DEPARTMENTAL PURCHASE ORDER REQUEST FORM

University of Massachusetts / Amherst Campus for use with Senior Design Project (ECE 415/416)

– Date	. ——		Lighthouse Number			
				Purchase Method:		
Project Title				Shipping Type (via UPS)		
				Ground [5-7 Days]		
Your Name -				☐Blue [2 Days]		
				Red [1 Day]		
- Your Email -				Project Advisor's Approval:		
Name & Address of Vendor or Company				Contact Person (Sales)		
				Contact Telephone & Fax Numbers (Sales)		
				Ordered By (Technician)		
Instructions —						
Use this form to request purchase of supplies or equipment for SDP. Students should insure accuracy of all						
	part numbers prior to submission to the Faculty Advisor for approval. Completed forms should be submitted to					
	the course technician , Francis Caron who is responsible for the purchase of all parts & equipment. You may					
contact him via E-Mail (fkcaron@ecs.umass.edu). Phone: 545-4578. Location: 9 b Marcus Hall.						
QTY	UOM	Unit Price		Description	Total	
				Sub. Total		
				Shipping		
				Total		