

The regular meeting of the Central Wyoming College Board of Trustees was held on Tuesday, February 20, 2007, in PTC 115/121 of the Professional Technical Center on the Central Wyoming College campus.

ATTENDANCE:

<u>Present:</u>	Charlie Krebs Caroline Mills Jim Matson	Roger Gose Scott Phister
<u>Absent:</u>	Dennis Christensen	Dallas Myers
<u>Administration:</u>	Jo Anne McFarland J.D. Rottweiler Dane Graham	Mohammed Waheed Jay Nielson
<u>Attorney:</u>	Frank Watkins	
<u>Recorder:</u>	Linda Bender	
<u>Guests:</u>	Keith Domke Ruby Calvert Wayne Montgomery Chontelle Gray Sue Thompson Matt Flint	Lynne McAuliffe Carolyn Aanestad John Wood Mark Nordeen Wendy Davis

CALL TO ORDER: Board Chair Scott Phister called the meeting to order at 6:44 p.m. A roll call conducted by the board clerk indicated that all board members except Mr. Christensen and Mr. Myers were present. Mr. Myers had a work-related situation, and Mr. Christensen indicated that he would not be at the meeting. A quorum of the board was present to conduct business.

Chair Phister announced that the meeting was preceded by a 5:30 p.m. board executive session which was held per a formal motion at the board's last regular meeting on January 17 and in compliance with Wyoming Public Meetings law. Topics included only personnel items. No potential litigation or potential property acquisition items were discussed.

EXECUTIVE SESSION: Chair Phister stated that there was no reason to hold an executive session at this point in the meeting to discuss the business park lease option. Board Attorney Frank Watkins indicated that this item did not require a discussion in executive session.

- WELCOME AND INTRODUCTION OF GUESTS: Chair Phister welcomed the guests present and reminded everyone that Community Input Forms were available at the door for visitors to use if they wished to speak to an agenda item.
- APPROVAL OF AGENDA: Mr. Matson moved to approve the agenda as presented. Mr. Krebs seconded the motion. Motion carried.
- STUDENT, EMPLOYEE ASSOCIATION, WYOMING PUBLIC TELEVISION, AND CWC FOUNDATION REPORTS:
- Student Senate A representative of the Student Senate was not present at this meeting.
- Ms. Camie Dewey, Student Senate President, submitted a written report which included information that the Student Senate recently swore in two new members, Sara Ervin and LeAnn Plymale. Heather Higginbotham is the new secretary, and Deven Pitt is the new treasurer of the Senate. Rich Fleetwood and Chris Greenwood will be attending the Wyoming Community College Conference on February 22 in Cheyenne. Danielle Hood has been selected by the Senate to be the Student Marshal for Commencement on May 11.
- Classified Staff Association Ms. Susan Thompson, President of the Classified Staff, indicated that she had nothing to add to her written report which included information that the association met on February 2 during which members were invited to participate in the Souper Bowl fund-raiser on Staff Development Day. The Classified Staff is doing their own fund-raiser by holding a raffle to benefit the CWC Foundation Endowment. Her report also included information on student activities staff members Travis Draper and Britt Ready, and on the assistants for the grant programs.
- The Faculty Mr. Wayne Montgomery, President-Elect of The Faculty, indicated that he had nothing to add to Mr. Flint's written report which included information that Lonnie Slack photographed the CWC cast of *Man of La Mancha*, and the images were used for publicity. Matt Flint will have a solo showing of his paintings at Western Wyoming College through March. The title of the show is *Here and Somewhere Else*. The Fine Arts

Department hosted the second Fine Arts Day on February 9 which was attended by students from Lander, Riverton, Wyoming Indian, and Utah high schools. The CWC Art Department faculty annual art exhibit is on display in the Robert A. Peck Arts Center Gallery through February 25. Four CWC Art Department students participated in the ice carving and the quick draw contests at the Riverton Winter Carnival.

Professional
Personnel
Association

Ms. Chontelle Gray, President of the Professional Personnel Association, indicated that she had nothing to add to her written report which included information that the Professional Staff Association will once again host the Souper Bowl Friday luncheon during Staff Development Day on February 16. This is their annual fund-raiser for the CWC Foundation Endowment Fund. February is Diversity Month, and Student Support Services has organized many activities for students. The Counseling Center sponsored a Feeling Fit Awareness Week February 5-9. Chontelle Gray and three of her students attended the Rocky Mountain Theatre Association Festival in Colorado January 31-February 3.

Wyoming Public
Television

Ms. Ruby Calvert, General Manager for Wyoming Public Television, indicated that she had nothing to add to her written report which included information on production, promotions/website/outreach, engineering, development, and administrative activities at Wyoming Public Television. The show *Inside a Wyoming Jury* will air on May 1, which is Law Day. The show will be shot inside the courtroom of Judge Downes of Casper, something which has never been done in Wyoming.

CWC Foundation

Mr. Dane Graham, Vice President for Institutional Advancement, reported that the state treasurer has decided that all monies currently allocated for the excellence in higher education fund should be returned to the state to be managed by the state. Three million dollars has been received so far, and the fear is that the next step will be to recall the state matching gift funds. The community college foundations in the state were against this proposal, but the decision has been made.

Ms. Lynette Jeffres, Office Manager for the CWC Foundation, submitted a written report which included information that donations received since the last board report total \$5,135.87. Mr. Graham has been on the road meeting with current and potential donors, and he attended the Business Day at the Legislature on February 6. The dedicated advertising campaign for the Petroglyph Pathway is getting results, with several pledges received from the community in response to the ad.

CONSENT
AGENDA

Chair Phister asked if there were any objections to the consent agenda which included the approval of the minutes from the January 17, 2007, regular meeting; the acceptance of bills for January 2007; and the board travel budget.

Dr. Gose moved to approve the consent agenda as presented. Ms. Mills seconded the motion. Motion carried.

Acceptance of Bills The acceptance of bills includes payment of the following bills which includes salaries and benefits in the amount of \$1,029,112.74 for the month of January 2007: Operations in the amount of \$975,534.02; Student Grants and Loans in the amount of \$382,834.13; and Bank Transfers in the amount of \$614,103.82 for a grand total of all payments in the amount of \$1,972,471.97.

UNFINISHED
BUSINESS:

2007 Summer
Board Retreat

Chair Phister indicated that at the January 31 work session, the board discussed holding the board retreat in Jackson June 15-16, 2007. In order to begin securing a location and making other arrangements, the board needs to officially designate this date. Future community dialogue topics were also discussed at the January 31 work session, and they included workforce development, reservation/tribal leaders, and equine studies. Mr. Matson suggested looking at the possibility of holding a reception for donors in Jackson on Friday evening, June 15.

Dr. McFarland recommended that the board officially designate June 15-16, 2007, for the summer board retreat, to be incorporated into the 07-08 Board Calendar.

Dr. Gose moved to designate June 15-16, 2007, for the summer board retreat, to be incorporated into the 07-08 Board Calendar. Mr. Matson seconded the motion. Motion carried.

NEW BUSINESS:

Contested Local
Taxes

The Wyoming Supreme Court recently ruled in favor of Burlington Resources which had previously contested local valuation taxes held in escrow since 1993. Mr. Nielson reported that CWC will not have to return any funds since the protested amounts were held in escrow by the county and were not distributed to the college. However, the decision will

have a significant impact on tax revenues this fiscal year and into the future. At the December 7 board meeting, \$1,100,512 was placed in a reserve for protested taxes. The county estimates that the court decision will cost \$244,940 per mill, so the four mills allocated through the formula total \$979,760.

The impact on next year is a concern. The county's assessed valuation last year was \$985 million. It went up to \$1.375 billion and is now \$244 million down. The initial projections for next year are that the assessed valuation will be at \$900 million because of the decline in natural gas prices. Fremont County has experienced unprecedented increases and decreases, and this will have an impact on the formula. It is wise to keep taking a conservative approach.

Dr. Gose asked about the local valuation taxes held in escrow since 1993. Mr. Nielson indicated that the county treasurer puts this money in escrow, and they have been discussing it since 1993. He doesn't know why this particular case went back more than ten years, because the usual cycle is ten years. If this judgment was ruled in favor of the county, it would have received those taxes clear back to 1993.

State Funding Model

Dr. McFarland reported that it appears that the new state funding model will have to be completed no later than June 1 of this year. The new funding model will be the basis of the 09-10 biennial budget request which has to be submitted by the Wyoming Community College Commission in August.

Mr. Nielson indicated that as the proposed formula is reviewed, it is important to realize that it is an expenditure-based formula rather than a cost-based model. The current fund expenditures and allocation are based on course levels. Level 1 are generally academic courses, Level 2 are lab courses, and Level 3 are occupational courses. These three course levels are the cost center delineators used as the basis of this cost-based formula, but it doesn't make sense to apply this methodology to the Physical Plant, for example. It would make more sense to use an FTE model, but course levels have been accepted as a reasonable way to allocate cost levels.

The total expenses based on this model are \$27,760,000, and the total funding available is \$31 million. This puts CWC in the red by \$2 million. A major concern is the inclusion of fees and the additional or fifth mill because they are at the discretion of the local governing boards and were

outside the previous formula. CWC's fees are \$1.4 million and are included in this calculation. This funding model does not support the small school. CWC would lose \$3.2 million, and EWC would lose \$1.59 million. In contrast, Casper would gain \$9.2 million, and LCCC would gain \$13.8 million. It is recognized by the colleges' administrative deans that the proposed funding model is out of balance and that adjustments will be made which are reasonable to all of the state's community colleges.

Mr. Nielson reviewed the credit hour cost by level. These costs are based on the average among all seven colleges. It is important that the new formula doesn't harm any college in the transition. The first run greatly hurt the small schools, and the consultants recognized that this will have to be worked out. The consultants picked economy of scale at 2 and 4 percent and at 5 and 10 percent. This is important because of the economy of scale issue in the state. The higher cost per FTE for the smaller schools is supported.

Dr. McFarland stated that both of the consultants are more familiar with systems which have 36-100 colleges in them. When larger colleges are three times the size of smaller ones, averages are really not the method to use. Economy of scale has to be part of the mechanism.

The summary of small, medium, and large schools by cost averaging excludes fees, one mill, and ABE. State appropriations and institutional revenues are included in the formula. Those fees that are outside the funding model should not be included because they are the individual college board's decision. If a system average is used, there is no incentive to bring in revenues for special programs. Other kinds of revenues available to the colleges are grants, BOCES, and BOCHES. A foundation can have a lot of impact in helping to support FTEs. Revenues should be brought back to what is typically in the funding formula, and those revenues that are at the board's discretion should be left off the table. However, the perception is if these revenues are not included in the formula, then the college is hiding them. The issue is whether these revenues are appropriate or not to go through the funding formula.

A 2 percent safety net was put in for when a school starts to lose FTE, but how it will be put in and when it will impact the funding formula needs to be figured out. All of the colleges have swings of 2 percent in FTE on a biennial basis. Overall, CWC's FTE is up, but this formula would impact CWC in a negative way. A biennium adjustment would really be a major

disadvantage over the current formula. The current formula has stability because of base forward. If the formula makes adjustments every biennium then this stability will be lost. A range of 10 percent for FTE was discussed. One of the other factors is that base forward has to be kept in place. Additionally, FTE parameters should not be too tight.

Mr. Nielson indicated that the three main issues regarding the new funding model are that it has to have economy of scale, that colleges need to know what will go through the formula and what will stay at the discretion of the local boards, and that the colleges know about base forward and how fluctuations in enrollment will be handled.

State Legislative Update

Dr. McFarland indicated that some real progress had been made on the supplemental budget bills which include funding for the salary request. The Joint Appropriations Committee and governor agreed that the colleges should be funded at \$7.4 million, but recently a mirror amendment was passed in the House and Senate that would add \$5.6 million to bring the request to \$13 million. The additional \$5.6 million was intended to bring the request back to the full amount of \$14.7 million, but when the Legislative Service Office drafted the amendment, some college officials speculate that 2 percent which was the state share of the 3.5 percent salary adjustment granted by the legislature last year was taken out a second time.

The Supplemental Budget bills are SF0001 and HB0001, and they will go to the Joint Conference Committee to work out any differences between the two chambers. Because both chambers passed the same dollar amount, it shouldn't be an issue unless the legislature can't work out the differences in the Joint Conference Committee. It would then go to an open conference committee.

The health insurance issue in House Bill 82 has passed, but Dr. McFarland still has concerns about the language of the bill. She has been assured that the intent was to retain current state health insurance contributions at the status quo level, but there is concern regarding federal grant employees. The college will plan to cover health insurance costs in the federal grants should this coverage not be available.

In regard to capital construction, the governor recommended four of the seven projects which were submitted. CWC's project was number five and was left out. The Joint Appropriations Committee didn't recommend

any capital construction projects. Through the process of the legislature the first project that was on the list for Eastern Wyoming College has dropped out. The amendment passed last Friday evening eliminated the capital construction project at LCCC. In one chamber, capital construction is down to two projects. State funding will be contingent upon the particular college raising the amount of matching funding through non-state sources. Money won't be forthcoming to the colleges until this money has been raised. It was hoped that the legislature would authorize all of the capital construction projects even if there was no state funding forthcoming. Several of the colleges including CWC do not have their projects authorized by the legislature, but that could change. CWC may not have legislative authorization for the Allied Health center project, and this is a great concern. The apparent sentiment in the legislature seems to be an interest in helping the colleges with capital construction, but a reluctance to do anything before the blue ribbon panel completes its work.

Several bills were introduced to study the community colleges. SF 133 is thought to be the blue ribbon panel bill which establishes a task force to study community college mission, governance, and funding. This bill was endorsed by the legislative leadership and appeared to embody what Governor Freudenthal recommended. Several ideas have emerged on how that bill should be changed, and it may move away from a citizen task force to a select legislative committee. This committee would include legislative leaders in the appropriations committees and education committees, who are usually quite knowledgeable about community colleges. It puts everyone who is in the legislature on an equal footing rather than having individuals selected who represent other segments. Everyone else could then provide testimony to that committee.

The state retirement health insurance benefit was included in the appropriations budget and provides that state retirees could qualify for state health insurance assistance based on a monthly rate and on years of service.

Dr. McFarland reported that she will be in Cheyenne the remainder of this week and all of next week. Final decisions will be made at this time, and joint conference committees will be meeting. The legislators have been very supportive and interested in the community colleges.

James H. Moore
Career Center

Dr. McFarland explained that a timeline of CWC's efforts to acquire the James H. Moore Career Center was outlined in the board packet. Newspaper articles regarding this process were also provided. CWC has been planning on acquiring the James H. Moore Career Center to use for vocational and technical trades programs. With the various bills being discussed in the legislature in regard to the use and status of surplus buildings, it appears less and less likely that CWC will be able to acquire the James H. Moore Career Center. Dr. McFarland recommended that the board chair be authorized to sign a letter to District #25 to reaffirm CWC's interest in acquiring the James H. Moore Career Center for its long-term use. She also recommended that the board authorize the administration to begin work to revise CWC's long-range educational programming and facilities plan to identify appropriate facilities other than the James H. Moore Career Center to accommodate the growing trades, technical, and occupational offerings, so that CWC can be prepared if a firm and quick response is not forthcoming.

Dr. Gose moved to authorize the board chair to sign a letter to District #25 to reaffirm CWC's interest in acquiring the James H. Moore Career Center for its long-term use. Mr. Krebs seconded the motion. Motion carried.

Mr. Matson moved to authorize the administration to begin work to revise CWC's long-range educational programming and facilities plan to identify appropriate facilities other than the James H. Moore Career Center to accommodate the growing trades, technical, and occupational offerings. Ms. Mills seconded the motion. Motion carried.

Dr. McFarland explained that in January 2006, the acquisition of the James H. Moore Career Center was approved by the state legislature, and this date had been left off the timeline. It appears that there is greater consideration in the legislature and school facilities commission to allow schools the opportunity to retain some of their surplus square footage and to not demolish the buildings. This makes it less likely that CWC could come to own the James H. Moore Career Center. Dr. Rottweiler has visited with School District #25 Superintendent Craig Beck regarding this issue.

Business Park
Lease Option

Dr. McFarland indicated that the information on the Business Park lease option was provided separately to the board in the board packet. Hi Mountain Jerky is requesting to acquire an option for leasing a portion of contiguous property that they are already leasing from the Foundation in

the CWC Business Park. The Foundation is charged with managing the Business Park, and the college board retains consent of tenancy in the Business Park. It is an option to lease with no further provision beyond five years and requires an annual payment.

Dr. McFarland recommended the board concur with the approval already granted by the CWC Foundation by approving the option to lease requested by Hi Mountain Jerky.

Mr. Krebs moved to accept the president's recommendation to approve the option to lease requested by Hi Mountain Jerky as described in the document dated January 1, 2007. Mr. Matson seconded the motion.

It was noted that this item was discussed by the CWC Foundation at their meeting of December 14, 2006. Dr. Gose asked if the rental agreement is consistent with what has been charged in the past. Dr. McFarland replied that it is consistent with what has been charged in the past and that it is based upon published rental rates.

Chair Phister called for a vote on the motion currently on the floor. Motion carried.

Personnel

07-08 Sabbaticals

Dr. McFarland reported that four applications for sabbatical leave in the upcoming year were received. Three of the applications were from faculty, and one was from the professional staff. The board has been provided the current sabbatical administrative policy, a cover memo from Dr. J.D. Rottweiler describing the faculty requests, and a cover memo from Dr. Mohammed Waheed regarding the professional staff request. Each request was worthy of consideration, and it was a difficult task to recommend those that should be approved.

The college currently has no line item budget for sabbatical leaves, and sometimes a number of years has gone by without any requests or very few being submitted. Dr. McFarland believes it would be foolhardy to approve all four requests because she has serious concerns about building next year's budget, which includes pressing staffing needs, new programs, and recapture/redistribution. It is primarily for financial reasons that only one sabbatical leave request is recommended for approval. The requests received were from Associate Professor of Chemistry and Geology Suki

Smaglik; Professor of English Ann Avery; Associate Professor of English Ben Evans; and Counselor Alice Nicol.

Dr. McFarland believed that the most meritorious request and the one recommended for approval is the one submitted by Professor Suki Smaglik to complete the dissertation for her Ph.D. She will utilize the upcoming academic year at half pay with an obligation to return. The other requests have merit, but only one is being recommended.

Mr. Matson moved to accept the president's recommendation to grant the sabbatical leave request from Professor Suki Smaglik for the 07-08 school year. Mr. Krebs seconded the motion. Motion carried.

Dr. McFarland indicated that she would invite the resubmission of sabbatical leave requests from the current applicants for next year. At that time she hopes to have a considerably revised policy with clearer criteria and a line item in the budget.

Board Attorney
Compensation

Dr. McFarland recommended that the monthly retainer of Board Attorney Frank Watkins be increased from \$450 to \$500 and that his current hourly fee be increased from \$100 to \$125. This increase is substantially lower than market and what he charges other clients. Mr. Watkins has been the board attorney for the last two years and has not asked for an adjustment during this time.

Ms. Mills moved to accept the president's recommendation to increase the monthly retainer of Board Attorney Frank Watkins from \$450 to \$500 and to increase his hourly fee from \$100 to \$125. Dr. Gose seconded the motion. Motion carried.

Human Resources
Board Report

Dr. McFarland recommended that the monthly Human Resources Board Report be entered into the official board minutes.

Mr. Krebs moved that the monthly Human Resources Board Report be entered into the official board minutes. Ms. Mills seconded the motion. Motion carried.

The Human Resources Board Report for February included the following information:

Ben Peterson, IT Instructional Technologist and Wayne Robinson, Director of Physical Plant, were Rustler Salute Nominees for February. The January Rustler Spirit award was presented to Paula Hartbank, Academic Advisor; and the February Rustler Spirit award was presented to Linda Bender, Executive Administrative Assistant to the President/Board of Trustees.

Searches in progress/pending included Instructor Biology/Microbiology; Instructor Business; Instructor Nursing Jackson; Instructor Outdoor Leadership and Education; Instructor Rural Health and Safety; Associate Dean for Student Learning and Curriculum Development; Director of Marketing; IT User Support Specialist; and Registrar.

No resignations/terminations/retirements/requests for release from contract were received.

New Hires/Appointments/Internal Transfers included Rebecca Biles, ABE/GED Instructor; and Thompson Coles, WPTV Director/Videographer.

ACCEPTANCE OF
MONITORING
REPORT:

Community/
Partnership

Dr. Rottweiler stated that the Community/Partnership Monitoring Report shows what the college is doing in non-credit. He introduced Ms. Lynne McAuliffe, Assistant Dean for Workforce and Community Education, who made a presentation on the programs and activities of the outreach program. Annual non-credit enrollments have been declining, but credit enrollments have been increasing because more credit opportunities are being provided in the outreach areas. Many of the programs offered in workforce education are industry driven, including the new grant-funded programs in construction trades, law enforcement, bookkeeping/accounting, dental assistant, railcar repair, and customer service. The college's ETSS (Employment and Training for Self Sufficiency) students have been hired by 102 employers. CWC works with each business to make sure the employees know what the employers want them to know.

For the future, Ms. McAuliffe anticipated an increase in the emphasis on CEU, an increase in workforce development/customized training and credit offerings in the outreach areas, a transition of appropriate non-credit

courses to credit offerings such as electrical apprentice, an increase in summer offerings, a development of more classroom space at Sinks Canyon Center, and an increase in education and training in the Natural Resources/Energy Industries.

Dr. McFarland mentioned that the Thermopolis service area is a consideration topic listed for the Wyoming Community College Commission meeting on February 23. It was originally a specific request from a resident of Thermopolis to change the service area from CWC to Northwest College. CWC has served Thermopolis since 1978. This is an example of programming the college has provided which serves a large number of people.

Dr. Rottweiler indicated that credit offerings have been emphasized in outreach over the last couple of years, and online enrollments have skyrocketed. It is recognized that community service and continuing education are workforce driven. Mr. Nielson pointed out that workforce training has been made part of the funding mechanism, as it is the fifth level in the new funding formula. Dr. Rottweiler stated that work has been done to properly designate which classes are continuing education as opposed to those which are community service. The WCCC will be encouraged to include CEUs in the funding model.

Chair Phister asked how the word is getting out about these classes. Copies of an advertisement regarding Spring 2007 Business Training were provided to the board. Ms. McAuliffe is working with businesses to let them know what resources are available to get funding to provide the training that is needed. Dr. McFarland suggested that the term “customized training” might not have as much broad understanding as the term “workforce development.” Consideration might need to be given to re-naming that division. Ms. McAuliffe indicated that the state has proposed the term “workforce solutions.”

Dr. McFarland recommended that the board accept the community/partnership monitoring report as presented.

Mr. Matson moved to accept the community/partnership monitoring report as presented. Dr. Gose seconded the motion. Motion carried.

Dr. McFarland reminded the board to complete the monitoring report evaluation form included the board folder.

REPORTS:

President's Report Dr. McFarland included the following information in her report:

1. Kudos to those involved in hosting the following campus activities:
 - a. February 8 - Regional Middle School Science Fair (Put on by Professor Suki Smaglik)
 - b. February 9 – Fine Arts Day – (Put on by Fine Arts)
High School seniors, parents and instructors from around Wyoming and surrounding states will be on-campus to learn more about CWC and the Fine Arts programs specifically. Fine Arts scholarship auditions and interviews will take place throughout the day.
 - c. February 11 – College Goal Sunday – (Put on by GearUp and ETS)
Fremont County High School seniors and their parents will be on-campus (as well as the Lander Center) between 2:00 and 4:00 p.m. to receive help with Financial Aid, filling out the FAFSA and learn more from Admissions, Advising, and Student Services and receive great door prizes. This is open to all students, even those not planning to attend CWC in the fall.
 - d. February 12 – Campus Visit Day - (Put on by the Admissions Office)
Open to all prospective CWC students and their parents. Students will be touring campus, speaking with advisors, students, instructors and interviewing for Quality Leader and other Scholarships.
 - e. March 6 – CWC Madness – (Put on by BOCHES and the Admissions Office)
An evening event open to all prospective CWC students and their parents. Students will be able to speak with advisors, instructors, students, get degree audits, financial aid information, enjoy pizza, and learn about the great things CWC has to offer them.
2. CWC Employee Scholar Endowment. CWC's three employee groups are in the process of selecting the 07-08 recipient of the CWC

Employee Scholarship, with earnings from this wonderful endowment established by CWC employees.

3. Job Corps Training Center Approval for Siting in Riverton. As one of the partners that helped build the case for the Job Corps in Wyoming, CWC looks forward to working with this important youth training center.
4. Congratulations to the CWC Nursing Program for achieving a 78% retention rate and 97% NCLEX pass rate.
5. CWC Prepares for the Community College Survey of Student Engagement (CCSSE) to see how satisfied students are at CWC and to improve their engagement with our services.
6. Sample of recent presidential community involvement
 - a. January 22-23 - Trip to Jackson including meetings with potential donors and attendance at Jackson Rotary
 - b. January 24 - Lander Rotary program on "What's Happening at CWC"
 - c. January 25 - Fremont County Administrators Breakfast Meeting
 - d. February 1 - Meeting with Ranger Managing Editor
 - e. February 8 - Riverton Memorial Hospital Board Meeting
7. State Legislative involvement
 - a. January 24 - WEA Legislative Update Breakfast
 - b. January 29 - Testified at Senate Education Committee hearing re: health insurance (Cheyenne)
 - c. February 2 - Executive Council legislative conference call
 - d. February 21-March 2 - Legislative coverage (Cheyenne)
8. News from Sister Colleges – Articles about CWC's sister colleges in Wyoming and on the national scene were included in the board meeting packet.

Academic Vice
President's Report

A written update on the reintroduction of basketball from Dr. J.D. Rottweiler, Vice President for Academic Services, was included in the board meeting packet. This report included information that Serol Stauffenberg has been reassigned from the Admissions Director position

to an exclusive athletics development position to allow him to fully organize the Booster Club and to begin the fund raising necessary to start the basketball programs. The commitment of the community will be important. Region IX and the NJCAA have been informed of CWC's potential reintroduction of basketball. Dr. Rottweiler will provide an update each month.

Administrative
Dean's Report

A written report on the water main break from Mr. Jay Nielson, Dean of Administrative Services, was included in the board meeting packet.

NEXT REGULAR
MEETING/
SUGGESTED
AGENDA ITEMS/
ADDITIONAL
TRUSTEE
COMMENTS AND/
OR REPORTS ON
ADVANCEMENT
IN THE
COMMUNITY:

The next regular meeting will be held on Wednesday, March 21, 2007, beginning at 6:30 p.m. in PTC 115/121. Agenda items for the regular meeting include:

1. BOCHES 1/2 Mill Levy (notice of intent)
2. CWC BOCHES Fiscal Year 2008 Budget Ratification
3. 07-08 Faculty/Professional Letters of Intent for Continuing Employees
4. Staff Profile and Salary Study Monitoring Report
5. Phase II Educational Programming and Long-Range Facilities Planning

Mr. Matson moved to hold an executive session at 5:30 p.m. on Wednesday, March 21, 2007, in Pro Tech Conference Room 102B to discuss potential litigation, potential property acquisition, and personnel, which includes 07-08 presidential compensation. Mr. Krebs seconded the motion. Motion carried.

CWC Foundation

The next meeting of the CWC Foundation is on Thursday, March 8, beginning at 9 a.m. at the CWC Lander Center.

Association of
Community
College Trustees

Chair Phister, Ms. Mills, Mr. Christensen, Dr. Gose, Mr. Krebs, and Dr. McFarland attended the February 11-14, 2007, Community College National Legislative Summit in Washington, D.C.

Dr. Gose stated that the National Legislative Summit was very informative and gave him the opportunity to get to know some of his colleagues across the state. It also gave him a greater foundation for dealing with some of the problems the trustees are confronted with right now. The speakers were impressive. The speech given by the Concord Coalition explained how the current fiscal policy will affect funding for four-year and community colleges. Ms. Mills indicated that she enjoyed Judy Woodruff's presentation on Generation Next, which described students

who are 16-25 years old. Mr. Krebs agreed that the speakers were all extremely good. He noted that Senator Mike Enzi was honored at the banquet on Tuesday night with the 2007 Community College National Education Service Award. Dr. Gose noted that community colleges really represent workforce development, and they are training the people who run this country.

The next ACCT event is the Annual Congress to be held September 26-29 in San Diego, California. Chair Phister, Mr. Christensen, Ms. Mills, Mr. Matson, Dr. Gose, Mr. Krebs, and Dr. McFarland are planning to attend. The ACCT has changed their registration and housing policy which will require participants to register for the Congress in order to be eligible for a hotel room at the headquarter hotel. Registration and hotel reservations will open on April 16.

Wyoming
Association of
Community
College Trustees

The next meeting of the WACCT will be held on February 23 in conjunction with the WCCC meeting in Cheyenne at LCCC, following the February 22 Community College Conference and WACCT Legislative Reception. Ms. Mills, Mr. Christensen, and Dr. Gose indicated they would attend.

Wyoming
Community
College
Commission

The next regular WCCC meeting is scheduled for February 23 in Cheyenne at LCCC. Four items of particular importance to CWC are on the agenda:

- Salary Distribution Policy - The College Commission is asked to approve a specific distribution method for the requested legislative salary appropriation;
- Three new CWC programs (Culinary Arts, Dental Assistant, and Fire Science) are slated for Commission approval
- 2006 College Audit Report - Unqualified audit for CWC
- "Service area considerations" will be discussed in the work session and is expected to relate to CWC's designated service area

CWC BOCHES

The next meeting of the CWC BOCHES will be held on Wednesday, February 28, 2007, at 7 p.m. in PTC 115/121

Teton County
BOCES

Chair Phister reported that at the January 25 meeting of the Teton County BOCES, discussion related to what other districts are doing regarding the payment of tuition and fees. At the next meeting, Dr. Rottweiler is asked

to come prepared to comment on this. The next meeting is scheduled at 3:30 p.m. on March 27, 2007.

BOARD
EVALUATION
OF MEETING:

Board members were asked to complete an evaluation of the meeting and to turn them in to the Board Clerk.

ADJOURNMENT: At 8:47 p.m., Mr. Matson moved to adjourn the meeting. Dr. Gose seconded the motion. Motion carried.

Secretary

APPROVAL:

Chair