

## INTERNATIONAL STUDENT EXCHANGE AGREEMENT ADDENDUM TO INTERNATIONAL COOPERATIVE AGREEMENT



This Agreement is made and entered into on the date of the final signature hereto, by and between the University of Georgia through the Board of Regents of the University System of Georgia and <Partner Institution>, and is contemporaneous with the *International Cooperative Agreement* between the University of Georgia and <Partner Institution>.

The University of Georgia and <Partner Institution> hereby agree to an exchange of students for the purposes of furthering the inter-cultural education of our students. The coordinator of this exchange at the University of Georgia is \_\_\_\_\_ and the coordinator at <Partner Institution> is \_\_\_\_\_.

### I Selection of Participants

- A All students shall be bona fide students of the home institution and be engaged in a degree-oriented course of study. Prospective students will be selected for the exchange by the faculty coordinator at the participant's home institution. The host institution will reserve the right to make the final decision regarding the admission of each student nominated for the exchange. Selection for or participation in the exchange does not confer the right to pursue a degree at the host institution.
- B At least six months before the anticipated date of enrollment, the number of students exchanged that particular year will be decided mutually by the UGA Office of International Education and the designated official at <Partner Institution>.
- C The Universities agree that the exchange program shall operate on a reciprocal basis. Parity in numbers of exchange students is required over the term of the agreement. However, each party should be prepared to consider a disparity in any given semester or year during the term of agreement. Any imbalances should be resolved by the end of the following academic year.

### II Admission

- A Exchange participants hosted by each institution will be admitted as visiting, non degree-seeking students, will have the admissions application fee waived, and must submit all documents requested by the Office of International Education or respective international office at <Partner Institution>.
- B Students must possess the language ability necessary to fulfill their academic plan. Students hosted by UGA must present a minimum score of 550 (paper-based test) or 80 (internet-based test) on the Test of English as a Foreign Language (TOEFL) or a 6.5 on the International English Language Testing System (IETLS) to qualify for participation on the exchange.
- C The host institution should receive the incoming participants' applications and all supporting documents six months prior to their expected date of enrollment.
- D The host institution will coordinate with and document for the home institution each student's enrollment status.
- E The host institution will provide the home institution with a transcript upon the student's completion of the program.

### III Fee Payment and Accommodation

- A Students will pay the normal tuition and fees at their home university for the period of the exchange. The host institution will waive tuition and fees for participating students except as specified herein.
- B Students coming to UGA will pay the international student compliance fee required of all international students. This fee will be paid at the beginning of each semester.
- C The host university will assist the exchange students in finding housing in residence halls or alternative accommodation as may be necessary. Students are responsible for the cost of their accommodation.
- D Exchange participants are responsible for arranging and paying for their own in-country and international travel, medical insurance, passport and visa application fees, textbooks and personal items. The host institution will provide for the home institution a list of the student's educationally related non-tuition costs, i.e. lodging, meals, books, supplies, local transportation and any incidental expenses students can expect to incur during this program of study.
- E <Partner Institution> will not award any form of U.S. Federal Financial Aid to the UGA students and will inform UGA of any forms of additional financial aid UGA students will receive while at <Partner Institution>. If requested, UGA will reciprocate this notification schema with <Partner Institution>.

F Neither institution may incur, commit or authorize financial expenditure on behalf of the other. Each institution will be responsible for its own costs associated with any activities relating to this agreement.

**IV Other Related Articles**

- A Exchange participants hosted by each institution will be required to comply with the insurance policies and procedures for international students at the host institution.
- B Exchange participants shall be entitled to participate in any course offered by the host institution in accordance with university policies and procedures.
- C Selected students shall abide by all applicable rules and regulations of the home and host universities and by all applicable laws, rules, and regulations of the home and host countries. In case of violation, either university has the right to terminate the student’s participation in the exchange and the host university has the right to expel the student in question.
- D The host institution will notify the home institution when students withdraw from this exchange program.

**V Validity of Agreement**

- A All modifications to this agreement must be in writing and signed by both parties.
- B This addendum becomes effective when signed by representatives of the two universities and shall remain effective until the termination date of the *International Cooperative Agreement* between the two parties. During the final year of the agreement, renewal for an additional five-year period will be considered. If the exchange is out-of-balance at the time any notice of renewal is given, a mutually agreed upon means of "balancing" the exchange must be achieved before the agreement can be renewed.
- C Either party giving ninety (90) days written notice to the other party may terminate this addendum provided that such termination will not affect the completion of any activity underway at the time. If future activity has been advertised and either party has made commitments to students concerning such activity, such termination will not affect that activity. If the exchange is out-of-balance at the time the notice of termination is given, a mutually agreed upon means of "balancing" the agreement must be achieved before the agreement can be terminated.

**On Behalf of  
<Partner Institution>**

**Board of Regents of the Univ. System of Georgia  
By and on behalf of  
The University of Georgia**

\_\_\_\_\_  
**Name**  
**Title**

\_\_\_\_\_  
**Dr. Kavita K. Pandit**  
**Associate Provost for International Education**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Date**