clarksburg, WV 26301
 Phone: 627-2415 ext. 5114
 Fax: 627-2417

REQUEST FOR REVISION TO APPROVED BUDGET

Subject to approval of the state auditor, the governing body requests that the budget be revised prior to the expenditure or obligation of funds for which no appropriation or insufficient appropriation currently exists. (§ 11-8-26a)

CONTROL NUMBER

2014-2015

FY

1

FUND

3

REV. NO.

1 of 1

PG. OF NO.

Town of Clendenin
 GOVERNMENT ENTITY

PO Box 694
 STREET OR PO BOX

Clendenin, WV
 CITY

25045
 ZIP CODE

Municipality
 Government Type

Person To Contact Regarding
 Budget Revision: **David E Ross**
 Phone: **304-548-4192**
 Fax: **304-548-4134**

REVENUES: (net each acct.)

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	PREVIOUSLY APPROVED AMOUNT	(INCREASE)	(DECREASE)	REVISED AMOUNT
	#N/A				
	#N/A				
	#N/A				
	#N/A				
	#N/A				
	#N/A				
	#N/A				

NET INCREASE/(DECREASE) Revenues (ALL PAGES)**Explanation for Account # 378, Municipal Specific:****Explanation for Account # 369, Contributions from Other Funds:****EXPENDITURES: (net each account category)**

(WV CODE 7-1-9)

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	PREVIOUSLY APPROVED AMOUNT	(INCREASE)	(DECREASE)	REVISED AMOUNT
699	Contingencies*	30,000		30,000	
411	Recorder's Office	30,000	30,000		60,000
	#N/A				
	#N/A				
	#N/A				
	#N/A				
	#N/A				
	#N/A				
	#N/A				
	#N/A				
	#N/A				

NET INCREASE/(DECREASE) Expenditures**APPROVED BY THE STATE AUDITOR**

BY:
 Director, Local Government Services Division

Date

David E Ross
 AUTHORIZED SIGNATURE
 OF ENTITY

12/22/2014
 APPROVAL
 DATE

RESOLUTION

At a regular session of the Clendenin Municipal Council, held Monday, December 22TH, 2014, the following order was made and entered:

SUBJECT: The revision of the Levy Estimate (Budget) for the Town of Clendenin.

The following resolution was offered:

RESOLVED: That subject to approval of the State Auditor as ex officio chief inspector of public offices, the Clendenin Municipal Council does hereby direct the budget for FY 2014-2015 be revised PRIOR TO THE EXPENDITURE OR OBLIGATION OF FUNDS FOR WHICH NO APPROPRIATION OR INSUFFICIENT APPROPRIATION CURRENTLY EXISTS, as shown on Budget Revision Number 3 of the General Fund, a copy of which is entered as part of this record.

The adoption of the foregoing resolution having been moved by Ron Deel, and duly seconded by John Shelton, the vote thereon was as follows:

<u>Mayor Gary L Bledsoe</u>	<u>Yes</u>	or	<u>No</u>
<u>Recorder David E Ross</u>	<u>Yes</u>	or	<u>No</u>
<u>B Michael Stout</u>	<u>Yes</u>	or	<u>No</u> <u>Abstain</u>
<u>Ronald Deel</u>	<u>Yes</u>	or	<u>No</u>
<u>Sidney E Oliver</u>	<u>Yes</u>	or	<u>No</u>
<u>John B Shelton, Jr</u>	<u>Yes</u>	or	<u>No</u>
<u>Kenneth E Payne</u>	<u>Yes</u>	or	<u>No</u> <u>Absent</u>

WHEREUPON, the Mayor declared said resolution duly adopted, and it is therefore ADJUDGED and ORDERED that said resolution be, and the same is, hereby adopted as so stated above, and the Recorder is authorized to fix his signature on the attached "Request for Revision to Approved Budget" to be sent to the State Auditor for approval.

David E Ross

David E Ross, Recorder

December 22, 2014

To: Clendenin Town Council
From: David Ross
Subject: Checking Account Balance

The current checking account balances, as of this date area follows:

Poca Valley Bank:

General Account:	\$ 90,353.11
FEMA Account:	\$ 250.00
Paving Projects:	\$ 21,116.04
Vehicles:	\$ 22,905.59
Coal Severance Fund:	\$ 5,117.43
Koontz Cemetery:	\$ 5,960.99
Mary Osborne Cemetery:	\$ 5,921.30

Chase Bank:

Fairs & Festival Account:	\$ 10,382.66
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