

Dean's Certification

Authorization to Release Records

I hereby waive my privacy rights, including, but not limited to any rights pursuant to the Family Educational Rights and Privacy Act, 20 U.S.C. § 1232g, and grant my consent to authorize the University of Georgia Office of Student Conduct, Office of the Registrar, Equal Opportunity Office, and Office of Vice President for Instruction to release any and all University records and/or matters under investigation involving me for the purpose of obtaining a Dean's Certification.

Print Name: _____

DOB: _____ ID # _____

Signature _____ Today's Date _____

E-mail Address _____ Phone # _____

Send to: _____

The entire Dean's Certification process takes approximately 7 to 10 business days.

Please indicate your preference:

- Please mail the completed form to my local address.
- Please mail the completed form to the institution requesting the form.
- Please make me aware when it has been completed and I will pick it up from the Registrar's Office.

Bring or mail this form, along with the Dean's Certification portion of your application (if applicable), to the Office of the Registrar in 105 Holmes/Hunter Academic Bldg, Athens, GA 30602. Form can also be faxed to (706) 583-8162. Once the process has been completed by the Office of Student Conduct, Equal Opportunity Office, and Office of the Vice President for Instruction, it will be sent to the Office of the Registrar for final processing and mailing.

Please note: Requests cannot be made over the phone, nor can they be processed without a signature.