
The Arizona Department of Housing 2011 Information Bulletin

REGARDING PROGRAMS: Rental Compliance and Monitoring

REGARDING FUNDING SOURCES: Low Income Housing Tax Credit, HOME, Housing Trust Fund, Tax Credit Assistance Program, Tax Credit Exchange Program, and Neighborhood Stabilization Program

INFORMATION BULLETIN No. 09-11

ISSUED: March 15, 2011
RE: New Tenant Income Certification Form

In order to comply with state and federal reporting requirements for the LIHTC, HOME, Housing Trust Fund (HTF), Tax Credit Assistance Program, Tax Credit Exchange Program, and Neighborhood Stabilization Program Funds invested in certain properties, a Tenant Income Certification (TIC) form is required upon move-in, interim recertification and annual recertification.

ADOH has revised the TIC form to comply with new annual reporting requirements in effect as of February 1, 2011. This form must be used on or before July 1, 2011. The form can be saved to your system and completed electronically.

Questions with regard to this bulletin should be directed to Lisa Troy, Housing Compliance Administrator, (602) 771-1071 or lisa.troy@azhousing.gov.

Follow this [link](#) to download the new form or from the Forms & Handbooks page on our website, www.azhousing.gov under Rental Compliance & Monitoring.