

Company Name

Company Slogan
Street Address
City, State 01234-0000
000.000.0000
e-mail
web address

TELEPHONE SALES ORDER

ORDER NO: 0001
ORDER DATE: February 16, 2005

Sold to:

Customer Name Here
Customer Address Here
Customer Address Here
Customer City, State, Zip Code Here

Ship to (if different address):

CUSTOMER #	TERMS	SALESPERSON	SHIP WEEK OF	SHIP VIA	F.O.B.	ROUTING	YOUR ORDER #

ITEM	QUANTITY	DESCRIPTION	DATE REQ'D	UNIT COUNT	UNIT PRICE	AMOUNT
1						0.00
2						0.00
3						0.00
4						0.00
5						0.00
6						0.00

SUB-TOTAL	\$ 0.00
TAX	
SHIPPING & HANDLING	
TOTAL	\$ 0.00

Purchaser's Signature: _____

Date: _____

Seller's Signature: _____

Date: _____