

**UNIVERSITY INTERSCHOLASTIC LEAGUE**  
**STATE QUALIFIER HANDBOOK**  
**FOR THE**  
**STATE SOFTBALL TOURNAMENT**

Congratulations on your team’s advancement to the state tournament. This handbook will serve as a guide to administrators and coaches to assist in providing greater consistency at the State Softball Tournament. You will find this material valuable as you prepare for the tournament and arrive at the tournament.

Questions concerning UIL Softball State Tournament should be addressed to the following staff member:

Peter Contreras–Tournament Director

(512) 393-1958 (cell) (512) 471-5883 (office)

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## 2012 UNIVERSITY INTERSCHOLASTIC LEAGUE STATE HIGH SCHOOL SOFTBALL TOURNAMENT INFORMATION

### PRE-TOURNAMENT INFORMATION

**Team Picture for State Tournament:** Teams advancing to the Regional semi-finals must **email** ([pictures@mail.uil.utexas.edu](mailto:pictures@mail.uil.utexas.edu)) the items requested below. *The subject of your email must include your school name.* The following materials **must be received in our office by May 22**. This is an important step in providing you with the best possible program. Your assistance in this effort is appreciated. Listed below are the items we need:

1. Team Information Form (list of players, coaches, etc. and list of all games played. Fill out this form online on the UIL web site-<http://www.uilutexas.org/forms/team-info-softball>)
2. Team Picture (5x7 color photo). Email to [pictures@uilutexas.org](mailto:pictures@uilutexas.org)
3. Picture of Head Coach (head and shoulder shot). Email to [pictures@uilutexas.org](mailto:pictures@uilutexas.org)
4. School mascot or school logo (camera ready art work if possible, if not a copy of the mascot from your letterhead, etc.). Email to [pictures@uilutexas.org](mailto:pictures@uilutexas.org)

Please contact Brooke Keeler at (512) 232-4971 if you have any questions.

***Failure to submit this information could result in a range of penalties as described in Section 27(b) of the UIL Constitution and Contest Rules.***

**State Qualifiers (Regional Champions):** The UIL staff will contact you on Sunday morning prior to the tournament. We will verify your team information and **record** (including all play-off games) and provide team pairings for the tournament.

**State Tournament Brackets:** Tournament brackets are drawn by the UIL staff. The top two teams, according to win/loss percentage, will be placed on the top frame in opposite halves of the bracket. The flip of a coin will determine if the third place team will be bracketed with the first or second place team with the fourth place team filling the void.

**Designation of "Home" and "Visitor":** The two top seeded teams will be the home team in the semi-finals. A coin flip prior to the final game will determine the home team. The home team will sit on the third base side.

**Ticket Sales:** Student, adult and children (2 years and older) tickets may be purchased at the gate. Adult tickets are \$10.00 per session, students are \$5.00 per session and coaches' all-tournament tickets are \$45.

**Team Passes:** You will receive 1A-20; 2A-20; 3A-22; 4A-25; 5A-25 passes in your packet to cover coaches, managers, players and trainers. Everyone in the dugout must have a team pass.

**Administrative Tickets:** UIL will fax a letter to the Superintendent on Monday regarding the eight complimentary administrator tickets. Please contact Brooke Keeler at (512-471-5883) if you have any questions. Administrative tickets may be picked up by a designated administrator at the ticket booth.

**Pre Tournament Workouts:** Teams may practice at other school locations provided the coach makes his/her own arrangements with the administrator at that school. There will be no workouts at McCombs field prior to the tournament.

**Lodging Regulations:** Each school must settle all lodging bills before checking out. Coaches are responsible for the proper conduct of their players at the hotels. The University Interscholastic League strongly urges school officials to act as chaperones at the hotels.

The UIL will block up to 15 rooms per school. Arrangements will be made after UIL contacts all state qualifiers on Sunday morning. The League cannot guarantee rooms for cheerleaders, administrators, fans, etc.

**Please note that due to the holiday on Monday (May 28<sup>th</sup>), you must be ready to provide your rooming lists and form of payment to your assigned hotel by Sunday (May 27<sup>th</sup>) afternoon.**

**Signs:** Signs, flags or banners are not permitted in the stadium. No signs, flags or banners of any size may be affixed to the facility. Items that can be held by one individual, reflect good sportsmanship, and do not block the view of other spectators may be permitted.

**Noisemakers:** Only handmade noisemakers will be allowed. Any noisemaker that distracts from the game will not be permitted.

**Cheerleaders:** Only cheerleaders and mascots in uniform will be allowed in free along with their sponsor. Cheerleaders and fans are to stay off the field at all times.

## **TOURNAMENT INFORMATION**

**Coaches and Administrators Meetings:** There will be no coaches meeting prior to the start of the tournament. All state tournament information will be given during Sunday's phone call. Team packets will be available at your hotel upon check-in. Packets will also be available each day at Red McCombs Softball Field.

**Team Parking:** All school buses and vans will park in Lot 115. You must enter the lot from Leona Street.

**Team Entrance/Seating:** Teams will enter through Gate 6. Only those on the team list—players, coaches, trainers, managers and staff on roster will be allowed in the gate.

**Team Rosters:** Players' numbers should correspond with the program roster. If there are errors, please contact the UIL staff before the pictures are taken.

**Team Pictures:** Pictures will be taken prior to your semi-final game.

**Programs:** Each team also will be provided two programs free of charge in their team packet. Additional programs may be purchased for \$5 each.

**Videotaping:** UIL will arrange for videotaping of all games. Schools will receive one free copy of each game and may order other tapes. All tape revenue will be put with the gate receipts to be split by the schools. Schools or individuals will not be permitted to film or videotape. Please inform your fans and parents before coming to the tournament that no videos or filming apparatus will be allowed. Still cameras will be permitted. Softball DVD order forms are enclosed in the coaches' packet.

**Rebate:** The UIL Finance Department will provide schools with the financial statement and applicable reimbursement payment for the tournament, which can be expected late summer.

## **GAME INFORMATION**

**Game Rules:** The National Federation Softball Rules shall govern all games.

**Game Balls:** The official game ball will be the Baden Lexum 2BSFPY.

**Introduction:** Players will go from home plate to respective dug out sideline (non-starters first) as they are introduced.

**Pre-game Warm-up:** Teams will be able to use designated areas in Red McCombs facilities for warm-up. Batting cages will also be available for use. Please do not hit balls against the fence.

**Trainers:** A trainer will be available 30 minutes prior to your game. You must bring your own supplies if you wish to be taped.

**Infield Practice:** On Wednesday, Thursday, Friday and Saturday ten minutes will be allowed for each team for infield practice before the game. The home team will take infield practice first. Teams playing the second game of the session should be ready to take infield practice immediately following the first game. If warm-up time is cut because of scheduling problems, each team shall have the same amount of time for warm-up.

**Length of Games:** All games will be played to the completion of seven (7) innings. Additional innings may be played to resolve ties.

**Ten-Run Rule:** In the State Tournament, the ten-run rule will be in effect. After five (5) innings of play, if one team is ten (10) or more runs ahead of its opponent, the game is over. (Or if 4 ½ innings have been completed and the home team is ten or more runs ahead.)

**Coaching Boxes:** A coach or player in uniform or those in appropriate team apparel may occupy the 1st and 3rd base coaching boxes.

**Pitching:** A pitcher will be allowed ten (10) warm-up pitches in the first appearance in the game and only five (5) thereafter.

**Conduct:** Fans, coaches and players shall observe good sportsmanship at all times. Do not “charge” an umpire after a call. Any inquiries should be made in a professional manner. All sections of the Athletic Code shall be followed and enforced.

**Rainout Procedure:** The decision to stop a game rests with the umpire-in-chief, usually the plate umpire. A game suspended/delayed by rain will be restarted from the point of suspension as soon as possible as outlined in rule 2-26-1 of the National Federation Softball Rules.

If the suspensions last over an indefinite period of time and the team leaves the site, coaches must leave telephone numbers to their respective hotels.

The state tournament management may shorten games or alter the tournament format in order to avoid undue expense or an extended tournament.

**Medals:** 20 - 1A, 2A; 22 – 3A; 25 - 4A, 5A will be given. Additional medals may be available on site unless we run out (others can be ordered). Complete the medal form in the coaches' packet indicating the number of medals your team will need in excess of the prescribed amount. Please return the medal form to the UIL Staff before your first game.

**Awards Presentation:** Teams that do not advance to the finals will receive a plaque for the school and bronze medals. There will be a short presentation on the field following each semi-final game.

**Championship Game—** The champion and runner-up teams will receive awards and should be ready for the ceremony as soon as the game is over. Both teams should line up on their respective sidelines to be draped.

**UIL STATE SOFTBALL TOURNAMENT**  
**May 30 – June 2, 2012**

**McCombs Field, University of Texas at Austin**

**Wednesday, May 30**

9:00am – 1A Semifinal  
12:00 noon – 1A Semifinal  
3:00pm – 2A Semifinal  
6:00pm – 2A Semifinal

**Thursday, May 31**

9:00am – 3A Semifinal  
12:00 noon – 3A Semifinal  
3:00pm – 1A Final  
6:00pm – 2A Final

**Friday, June 1**

9:00am – 4A Semifinal  
12:00 noon – 4A Semifinal  
3:00pm – 5A Semifinal  
6:00pm – 5A Semifinal

**Saturday, June 2**

10:00am – 3A Final  
1:00pm – 4A Final  
4:00pm – 5A Final

**TICKET PRICES:**

All-Tournament Ticket ..... \$85.00  
Coaches All-Tournament Ticket ..... \$45.00  
Adult Session Ticket ..... \$10.00  
Student Session Ticket ..... \$5.00

Children age 2 and under are allowed free entry.

THE UNIVERSITY OF TEXAS AT AUSTIN  
UNIVERSITY INTERSCHOLASTIC LEAGUE

**PHOTOGRAPHIC CONSENT AND RELEASE FORM**

I hereby authorize the University of Texas at Austin and the University Interscholastic League (University), and those acting in pursuant to its authority to:

- (a) Record my likeness and voice on a video, audio, photographic, digital, electronic or any other medium.
- (b) Use my name in connection with these recordings.
- (c) Use, reproduce, exhibit or distribute in any medium (e.g. print publications, video tapes, CD-ROM, Internet/WWW) these recordings for any purpose that the University, and those acting pursuant to its authority, deem appropriate, including promotional or advertising efforts.

I release the University and those acting pursuant to its authority from liability for any violation of any personal or proprietary right I may have in connection with such use. I understand that all such recordings, in whatever medium, shall remain the property of the University. I have read and fully understand the terms of this release.

Name: \_\_\_\_\_

Address: \_\_\_\_\_  
Street

\_\_\_\_\_

City	State	ZIP
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Phone: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Parent/Guardian Signature (if under 18): \_\_\_\_\_ Date: \_\_\_\_\_

THE UNIVERSITY OF TEXAS AT AUSTIN  
UNIVERSITY INTERSCHOLASTIC LEAGUE

**COACH PHOTOGRAPHIC CONSENT AND RELEASE CERTIFICATION FORM**

School \_\_\_\_\_ **Check Sport:**  
Address \_\_\_\_\_  Team Tennis  Boys Soccer  
City/Zip \_\_\_\_\_  Volleyball  Girls Soccer  
Superintendent \_\_\_\_\_  Girls Basketball  Softball  
Principal \_\_\_\_\_  Boys Basketball  Baseball

I hereby certify to the University of Texas at Austin and the University Interscholastic League (University), and those acting in pursuant to its authority the following:

- (a) Upon qualifying for the UIL state championship event of the above checked sport, I have distributed to and received back from the students representing my school team, completed copies of the UIL Photographic Consent and Release Form.
- (b) The students representing my school team have given (or their parent/guardian has given) consent for the UIL to use, reproduce, exhibit or distribute in any medium their image in conjunction with the UIL state championship event.
- (c) The team photo provided to the UIL for use in the state championship event program contains only those students whose image is not protected under the Family Educational Rights and Privacy Act (FERPA).
- (d) If a student representing my school team wishes to not have their image used in the UIL state tournament program or in conjunction with the UIL state championship event, I have included their name(s) and jersey number (if applicable) below.

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Coach's signature Date

\_\_\_\_\_  
Coach's Phone (include area code) School Phone

**The following student(s) have not consented to have their image used by the UIL in any medium in conjunction with the UIL state championship event checked above. (List name and jersey number if applicable.) I understand that their image will not be included in the UIL state championship event program.**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**FILING: This form must be received in the UIL office no later than noon on the Monday prior to the UIL State Championship event in which your team is participating.**  
**FAX TO: (512) 471-6589**

**2012 STATE SOFTBALL MEDAL ORDER FORM**

Your school may obtain additional medals for participants by mailing or faxing this form to the address/fax number below with your **payment (check or credit card) or ISD purchase order**. Make checks payable to *The University of Texas/Austin*.

UIL – Order Department  
 PO Box 8028  
 Austin, TX 78713  
 FAX: (512) 232-6471

Credit card (check one) VISA_____ MC_____
Credit Card # _____ Exp Date _____
Name of Cardholder _____
Billing Address Zip Code _____
Signature _____

**PRICE: State:** 1<sup>st</sup> – 3<sup>rd</sup> place \$11/ea (price includes shipping/handling charges)  
 (Add 8.25% sales tax for total order or enclose a tax exempt certificate if paying with a personal check or personal credit card).

Duplicate this form if you are ordering more than one type of medal.

TO INSURE PROMPT AND ACCURATE SERVICE, PLEASE RESPOND TO ALL ITEMS BELOW  
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**2012 SOFTBALL  
 ORDER FORM**

	<b>1A, 2A</b>	<b>3A</b>	<b>4A, 5A</b>
Number of medals furnished by the UIL	20	22	25
Additional medals needed	+		

Total Number of Medals

Year Contest was Held: \_\_\_\_\_

**MEDAL(S) SHOULD BE SHIPPED AND BILLED TO:**

SHIPPING ADDRESS	BILLING ADDRESS
School: _____	School: _____
Attention: _____	Attention: _____
Street Address: _____	Address: _____
City, State, Zip: _____	City, State, Zip: _____

Submitted by: \_\_\_\_\_

Phone number: \_\_\_\_\_ Date: \_\_\_\_\_

<b>TO BE USED BY UIL STAFF ONLY.</b>			
_____	extra medal(s) received at State Meet (not including the medals given by UIL).		
_____	extra medal(s) to be ordered.		
Type of medal (circle one):	Gold	Silver	Bronze





# SOFTBALL STATE CHAMPIONSHIP DVDs

Only \$20.00 (& S/H)

To order a copy of your favorite game DVD from the UIL Softball State Tournament, please fill out this form and include payment. If you wish to order online please go to: [www.uil.texas.org/store](http://www.uil.texas.org/store)

NAME: \_\_\_\_\_

PHYSICAL ADDRESS: \_\_\_\_\_

\*PLEASE NOTE: NOT DELIVERABLE TO P.O. BOXES

PHONE: \_\_\_\_\_

E-MAIL: \_\_\_\_\_

**NOTE THE FOLLOWING:**

- Orders must be accompanied by payment or purchase order. Orders less than \$20 must be prepaid.
- The UIL does not accept phone orders.
- The UIL is not responsible for discrepancies reported more than 15 days after the shipment date.

## Game DVD

Game (Please specify teams)	Conf. (1A-5A)	Date	# Copies	Total
_____	_____	_____	_____ x \$20.00	\$ _____
_____	_____	_____	_____ x \$20.00	\$ _____
_____	_____	_____	_____ x \$20.00	\$ _____

**Subtotal** \$ \_\_\_\_\_

Tax ID # \_\_\_\_\_ or 8.25% sales tax \$ \_\_\_\_\_

\*a current TX sales tax exemption form must be on file with UIL. Otherwise, please attach.

**Shipping & Handling:** up to 9 copies = \$5;  
10 or more copies = \$10 \$ \_\_\_\_\_

**TOTAL** \$ \_\_\_\_\_

## Payment Information

CREDIT CARD [CHECK ONE]: VISA \_\_\_\_\_ MASTERCARD \_\_\_\_\_ DISCOVER \_\_\_\_\_

CREDIT CARD #: \_\_\_\_\_ EXP. DATE: \_\_\_\_\_

NAME OF CARDHOLDER: \_\_\_\_\_

ZIP CODE OF BILLING ADDRESS: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_

Mail orders, accompanied by a check made payable to 'The University of Texas at Austin, UIL', should be sent to UIL Attn: Video Orders, PO Box 8028, Austin, TX 78713.

All DVDs will be shipped approximately 4-6 weeks after completion of tournament. For all inquiries call (512) 471-5883 or e-mail [video@mail.uil.utexas.edu](mailto:video@mail.uil.utexas.edu).