



2014 HOUSTON

TEXAS MUNICIPAL LEAGUE 102ND ANNUAL CONFERENCE AND EXHIBITION
GEORGE R. BROWN CONVENTION CENTER - HOUSTON - SEPTEMBER 30 - OCTOBER 3, 2014

REGISTRATION WILL NOT BE PROCESSED UNTIL PAYMENT IS RECEIVED

Registration Online:
Pay only \$295 if you register **online** by August 29, 2014

Registration by Mail:
Complete this form and mail it with your payment to:
TML Registration and Housing Center
11208 Waples Mill Road, Ste. 112
Fairfax, VA 22030

By Fax or Email:
Questions: 888-414-7127
TMLregistration@jspargo.com
FAX: 703-631-6288



Cancellation Policy: If you are registered and cannot attend, we encourage you to send a substitute. If you cannot send a substitute, a \$75 cancellation fee will be assessed if written cancellation notice is sent. Please send cancellation notice via email to TMLregistration@jspargo.com by August 29, 2014. No exceptions will be made.

DELEGATE NAME _____ BADGE NAME _____

TITLE _____ CITY/ORGANIZATION _____

MAILING ADDRESS _____ EMAIL _____

CITY/STATE/ZIP _____ PHONE _____ FAX _____

Special accommodations required (such as dietary needs or interpreter) _____

I give my permission for TML to share my email address with conference sponsors and exhibitors.

REGISTRATION OPTIONS:

To save \$25 by registering online, visit www.tmlconference.org and click on "Register." If you prefer to register by mail, fill out this form and mail it to the address above.

Delegate: The fee includes access to educational sessions, the Exhibit Hall Grand Opening, the exhibit hall, and the TML Risk Pools' Breakfast (limited seating), as well as a conference bag and refreshment breaks. Tickets for meal functions are not included.

A one-day registration option is available to anyone who would like to attend Wednesday, Thursday, or Friday activities only. The fee includes access to educational sessions and the exhibit hall on the day for which you registered, as well as a conference bag and refreshment breaks. Tickets for meal functions are not included.

Spouse/Guest: The fee includes admission to educational sessions, the Exhibit Hall Grand Opening, the exhibit hall, and a conference bag. **A city official or employee cannot register as a spouse/guest.**

Registration	By 8/29/14	After 8/29/14	
TML Member	<input type="checkbox"/> \$295	<input type="checkbox"/> \$345	
Non-TML Member	<input type="checkbox"/> \$445	<input type="checkbox"/> \$495	
TML Member One-Day	<input type="checkbox"/> \$160	<input type="checkbox"/> \$185	
Non-TML Member One-Day	<input type="checkbox"/> \$285	<input type="checkbox"/> \$310	
For One-Day Registrant, select one:	<input type="checkbox"/> Wednesday <input type="checkbox"/> Thursday <input type="checkbox"/> Friday		
Spouse/Guest	<input type="checkbox"/> \$50	<input type="checkbox"/> \$50	
Name of Spouse/Guest _____ (cannot be a city official or employee)			
ALL TICKETS ARE OPTIONAL, AND NO REFUNDS WILL BE GIVEN			
OPTIONAL CONFERENCE TICKETS	FEE	QUANTITY	TOTAL
Thursday TML Risk Pools' Breakfast	N/C	_____	\$ _____
Thursday Delegate Luncheon	\$35	_____	\$ _____
Friday Women in Government Breakfast	\$25	_____	\$ _____
Friday Delegate Luncheon	\$35	_____	\$ _____
PAGE GRAND TOTAL		\$ _____	

HOTEL RESERVATION (REGISTRATION & ALL FIELDS REQUIRED TO PROCESS)

Arrive: Day/Date _____, September _____, 2014
 Depart: Day/Date _____, October _____, 2014

Rank hotels in order of preference, with 1 being your first choice:
 Hilton-Americas _____ Four Seasons _____
 Embassy Suites _____ Hyatt Regency _____

Requests (bed size, ADA, etc.): _____ (confirm at check-in)
 Single (1 person) Double (2 people/1 bed) Double (2 people/2 beds)

Hotel Loyalty Program # _____ (confirm at check-in)

ROOM GUARANTEE: When your room is secured, an acknowledgement will be emailed to the contact person on this form. Reservations will NOT be guaranteed until a one night's room and tax deposit is received. A check payable to your assigned hotel for a one-night stay must be received within five business days of receiving your acknowledgement.

Check
 VISA MASTERCARD AMERICAN EXPRESS DISCOVER

CARD NUMBER: _____
 EXP DATE: ____/____/____ SIGNATURE _____

A paid conference registration is required in order to reserve a hotel room. If you cancel your conference registration, your hotel reservation will be automatically cancelled.

***PAYMENT (Required to process registration)**

Registration Fee \$ _____
 Optional Tickets Total \$ _____
 Mail/Fax Processing Fee* \$ 25
 Total Payment: \$ _____

*Please note that all registration forms received by mail or fax will be charged a \$25 processing fee. To avoid being charged this processing fee, you may register online.

CHECK (must be included with registration form)

VISA MASTERCARD AMERICAN EXPRESS

CARD NUMBER: _____

EXP DATE: ____/____/____ SIGNATURE _____

CHECK (Payable to TML Check payments require additional processing time.)
 PURCHASE ORDER # _____
(Purchase orders do not allow access to hotel reservations until it has been paid.)