

## Part 1

Serial Number:

I/We apply for a premises licence under section 17 of (Insert name(s) of applicant) the Licensing Act 2003 for the premises described in Part 1 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003

Name/s:

## The Premises

Postal address of premises or, if none, ordnance survey map reference or description:

Postcode:

Tel (at premises):

Email:

Non-domestic rateable value of premises.

## Part 2

Please state whether you are applying for a premises licence as:

## Other Applicants

Please provide name and registered address of applicant in full. Where appropriate please give any registered number. In the case of a partnership or other joint venture (other than a body corporate), please give the name and address of each party concerned

Name	Address	Postcode	Registered number	Description	Tel	Email

## Part 3

### Operating Schedule

When do you want the premises licence to start?

25/06/2016

If you wish the licence to be valid only for a limited period, when do you want it to end?

We wish the licence to be valid for one day only per year, normally the last Saturday in June, and the exact date to be notified to Sussex Police and the Licencing Authority at least 6 months in advance of the event.

If 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend.

Describe the premises. For example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off-supplies you must include a description of where the place will be and its proximity to the premises.

Description:

The premises, Copthorne Village Green, to be licenced on one day per year between the hours of 12.00 and 22.30, normally on the last Saturday in June each year with the exact date to be notified to Sussex Police and the Licencing Authority six months in advance, to facilitate the sale of lager, beer, cider and wine only with no spirit sales. Also the facilitate the provision of entertainment by way of live and recorded music and live dance.

## Activities

What licensable activities do you intend to carry on from the premises?

(Please see sections 1 and 14 of the Licensing Act 2003 and Schedule 1 and 2 to the Licensing Act 2003)

### Provision of regulated entertainment

- a) plays ☐
- b) films ☐
- c) indoor sporting events ☐
- d) boxing or wrestling entertainments ☐
- e) live music ☒
- f) recorded music ☒
- g) performances of dance ☒
- h) anything of a similar description to that falling within (e), (f) or (g) ☐

**Provision of late night refreshment** ☐

**Supply of alcohol** ☒

Live Music

Please indicate the standard days and timings for live music. Provide times using the 24 hour clock.

Monday

Start	<input type="text"/>
Finish	<input type="text"/>

Tuesday

Start	<input type="text"/>
Finish	<input type="text"/>

Wednesday

Start	<input type="text"/>
Finish	<input type="text"/>

Thursday

Start	<input type="text"/>
Finish	<input type="text"/>

Friday

Start	<input type="text"/>
Finish	<input type="text"/>

Saturday

Start	<input type="text" value="12:00"/>
Finish	<input type="text" value="22:30"/>

Sunday

Start	<input type="text"/>
Finish	<input type="text"/>

Where will the performance of live music take place? Indoors may include a tent.	<input type="text" value="Outdoors"/>
--	---------------------------------------

Please state type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

Amplified Music from a stage & unamplified music in Arena Area.

State any seasonal variations for performing live music: For example (but not exclusively) where the activity will occur on additional days during the summer months.

Non standard timings. Where the premises intends to use the premises for the performance of live music at different times from those listed above, please list: For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

Recorded Music

Please indicate the standard days and timings for recorded music. Provide times using the 24 hour clock.

Monday

Start	<input type="text"/>
Finish	<input type="text"/>

Tuesday

Start	<input type="text"/>
Finish	<input type="text"/>

Wednesday

Start	<input type="text"/>
Finish	<input type="text"/>

Thursday

Start	<input type="text"/>
Finish	<input type="text"/>

Friday

Start	<input type="text"/>
Finish	<input type="text"/>

Saturday

Start	<input type="text" value="12:00"/>
Finish	<input type="text" value="22:30"/>

Sunday

Start	<input type="text"/>
Finish	<input type="text"/>

Where will the playing of recorded music take place? Indoors may include a tent.	<input type="text" value="Outdoors"/>
---	---------------------------------------

Please state type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

Recorded Music will be amplified

State any seasonal variations for playing recorded music: For example (but not exclusively) where the activity will occur on additional days during the summer months.

Non standard timings. Where the premises intends to use the premises for the playing of recorded music at different times from those listed above, please list: For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

Performances of dance

Please indicate the standard days and timings for performances of dance. Provide times using the 24 hour clock.

Monday

Start	<input type="text"/>
Finish	<input type="text"/>

Tuesday

Start	<input type="text"/>
Finish	<input type="text"/>

Wednesday

Start	<input type="text"/>
Finish	<input type="text"/>

Thursday

Start	<input type="text"/>
Finish	<input type="text"/>

Friday

Start	<input type="text"/>
Finish	<input type="text"/>

Saturday

Start	<input type="text" value="12:00"/>
Finish	<input type="text" value="19:00"/>

Sunday

Start	<input type="text"/>
Finish	<input type="text"/>

Where will the performance of dance take place? Indoors may include a tent.	<input type="text" value="Outdoors"/>
---	---------------------------------------

Please state type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

State any seasonal variations for the performance of dance: For example (but not exclusively) where the activity will occur on additional days during the summer months.

Non standard timings. Where the premises intends to use the premises for the performance of dance at different times from those listed above, please list: For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

Supply of alcohol

Please indicate the standard days and timings for the supply of alcohol. Provide times using the 24 hour clock.

Monday

Start	
Finish	

Tuesday

Start	
Finish	

Wednesday

Start	
Finish	

Thursday

Start	
Finish	

Friday

Start	
Finish	

Saturday

Start	12:00
Finish	22:30

Sunday

Start	
Finish	

Where will the supplied alcohol be consumed? Indoors may include a tent.	On & Off the premises
--	-----------------------

State any seasonal variations :  
For example (but not exclusively) where the supply of alcohol will occur on additional days during the summer months.

Non standard timings. Where the premises intends to use the premises for the supply of alcohol at different times from those listed above, please list:  
For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

**State the name and details of the individual whom you wish to specify on the licence as premises supervisor.**

Name

Address

Postcode

Personal licence number (if known)

Issuing licensing authority (if known)

**This person needs to complete the form entitled 'Consent of an individual to being specified as a premises supervisor'**

# Open Hours

Hours premises are open

Please indicate the standard days and timings for premises hours. Provide times using the 24 hour clock.

**Monday**

Start

Finish

**Tuesday**

Start

Finish

**Wednesday**

Start

Finish

**Thursday**

Start

Finish

**Friday**

Start

Finish

**Saturday**

Start

Finish

**Sunday**

Start

Finish

State any seasonal variations :  
For example (but not exclusively) where the supply of alcohol will occur on additional days during the summer months.

Non standard timings. Where you intend to use the premises to be open at different times from those listed above, please list:  
For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

## Adult Entertainment

Please highlight any adult entertainment or services, activities, or other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children.

## Licensing Objectives

### Describe the steps you intend to take to promote the four licensing objectives

General - all four licensing objectives (b,c,d,e):

Please list here steps you will take to promote all four licensing objectives together.

#### TO PROMOTE ALL FOUR LICENSING OBJECTIVES WE WILL KEEP:

Strong management controls and effective training of all staff so that they are aware of the premises licence and the

requirements to meet the four licensing objectives with particular attention to:

a/ no selling of alcohol to underage people

b/ no drunk and disorderly behavior on the premises area

c/ vigilance in preventing the use and sale of illegal drugs at the retail area

d/ no violent and anti-social behaviour

e/ no any harm to children

- Designated premises supervisor confirmed it is obligated to be in control of the premises, to provide good training for staff on the Licensing Act (Training Record), to make or authorize each sale

- Clear "Challenge 25" information to prevent the supply of alcohol to under-age drinkers.

As a licensed premises we know that it is necessary to carry out our functions or operate their businesses with a purpose of

promoting these objectives. We promise to support these objectives through their operating schedules and other measures

The prevention of crime and disorder:

A clear and legible notice outside the premises indicating the normal hours under the terms of the premises licence during which licensable activities are permitted.

Clear and conspicuous notices warning of potential criminal activity, such as theft, that may target customers will be displayed.

Not selling of alcohol to drunk or intoxicated customers.

Custom will not be sought by means of personal solicitation outside or in the vicinity of the premises.

Prevention and vigilance in illegal drug use at the retail unit area.

Staff will be well trained in asking customers to use premises in an orderly and respectful manner

Public safety:

Internal and external lighting fixed to promote the public safety objective. This is mainly via standard street lighting. Additional lighting supplied after closing to allow for safe egress from the premises.

Well trained staff adherence to environmental health requirements.

Training and implementation of underage ID checks.

A log book or recording system shall be kept upon the premises in which shall be entered particulars of inspections made;

those required to be made by statute, and information compiled to comply with any public safety condition attached to the premises licence that requires the recording of such information. The log book shall be kept available for inspection when required by persons authorised by the Licensing Act 2003 or associated legislation.

All parts of the premises and all fittings and apparatus therein, temporary structures, staging will be maintained at all times in good order and in a safe condition.

The prevention of public nuisance:

Noise reduction measures to address the public nuisance objective.

Prominent, clear and legible notices will be displayed at the exit requesting the public to respect the needs of nearby residents and to leave the premises and the area quietly.

Deliveries of goods necessary for the operation of the business will be carried out at such a time or in such a manner as to prevent nuisance and disturbance to nearby residents.

The Licensee will ensure that staff who arrive early morning or depart late at night (ex. for unpacking, pricing newly delivered goods) when the business has ceased trading conduct themselves in such a manner to avoid causing disturbance to nearby residents.

The movement of bins and rubbish outside the premises will be kept to a minimum after 11.00pm. This will help to reduce the levels of noise produced by the premises.

Adequate waste receptacles for use by customers will be provided in the local vicinity

Have in place a clear Noise Management Policy to ensure that noise is monitored during the event and adjusted to avoid nuisance to local residents.

The protection of children from harm:

"Challenge 25" sign which is a retailing strategy that encourages anyone who is over 18 but looks under 25 to carry acceptable ID (a card bearing the PASS hologram, a photographic driving license or a passport) if they wish to buy alcohol.

Well trained staff about requirement for persons' identification, age establishment etc.

All the details provided in Training Record Book available the retail unit.

Log Book will be kept upon the premises all the time.

**It is an offence, liable on conviction to a fine up to level 5 on the standard scale under Section 158 of the Licensing Act 2003, to make a false statement in, or in connection with, this application**

Address for correspondence  
associated with this application

Mr Graham Casella

Postcode:

Tel:

**The email address provided below will receive a copy of this completed application form.**

Email:

**Payment Amount:**

