

**Pinellas Park Public Library Board
Meeting Minutes
March 6, 2014**

Present: Joan Hollandsworth, Bill Holmes, Ryan Kovacsev, Connie Marmaro, Elithia Stanfield

Absent: Anna Malanowski, Jeannine Walter, Katherine Egolf

City Staff Present: Angela Pietras, Director; Joanne Yates, Senior Staff Assistant

I. Call to Order

The meeting was called to order by Vice Chair Elithia Stanfield, at 7:08 p.m.

II. Swearing in of New Teen Member

Ryan Kovacsev was sworn in as new teen member by Angela Pietras.

III. Approval of February Meeting Minutes

Motion was made by Ms. Hollandsworth and seconded by Ms. Marmaro to accept and approve the February 6, 2014 minutes. The Board voted unanimously to approve the minutes.

III. Old Business

Ms. Pietras again reviewed the balance of the Stinson Fund and reviewed the guidelines for how the fund is to be used. Ms. Pietras stated that the staff is interested in a few new furnishings for the children's area and in updating the teen room in the near future. The Stinson Fund could be used for these two areas. As was discussed by the Board in its February meeting, the Stinson Fund can also fund a hearing loop system, but Ms. Pietras advised not pursuing a hearing loop at the service desks until it is decided if the desks will be reconfigured.

Ms. Marmaro asked if there is state funding available for any facility updates. Ms. Pietras stated that the discussed projects generally did not meet the guidelines for construction grants and that PPLC's grant program had been eliminated for now.

IV. Monthly Statistics

The Board reviewed and discussed the monthly statistics. The Board requested that adult and teen volunteers hours be listed separately on the report.

V. Director's Report

A. Personnel Updates

Interviews for the part-time librarian position are taking place. There are 27 applicants, of which fifteen have library degrees. Ron Ecklebarger was promoted to the part-time library assistant position; Ms. Pietras is revisiting the applicant pool from the most recent round of library clerk interviews to fill the clerk position vacated by Ecklebarger. Vivian Godfrey has taken the position of Senior Librarian in the Reference Department. The Assistant Director position will be posted in the near future.

B. Budget for FY 2014-15

Ms. Pietras distributed the library's proposed budget for next fiscal year. The Board reviewed the budget with Ms. Pietras. Former Board member Debbie Gray had dropped off a written review of her thoughts on the library's budget, and Ms. Stanfield asked the Board to review Ms. Gray's document. Ms. Stanfield asked for the City's budget timeline should the Board wish to participate further in the process. C. Ms. Marmaro stated that she was having trouble logging in to the Friends account for required IRS filing; Ms. Pietras offered to get together with her. D. Ms. Pietras extended an invitation to the Board to visit the Library tent at Country in the Park on March 15.

VI. New Business

A. Review of and Proposed Amendments or Changes to Board Policies and Procedures

Ms. Stanfield stated she had worked on some ideas for this and would have a draft ready for discussion at April's meeting, if agreed upon by the Board. It was agreed.

B. Ms. Stanfield suggested deferring the development of the Strategic Plan to a future date since we will be working on the Policies and Procedures in April.

VIII. Adjournment

Motion was made to adjourn. There being no further business, the meeting was adjourned at 7:49 p.m.

Next Meeting: April 3, 2014, at 7:00 p.m.

Respectfully submitted,

Elithia Stanfield, Vice Chair

Angela Pietras, Library Director