



COMMUNITY SERVICES COMMITTEE

AGENDA

Tuesday, August 26, 2014 at 8:30 a.m.
Classroom, Town Hall

1. CALL TO ORDER

2. DISCLOSURE OF PECUNIARY INTEREST

3. DEPUTATIONS/PRESENTATIONS

- a) Mr. McKechnie from the Wasaga Beach Pickleball Club will be attendance with respect to the growth of pickleball and the request for possible facility enhancements.

4. UNFINISHED BUSINESS – None

5. OTHER AGENCY REPORTS

OPP

- a) **OPP Report – Verbal**
- b) **Update - New OPP Billing Model Announcement**

Recommendation: That the Community Services Committee recommend that the announcement on the new OPP Billing Model be referred to the CAO for review and analysis on the potential impact on the Town of Wasaga Beach.

- c) **Minutes from the Community Policing Meeting – June 2014**

Recommendation: That the Community Services Committee receive the June 2014 Community Policing Meeting Minutes, for information.

- d) **Policing Accounts – July 2014**

Recommendation: That the Policing accounts for the month of July 2014, as reviewed by the Community Services Committee, are hereby confirmed.

Library

- a) **Minutes of the Library Board Meeting – June 2014**

Recommendation: That the Community Services Committee receive the June 2014 Library Board Meeting Minutes, for information.

Chamber of Commerce

- a) **Chamber of Commerce Initiatives - 2014**

Recommendation: That the Community Services Committee receive the 2014 Chamber of Commerce & Visitor Information Centre Initiatives Report, for information.

6. DEPARTMENT REPORTS

Fire Department

a) **Fire Department Report – August 2014**

Recommendation: That the Community Services Committee receive the August 2014 Fire Department Report, for information.

b) **Fire Department Accounts – July 2014**

Recommendation: That the Fire Department accounts for the month of July 2014, as reviewed by the Community Services Committee, are hereby confirmed.

Special Events

a) **Special Events Report**

Recommendation: That the Community Services Committee does hereby receive the Special Events Report for information.

b) **Geocaching**

Recommendation: That the Community Services Committee does recommend to Council that it approve hosting a Geocaching Event on October 11, 2014 beginning at the Oakview Woods Gazebo; and

Further that 3,000.00 be allotted from the Special Events Budget to cover the costs associated with this second annual event.

c) **Electric Elements 2015**

Recommendation: That the Community Services Committee recommend to Council that is approve in principal hosting the Electronic Elements event, on Sunday, May 17th, 2015.

d) **Labour Day Music Festival 2015**

Recommendation: That the Community Services Committee recommend to Council that it approve in principal hosting the first Labour Day Music Festival event, on Sunday, August 30, 2015.

e) **Santa Claus Parade Approval**

Recommendation: That the Community Services Committee does recommend to Council that it approve the Chamber of Commerce's Annual Santa Claus Parade on Saturday, November 29, 2014; and

Further that Dunkerron Avenue be closed from 18th Street to 22nd Street and 22nd Street be closed from Dunkerron Avenue to Mosley Street from 12:00 p.m. to 3:00 p.m.; and

Further that they occupy the Municipal Parking Lot on 18th Street from 12:00 p.m. to 3:00 p.m.

f) Wasaga Beach Motorcycle Rally 2015

Recommendation: That the Community Services Committee does recommend to Council that it approve hosting the Wasaga Beach Motorcycle Rally on July 18th and 19th, 2015; and

Further that Community Services Committee recommends to Council to provide sponsorship funding of \$3,500 for the inaugural Wasaga Beach Motorcycle Rally on July 18th and 19th, 2015 pending final event approval and review of Financial Reports provided by the event organizer.

g) Special Event Accounts – July 2014

Recommendation: That the Special Event accounts for the month of July 2014, as reviewed by the Community Services Committee, are hereby confirmed.

Parks, Facilities and Recreation**a) Parks, Facilities and Recreation Report; Verbal update GPS Trails project**

Recommendation: That the Community Services Committee does hereby receive the Parks, Facilities and Recreation monthly activity report as information.

b) Pro-active Ash Tree Replacement-Deer Trail Park

Recommendation: That the Community Services Committee recommend to Council that it be pro-active in the battle against the infestation of the Emerald Ash Borer and approve the recommendation from the Manager of Parks, Facilities and Recreation to move forward with the Deer Trail Park Tree Replacement Project.

c) Pickle Ball

Recommendation: That the Community Services Committee receive the information presented by the delegation from the Wasaga Beach Pickle Ball Association and refer it to the Manager of Parks, Facilities & Recreation to bring a recommendation forward to the Budget Committee for further consideration.

d) Simcoe County Food & Agriculture Recognition

Recommendation: That the Community Services Committee does receive the correspondence from the Simcoe County Food & Agriculture Charter for information only.

e) Caithkin Treatment Foster Homes Agreement Renewal

Recommendation: That the Community Services Committee recommend to Council that it approve to renew the Agreement between Caithkin Treatment Foster Homes and the Town of Wasaga Beach, for use of the Youth Centre for the School year 2014 – 2015, including July and August 2015 at half time (2.5 weekdays per week), with a 6% increase in rent.

f) Prime Time Club Expansion Request

Recommendation: That the Community Services Committee recommend to Council that the request by the Prime Time Club for additional space be denied at this point in time; and

Further that Committee recommends that Council make the expansion of the Prime Time Club a priority if and when additional municipal facility space becomes available; and

Further that Committee recommends to Council that it confirm the Wasaga Beach Coop Nursery School continuing its operations in their existing facility at the RecPlex.

g) Recreation Division Re-organization

Recommendation: That the Community Services Committee recommend to Council that that it remove the responsibility for Youth Center oversight from the Community Recreation Supervisor job description; and

Further that Council approve a new organizational structure for the Recreation Division which sees the Youth Coordinator report directly to the Manager of Parks, Facilities and Recreation.

h) Parks, Facilities and Recreation Accounts – July 2014

Recommendation: That the Parks, Facilities and Recreation accounts for the month of July 2014, as reviewed by the Community Services Committee, are hereby confirmed.

7. DATE OF NEXT MEETING

Tuesday, September 16, 2014 in the Classroom

8. ADJOURNMENT

HURONIA WEST OPP

ZONE 3

Wasaga Beach

Calls For Service 2014

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTAL (YEAR)
Huronia West Detachment	1354	978	1049	1054	1441	1530	1455						8861

Business Plan Initiatives

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTAL (YEAR)
Break and Enters	1	1	3	2	8	4	4						23
Criminal Code Charges	33	29	31	18	47	24	62						244
Domestic Incidents	11	13	14	9	13	15	9						84
Impaired Charges	2	3	3	3	4	5	8						28
Mischief	12	4	5	4	11	16	9						61
Motor Vehicle Collisions	31	25	19	16	15	21	15						142
Provincial Offence Charges	108	111	162	108	330	313	161						1293
R.I.D.E. Checks	8	8	10	9	20	20	11						86
Speeding Charges	36	50	40	23	28	38	17						232
Thefts	26	11	13	10	23	15	31						129
Theft of Auto	1	1	0	1	0	2	0						5
Violent Crime	12	13	11	17	25	26	21						125
ALL ZONES													
Auxiliary Hours	154	247	338	247	286	166	159						1597
Contact Cards	70	54	99	104	121	82	73						603
Directed Patrols	1261	1066	1106	1014	1212	846	850						7355
Foot Patrols	31	41	50	54	70	51	94						391

Annual Comparison (Calls For Service)

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTAL (YEAR)
2014	672	383	405	420	787	810	766						4243
2013	439	411	456	506	796	939	1049	868	597	413	405	395	7274
2012	563	377	583	465	1050	1142	1325	968	767	535	576	534	8885
2011	447	466	425	472	981	893	1502	1089	696	557	557	544	8629
2010	433	419	478	551	836	826	1279	1065	683	552	554	483	8159
2009	465	429	479	464	883	929	927	1050	634	443	488	420	7611
2008	422	516	390	531	829	1086	986	1064	619	663	482	457	8045

Note: The statistical data provided may change due to data collection procedures.

George Vadeboncoeur

From: AMO Communications <communicate@amo.on.ca>
Sent: August-14-14 1:38 PM
To: cao@wasagabeach.com
Subject: AMO Members' Policy Update - OPP Billing Model Announcement

August 14, 2014

Members' Policy Update: OPP Billing Model Announcement

After much municipal and provincial consultation and discussion, Minister Yasir Naqvi, Ministry of Community Services and Correctional Services (MCSCS), released the framework of the new OPP Billing Model today. This responds to a 2012 recommendation of the Provincial Auditor General for a simplified, more transparent cost-recovery method that addresses the issues of a billing method that has resulted in municipalities paying different rates.

We are told that the new OPP billing model, to be in effect January 1, 2015 will be a base cost and call for service formula with the following elements:

- A base service cost that each of the 324 OPP-serviced municipalities will pay plus the cost of the actual calls for service.
 - Base service costs will be an estimated 60% of what a municipality will pay (i.e. fixed costs).
 - Base service costs will be calculated on a per property basis for households, including seasonal and business properties including commercial and industrial properties.
- The calls for services costs are estimated to be about 40% of what a municipality will pay (i.e. the variable cost) and will be based on the individual municipal usage level. Much greater detail about the type of calls for service will be included on the municipal bills to increase transparency. This will assist municipalities and the police community to look at ways to reduce these variable costs.
- Transition will be phased in over 5 years for both cost increases and decreases to municipalities:
 - \$40 per property cap on increases per year for those with an increase.
 - Decreases will be graduated over the 5 years for those with a decrease.

AMO anticipates that the majority of municipal OPP bills are expected to be between \$200 -\$400 per property based on 2015 estimates.

MCSCS has advised AMO that it engaged a third party auditor to review the split between provincial and municipal OPP costs, the evidence for the proposed split between base and calls for services, and the appropriateness of a per property approach compared to other possible billing approaches considered.

Over the coming weeks, additional MCSCS/OPP information about the new billing model will be available including:

- Two information sessions at the AMO conference on Sunday August 17 and Monday the 18th;
- For those municipalities not attending the AMO conference, regional information sessions will be organized soon, and
- OPP officials will be meeting with each of the 324 OPP serviced municipalities in the early fall to discuss the financial and operational details of the new billing model.

Link for provincial announcement: [New OPP Billing Model for Municipalities](#)

AMO Contact: Monika Turner, Director of Policy, mturner@amo.on.ca, 416.971.9856 ext. 318

PLEASE NOTE: AMO Breaking News will be broadcast to the member municipality's council, administrator, and clerk. Recipients of the AMO broadcasts are free to redistribute the AMO broadcasts to other municipal staff as required. We have decided to not add other staff to these broadcast lists in order to ensure accuracy and efficiency in the management of our various broadcast lists.

Backgrounder

New OPP Billing Model

August 14, 2014 12:40 P.M. |

Ministry of Community Safety and Correctional Services

After months of study, planning and community engagement, the Ontario Provincial Police (OPP) will be implementing a new billing model to recoup the cost of providing policing services to municipalities. The new model will take effect on Jan. 1, 2015, and be phased in over a period of up to five years to allow municipalities time to adjust their budgets.

Details of the new OPP Billing Model

- The new model recognizes that all municipalities require a base level of police service and sufficient front-line policing to ensure the safety and security of their communities.
- Under the new model, the bills will be split between base costs and calls for service.
- Base costs, which include services such as routine patrols, crime prevention, RIDE programs and proactive policing, will now make up approximately 60 per cent of the bill. Billing for base costs ensures that municipalities contribute equally towards the cost of having well-equipped, professional, highly trained front-line members ready to answer calls for service.
- A call for service will make up the remaining 40 per cent of the bill. Calls for service usually involve the attendance of an officer or officers at the scene of an occurrence such as a motor vehicle collision. The charge for reactive calls for service will vary among municipalities because such

charges will be calculated annually, based on the municipality's individual usage levels.

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- The former billing model relied heavily on calls for service to calculate costs that resulted in a wide variation between similar communities. The new billing model will be fair and transparent, and will reduce the wide range in costs for OPP-policed municipalities. The new model will be revenue neutral with no additional money coming to the province because of this change.
- The purpose of the new model is to work toward the recovery of policing costs in a way that is equitable for all municipalities.

Benefits of new OPP Billing Model:

- This addresses the Auditor General's recommendations and long-standing municipal requests to develop a fairer, more transparent billing model.
- A much smaller variance in per property costs across municipalities.
- Provision of information about types and volume of calls for service, allowing municipalities to better design crime reduction and prevention strategies.
- Ensure all communities share the cost of infrastructure, supervision, administration and front-line policing necessary to be available to respond to calls for service and provide adequate proactive policing.
- Provide greater budgeting certainty for municipalities.
- The old billing system for OPP services was developed 17 years ago and has resulted in some municipalities subsidizing others. In fact, there were some cases in which municipalities were paying \$6 per property while others paid \$805 per property (based on actual 2013 costs).
- By ensuring all municipalities contribute to the base cost of policing, the proposed billing model reduces the variation between municipal policing costs.
- The new model will be phased in over a period of up to five years with annual caps on changes in policing costs that occur as a result of the new billing model, providing stability and predictability for both taxpayers and municipalities.

- Increases in police costs as a result of the new billing model will be capped at approximately \$40 per property a year. Decreases will range from \$18 per property in year one, to \$96 per property in year five of the phase-in.
- Municipalities will continue to be responsible for any increases in the cost of policing outside of the new billing model.

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OPP Billing Model Consultation Process:

On Aug. 22, 2011, representatives from more than 20 municipalities made a joint delegation at the Association of Municipalities of Ontario (AMO) conference to the Ontario government to express concerns relating to the calculation of OPP policing costs, particularly the large variation in per household costs between similar municipalities.

- In December 2012, the Auditor General of Ontario recommended that the OPP seek ways to simplify, and make more transparent, its cost-recovery methods while also addressing large variations in policing costs.
- The province committed to finding solutions for this issue at the August 2013 AMO conference.
- Ontario directed provincial officials and the OPP to develop a new billing model that was fair, transparent and would reduce wide variances in costs for OPP-policed municipalities.
- In fall 2013, the Ministry of Community Safety and Correctional Services held 14 engagement sessions across all five OPP regions to consult municipalities on a proposed billing model. 229 municipalities attended the sessions. The feedback was used to develop the new billing model.
- In March 2014, AMO convened the OPP Billing Steering Committee to review key items related to the OPP billing review.

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News Release

New OPP Billing Model for Municipalities

New Model is Fairer, More Transparent and Easier to Understand

August 14, 2014 12:45 P.M. |

Ministry of Community Safety and Correctional Services

The Ontario Provincial Police (OPP) is introducing a fairer, more transparent billing model for the municipalities it serves across the province.

The new model, which takes effect January 1, 2015, reflects input from the Auditor General and municipalities to more fairly and transparently distribute policing costs.

The model includes two components: base policing costs such as crime prevention, proactive policing, officer training and administrative duties, and cost for reactive calls for service. Base policing will account for approximately 60 per cent of the bill, reactive calls will account for approximately 40 per cent.

This eliminates the large differences in the amounts municipalities were charged and provides municipalities with better data so they can understand the types of calls for police service in their community and direct crime prevention strategies.

The new model will be phased in over a period of up to five years to allow municipalities time to adjust their budgets.

A fair and transparent OPP billing model is part of the government's plan to invest in people, build stronger communities and make sure Ontario remains one of the safest places in North America.

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Quick Facts

- The OPP provides policing services to 324 Ontario municipalities.
- The current OPP billing model was introduced in 1998 and has not been updated in 17 years.
- The OPP acted on the Auditor General's 2012 report in revising the billing model.
- The average per property cost for OPP services in 2015 is estimated to be \$355, compared to an average of \$787 (estimated) for self-policed municipalities.

Quotes



"Updating the OPP billing model is about making it fairer, more transparent, and easier to understand. This new model helps ensure that costs to municipalities served by the OPP are shared fairly while enabling communities to direct their crime-prevention efforts towards saving money and keeping their communities safe."

Yasir Naqvi

Minister of Community Safety and Correctional Services

"The new billing model is a positive step toward achieving greater equity and transparency in OPP municipal policing cost-recovery. It will address concerns brought forward by the Auditor General of Ontario and many of our municipalities. We are moving in the right direction with this model."

J.V.N. (Vince) Hawkes

OPP Commissioner

Media Contacts

[Contact Us](#) [Français](#)

Jonathan Rose
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Background

New OPP Billing Model

After months of study, planning and community engagement, the Ontario Provincial Police (OPP) will be implementing a new billing model to recoup the cost of

providing policing services to
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 municipalities. The new
 model will take effect on Jan.
 1, 2015, and be phased in
 over a period of up to five
 years to allow municipalities
 time to adjust their budgets.

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WASAGA BEACH COMMUNITY POLICING COMMITTEE
MINUTES OF MEETING MONDAY, JUNE 16, 2014

PRESENT: Dawn Braid, Jason Karklins, Marlene Hayes, Dave Atkinson, Morley Bercovitch, Harry Durrant, John Ferguson, Ken Hayes, Reg Jalbert, Mark Kinney, Lloyd Lancaster, Marilyn Ruse

ABSENT:

REGRETS: Peter Buttke, Stan Wells, Todd Young

ON LEAVE OF ABSENCE: Paulette Smith

STUDENT REPRESENTATIVE: Daisy Enright - absent

Dawn welcomed everybody to the meeting.

Our meeting started with the presentation of ten years pins and awards to Reg and Harry. This presentation was done by Jason on behalf of the Provincial Government.

Our meeting commenced at 7:15 p.m., on Monday, June 16, 2014

SECRETARY'S REPORT: MARLENE

The minutes from the meeting of May 26, 2014 were accepted as presented.

MOTION TO ACCEPT THE MINUTES AS PRESENTED: Marlene/Dave

CORRESPONDENCE: DAWN

1. Dawn received a letter of resignation from David Listro. David mentioned that he is resigning due to the lack of time in his life right now.
2. Dawn received a note from the Town asking if we would like to have either a table at the festivities celebrating July 1st, or if we would like to help out with the obstacle course, a jumping case or the inflatable slide.

CHAIRPERSONS REPORT: DAWN

John and Dawn attended the joint meeting of the Community Policing Committees on May 29th. There were four members from Tiny and three from Springwater in attendance. It was a very interesting meeting in which they put everyone's face book, twitter and web page up on the big screen so everybody could see them. John reported that they have found twitter to be the best form of communications between Community Policing Committees. He thought it could be something we could look into. Mark will check into this!

Springwater s hosting a health event on September 18th and invited those present to attend!

TREASURERS REPORT: JASON

The treasurer's report was as presented to the members.

MOTION MADE TO ACCEPT THE TREASURER'S REPORT: Jason/Marilyn.
Carried.

COMMITTEE REPORTS:

O.P.P. REPORT: MARK

The OPP report is as presented to our members.

A discussion was held in regard to the auction which will be held on June 22nd. Final instructions were given to those who would be working on that day!

TOWN REPORT: MORLEY

1. The plans for Canada Day celebrations are well under way. The festivities will be at Stonebridge in the morning and afternoon. In the evening they will move to Festival Square.
2. The Splash Pad is slated to open on June 20th.
3. The hanging plants and bridge baskets are ready for next week.
4. On Monday evening there are over 600 soccer, baseball players and spectators who will be enjoying our Sports Park.
5. The Wasaga Beach 2013 Financial Statement was presented to Council last Tuesday. The auditor was glowing with praise about the Town's results.

Dave had a question in regard to all the construction that is being done in Wasaga. Morley mentioned that at the beach area one the construction would stop on July 1st, at Schooner Town bridge that would be going on until next year and across from the Rec Plex on Mosley Street, the outside lane must be fixed and should be done soon.

OFFICE PHONE: PAULETTE (sent via email)

There was one hang-up and one complaint from Stayner...

STUDENT REPORT: Daisy

Daisy was absent so no report was given.

OLD BUSINESS - DAWN

CONSTITUTION: A discussion was held in regard to changes to our Constitution. Changes were suggested and approved and will be instituted when we make the motion to approve change the Constitution.

The following changes were approved:

MOTION #1

Current 3 – THE EXECUTIVE COMMITTEE SHALL CONSIST OF A CHAIRPERSON, VICE CHAIRPERSON, SECRETARY, TREASURER AND IMMEDIATE PAST CHAIRPERSON (IF AVAILABLE)

Proposed – Every effort shall be made for the Executive Committee to consist of a Chairperson, Vice Chairperson, Secretary, Treasurer, Immediate Past Chairperson and Community Liaison

MOTION TO APPROVE MOTION #1 – Dave/John. Carried

MOTION #2

Current 4 – THE COMMITTEE SHALL HAVE AN ANNUAL ELECTION IN NOVEMBER FOR THE FOLLOWING EXECUTIVES; CHAIRPERSON, VICE CHAIRPERSON, SECRETARY AND TREASURER. NOMINATIONS SHALL BE HELD IN OCTOBER WITH THE ELECTION IN NOVEMBER. THE NOMINATIONS AND THE ELECTION SHALL BE HELD IN ACCORDANCE WITH THE PROCEDURES AS BELOW, DUTIES OF THE SUCCESSFUL CANDIDATES SHALL COMMENCE JANUARY 1ST OF THE FOLLOWING YEAR.

Proposed – The Committee shall have an annual election in November for the following executives; Chairperson, Vice Chairperson, Secretary, Treasurer and Community Liaison. Nominations shall be held in October with the election in November. The nominations and the elections shall be held in accordance with the procedures as below. Duties of the successful candidates shall commence January 1st of the following year.

MOTION TO APPROVE MOTION #2 – John/Reg. Carried.

MOTION #3

Proposed to create a new 10 – Duties of the Community Liaison

1. Lead the committee to ensure that monthly newspaper articles are completed and submitted to the executive committee for review and for publication.
2. Complete posting on Social media (Face book and Twitter) promoting WBCPC events, community events, safety in the community etc.
3. Attend functions for the committee to document the event for websites and social media.
4. Report to the committee and executive on innovative and new ways to communicate with all community members.

MOTION TO APPROVE MOTION #3 – Marlene/Harry. Carried

MOTION #4

All further paragraphs from the current 10 to 19 shall be re-numbered consecutively from 11 to 20, after the newly created paragraph 10.

MOTION TO APPROVE MOTION #4 – Ken/Reg. Carried

SPEED SIGN: DAWN. The locks have been changed on the speed sign. Dawn will leave a new key with the sign. Harry questioned the age of the sign. Mark thought it would be a good idea to check the date it went into service and maybe make a long term plan for a new sign and computer. Mark also thought we should look elsewhere and get quotes from other manufacturers. We will start on this project in the fall.

JAZZ IN THE PARK: Dawn has the license for us to sell 50/50 tickets at Jazz in the Park. We will be selling tickets on July 8 and 22 and August 5 and 26. Members have given Dawn the dates that they can work.

IDEAS FOR WRITE UPS IN THE PAPER: Mark thought a good idea would be to do one on Water Safety.

SENIORS SAFETY MAGAZINE: Lloyd reported that the Collingwood Connection will work on the magazine in conjunction with us. We will start this project in the fall.

WBCPC STUDENT AWARDS: Only two of the four local schools had students that qualified: Jean Vanier and CCI. Cheques have been mailed to these two schools. Dawn will present this award at Jean Vanier and Jason or Lloyd will present the award at CCI...

A PROPOSED NEW PORTABLE SIGN: Dawn is waiting to hear from Daisy on a design for our new sign.

NEW BUSINESS: DAWN

There was no new business brought to the table.

AROUND THE TABLE

Jason mentioned that due to the resignation of a few of our members it might be time to look for some new members, another 4-6 would be good. Perhaps there are present members who could recommend somebody they know. If there is a person that you think may be interested perhaps you could invite them to an event or a meeting.

The meeting was adjourned at 8:22 p.m.

THE NEXT EXECUTIVE MEETING IS MONDAY, JULY 7TH, 2014 AT 7:00 P.M.

THE NEXT GENERAL MEETING IS MONDAY, JULY 21ST, 2014 AT 7:00 PM



Wasaga Beach Community Policing Committee

Treasurer's Report- For June 16th 2014

General Account

Opening Balance from May 26th 2014 \$ 1,557.45

Closing Balance \$1,557.45

Petty Cash

Opening Balance \$ 15.65

Closing Balance \$ 15.65

Closing Balance \$1,573.10

Respectfully Submitted By: Jason Karklins - Treasurer

*Jazz in the Park account for Lottery still active for 2013 and 2014
See Lottery Report dated June 16th 2014 for details*

A handwritten signature in black ink, appearing to read 'Jason Karklins', written in a cursive style.

June 16th 2014



Wasaga Beach Community Policing Committee

Treasurer's Report Lottery Account- For June 16th 2014

Lottery Account

Opening Balance from May 26th 2014 \$ 1,152.70

Deposits

Debits

Total Closing Balance

\$ 1,152.70

Donations-

None at this time

Respectfully Submitted By: Jason Karklins - Treasurer

June 16th 2014



Date: 16Jun14

Community Service / Media Relation Report:

Central Region Summer Camp (Update): I would like to thank the Committee for their discussion last meeting and the initiative that was developed. The executive did develop correspondence for our Detachment that upon arrival was well received and had the immediate support of Inspector Hunter. As such funds for the above are now being collected. Also from the last meeting discussion I have contacted the Wasaga Beach Harvey's Restaurant and I have developed a fund raising initiative for the above. (Please see below)

Healthy Community Network (HCN) report:

- Although I have had e-mail correspondence that the Bicycle Friendly Designation Application is very close to being completed.

Next meeting June 19th, 2014.

Wasaga Beach Community Service Committee meeting:

Next meeting is June 17th, 2014

Clearview Community Policing Committee:

Next meeting is June 19th, 2014.

Springwater Community Policing Committee:

Next meeting is June 19th, 2014.

Share the Road update: Still waiting to hear where the link is to access the survey is.

Next meeting TBA.

Record Check Clinic (reminder)

Our Detachment contact for this initiative is Ms. Nicole Press at 705 429-3575 during normal business hours.

Wasaga Beach Chamber of Commerce: I was not at this committee's meeting in May 2014.

Next meeting is June 18th, 2014.

Georgian Triangle Crime Stoppers (reminder): I was not able to attend this committee's meeting in May 2014. Crime Stoppers of Simcoe-Dufferin-Muskoka will holding a fundraising event in Wasaga Beach at Boston Pizza on Monday, June 16, from 7 to 9pm.

Pizza, pasta and salad bar for \$20.00 and Autographed memorabilia and door prizes. For tickets call Glen at 705 429 9540. For the Tip line call 1 800 222 8477
Next meeting is June 18th, 2014.

Huronian West OPP CPC Annual Property Auction (2014 Update Reminder): Items are slowly coming in. We have around 30 bicycles, some jewelry and electronics, to date.
Date of this year's Auction is Sunday, June 22nd, 2014 that the Huronia West Detachment.

I have received confirmation that Steve Green will once again be our auctioneer. I hope our back lot will be ready in time for this event. I have had assurances it will be, but I will keep all members up date.

A huge thanks to the "I.T." Department of the Town of Wasaga Beach who once again have found electronics that have come off lease and have donated several items to this year's auction. As before these items will be identified so the revenue from them goes only to the WBCPC.

OPP Prescription Drug Drop Off Day (10May14) Update: The Huronia West OPP is participating in this 2nd annual event with other OPP and municipal Police Services in the Province. Over 70 OPP detachments participated this year across Ontario. A total of **138 kilograms** of prescription medications were received by the OPP from the public who participated in this public health and safety awareness initiative on Saturday, May 10.

Wasaga Beach Harvey's Restaurant Fund Raiser: On Thursday, June 19th, 2014 from noon to 8:00 p.m. I and members of the Huronia West OPP will be behind and in front of the counters raising funds to send 2 youth to summer camp. So if you can please come out that date and buy a burger as a dollar from each sold that day will go to sending our youths to camp.

Youth In Policing Initiative (YIPI): Once again due to a Provincial grant the Huronia West OPP is getting one YIPI student this summer (July & August). This is a paid position for a secondary school student (ages 15 to 18). It allows these individuals the opportunities to work in a Police environment, giving them valuable work experience. It is hoped that some of these YIPI students will in the future chose Policing as a career.

2014 Provincial Traffic Safety Campaigns:

- 17 -- 18Jun14 – Operation Corridor
- 27Jun – 01Jul14 – Canada Day Long Weekend (focusing on Aggressive Driving)

Other Activities:

- 15Jun14 – Wasaga Beach 40th Birthday
- 16Jun14 – WBCPC meeting
- 18Jun14 – WBCC, Crime Stopper, SWRAC meetings
- 19Jun14 – CCPC, SWCPC, HCN meetings
- 22Jun14 – CPC Auction
- And other fun stuff!



Community Services Committee Cheque, PAP and EFT Register
July 1 - 31, 2014

Policing Cheque Register

Cheque Number	Payment Date	Vendor Name	Transaction Description	Amount Paid
016318	2014-07-03	Minister Of Finance - Policing	policing	\$325,064.00
				<u>\$325,064.00</u>

Community Policing Cheque Register

Cheque Number	Payment Date	Vendor Name	Transaction Description	Amount Paid
EFT000000004175	2014-07-10	Metroland North Media	advertising	\$306.99
EFT000000004208	2014-07-17	Metroland North Media	advertising	\$226.31
PAP	2014-07-30	Bell Canada (PAP) 511918513	internet	\$116.33
PAP	2014-07-31	Telizon Inc (PAP)	telephone	\$108.70
				<u>\$758.33</u>
				<u><u>\$325,822.33</u></u>

**5481Minutes of the Wasaga Beach Public Library Board
June 20, 2014**

ATTENDANCE: Rorry Cruikshank, Ruth Dobson, Nancy Donnelly, David Foster,
Deborah Grant, Andre Gougeon Lorraine Gruzuk, Dr. Colin Stone.

STAFF: Jackie Beaudin, Jeannette Hess.

REGRETS: Rose Dunglinson, Darryl Foster.

1) OPENING OF MEETING:

RESOLUTION # 23-14

Moved by: Nancy Donnelly

Seconded by: Rory Cruikshank

**Be it resolved this meeting of the Wasaga Beach Public Library Board open
at 5 p.m.**

CARRIED

1.1 DECLARATION OF PECUNIARY CONFLICT OF INTEREST:

None

1.2 APPROVAL OF MINUTES:

RESOLUTION #24 -14

Moved by: Nancy Donnelly

Seconded by: Rory Cruikshank

**Be it resolved that the minutes of the May 26, 2014 meeting are adopted as
circulated.**

CARRIED

1.2 ACTION ITEMS ARISING FROM THE MINUTES

- None

2) FINANCIAL REPORT:

- The board asked about the year-end charge from OMERS, Jackie Beaudin has inquired about this and is waiting for a response from Town Hall.
- Andre Gougeon noted revenue is down, due to reserves and fixed expenses, these amounts will level out by year-end.

2.1 APPROVAL OF PAYMENT OF ACCOUNTS:

RESOLUTION #25 -14

Moved by: Ruth Dobson Seconded by: Nancy Donnelly

**Be it resolved that the Wasaga Beach Public Library Board approve the
Cheque, PAP and ETF Register as presented.**

CARRIED

2.2 STATEMENT OF OPERATIONS

2.2.1 STATEMENT OF OPERATIONS (MODIFIED)

3) **REPORT FROM:**

3.1 Board Chair- Deborah Grant:

- Deborah Grant noted she listened to the Library Ladies on The Beach FM recently. There is a great rapport with the host and this is a wonderful way of promoting the library.

3.2 CEO – Jackie Beaudin:

Public Relations & Fundraising

- We received a Cheque for \$200 from the Nancy Island Lions Group. This donation was to purchase bookmarks for the summer reading program.
- We have a new Donation Box at the front desk in the shape of three books.
- Check out our “Beachy” theme for the summer. Jeannette did a great job decorating the library for summer, including Beachy read ideas.

Finance & Budget

- We received a request from the Town to change our cleaning and maintenance supplier. The town has approved another contract which will translate to an overall saving for each department.

Policy & Planning

- Contacted various sources re: revisions to the Social Media policy to bring to the Policy Committee for consideration.

Building Management

- Continuing with maintenance work in the office and work areas. This will include modifying Pam’s desk and work area to alleviate space issues and provide more work space.

Library Inventory Management

- Completed a major weeding and overhaul of the Adult Fiction and Junior Fiction collection. This is a valuable process to ensure our collection remains current. It also provides us with more room on the shelves for new purchases and a chance to replace damaged or dated material.
- Young adult collection has moved to the Adult Fiction area. We had two great youth volunteers who assessed the Young Adult material, suggested current titles and authors and assisted with removing outdated material. It was great having the teens help us ensure the collection is current. Romance paperback spinners will be removed from the back corner to make room for another sitting area. This collection will be housed on adult fiction shelves.
- Font sizes and styles for spine labels have changed. To meet accessibility requirements the labels will be in a larger size and a clearer font style.

Human Resources

- Staff attended the town’s Wellness Day at the end of May and will attend the Town Staff Appreciation BBQ at the end of June.
- Louise Coker, our senior page, is on Maternity Leave. Louise had a baby girl at the end of May. Alex Noble will be filling in for her.
- Topics covered at the monthly staff meeting included discussion on the library questionnaire, clarification of membership status, weeding criteria and summer program plans.

- Staff pictures were taken for Town employee ID cards. These cards are for a reduced pricing at Ontario attractions.
- I will be away July 2 and 3, but back for Summer Kick off and Giant Book Sale.

Professional Training/Continuing Education

- Audrey Donnelly completed the Library Excel program through SOLS.
- I have been working with SOLS to evaluate and mark projects from students completing their Certificate in Public Library Leadership. This was the program I completed in 2013.

4) FOLLOW-UP BUSINESS:

4.1 Library Service Questionnaire (attach. 4.1)

- Jackie Beaudin outlined content and purpose of the questionnaire to the board.
- Library staff are inviting patrons to fill one out. It is available online as well.
- As an incentive patrons are entered into a draw to win a basket of books once they return the completed questionnaire.

4.2 Policy: Social Media (distributed)

- Some adjustments have been made to the Social Media Policy relating to posts on the library Facebook page.
- Input was provided from Julie at Blue Mountain, who suggested a disclaimer to protect against third party comments.
- Derek Bowers, Town IT Department agreed the revised policy reflects due diligence on the part of the library.

RESOLUTION #26 -14

Moved by: Andre Gougeon Seconded by: Nancy Donnelly

Be it resolved that the Wasaga Beach Public Library Board accepts the Social Media Policy as amended June 20/2014.

CARRIED

4.3 20th Anniversary

- Jackie Beaudin reviewed plans for an ongoing celebration to mark 40 years of the Wasaga Beach Public Library being incorporated and 20 years since the opening of the Glenwood Drive location.
- The theme will be 'Celebrating the Past...Looking to the Future'.
- A number displays, contests and events are being planned.

5) NEW BUSINESS:

5.1 Appetizing Authors series (attach. 5.1)

- Pam Pal has created an event to partner an Author Visit with a local restaurant.
- The first in this series will be Tuesday, August 12th. The series will continue four times throughout the year.

5.2 Seniors Grant Application (attach. 5.2)

- A number of services are being considered for this opportunity:
 - The addition of an Easy Lift Chair seating in the library.
 - A variety of senior specific events and programming.
 - The introduction of a Library Concierge to assist seniors with library services
- Transportation for home bound seniors is another issue that may be addressed.

- David Foster suggested Jackie Beaudin speak with Nathan Wukasch in the Planning Department who is involved in working towards a designation of an Age Friendly Community for Wasaga Beach
- Jackie Beaudin asked for the boards support with the grant application.

RESOLUTION #27 -14

Moved by: Andre Gougeon **Seconded by:** Nancy Donnelly

Be it resolved that the Wasaga Beach Public Library Board supports the application for a Seniors Community Grant as presented by the CEO.

CARRIED

6) COMMITTEE REPORTS:

6.1 Executive Committee

- No report.

6.2 Fundraising Committee - Rorry Cruikshank

- The board discussed final plans for the upcoming Book Sale.

6.3 New Building Committee

- No report.

6.4 Policy Committee

- Meeting held prior to the board meeting (4.2)

6.5 Finance

- -No report.

6.6 Strategic Planning

- -No report.

7) CORRESPONDENCE:

- Thank You card from Wasaga Beach Co-Op Nursery School.
- A letter from Ainley & Associates.

8) DATE OF NEXT MEETING:

- Monday, August 18th, 2014 at 7 p.m. (No meeting in July)

11) MEETING ADJOURNED:

RESOLUTION #28 -14

Moved by: Lorraine Gruzuk

Seconded by: Nancy Donnelly

Be it resolved that the Wasaga Beach Public Library Board regular meeting is adjourned at 5:48 p.m.

CARRIED

Chamber of Commerce & Visitor Information Centre Initiatives

- Staff the Information Centre at 550 River Road West – 7 days a week
- Staff the Oakview Woods Information Centre – May long weekend to Thanksgiving.
- Apply for Summer Experience Program Grant (rec'd one grant in 2014)
- Hired 2 bilingual summer students to work Oakview & Chamber Info Centres
- Provide Toll Free line at 1-866-2Wasaga (1-866-2292-7242) Canada & USA.
- Provide and administer an up to date website www.wasagainfo.com
- Offer a variety of contact options: telephone, fax, email, and website.
- Rent display cabinet at the Barrie Ontario Travel Centre at a cost of \$500.00 per year.
- Submit a list of events to be included in the “Curious” The Tourist Guide
- Update events on Tourism websites such as:
 - Georgian Triangle Tourism Association
 - Tourism Simcoe County
 - Bruce Grey Simcoe (RTO7)
- Prepare and send out an Email list of events “What’s Happening” to media and tourism partners.
- Implement & host the Annual Wasaga Beach KITEFEST – a two day family event on the Father’s Day Weekend at Beach Area One & Two.
- Hosted our annual Brochure Swap with Tourism partners across Simcoe Country, Grey Bruce Country and as far south as Fergus, ON – June 13, 2014.
- Hosted the 3rd Annual Wasaga Beach Short Film Festival
- Chamber plan to host booth at the 2014 ZoomerShow. This two day event is Canada’s only Consumer Show & Lifestyle Expo for Men and Women 45+. Promoting Wasaga Beach – Come for a visit, stay for a life time.
- Participated in the Official Tourism Week Open House at the Barrie Ontario Travel Centre – May 28, 2014
- Attended the Beyond the City Lights – Rural Tourism Conference – April 29, 2014
- Georgian Triangle Tourist Association – On-map Locator Dot – 2014 GTTA Regional Summer map Cost \$ 224.87

Wasaga Beach Visitor Guide

- Produced the 2014 Visitor Guide, a 56 page full colour guide that has a distribution of 40,000 plus copies each year throughout Ontario, Canada and United States. Guides are mailed, per email requests, to all locals across the continent. **Quantity to date:**
- Visitor Guides are shipped to information centres across the province via FedEx.
- Visitor Guides are also shipped via the Tourism Simcoe County – border run program– at a cost of \$395.50. The guides are shipped to other Chamber of Commerce’s, Travel Centres across Ontario and along our borders and major border crossings.
- 2014 Visitor Guide – Complimentary ads to promote tourism
 - 24th Annual Beach Cruize
 - Blue Flag Canada
 - Georgian Bay Coastal Route – OTMP – full page
 - Jazz in the Park
 - Sharing Memories – Stories of Wasaga’s Past
 - Wasaga Under Siege – A War of 1812 Experience
 - Winter Fun Wasaga Beach – 2 pages
- Visitor guides are delivered by staff to local Chamber members such as: accommodations, real estate offices, retail stores, attractions and restaurants.

Outdoor Initiatives

- Blue newspaper box located on the front deck of the Chamber & Info Centre where Visitor Guides and Maps are available to visitors after hours.
- Info Zone, Visitor Hot Spot – WIFI access to local listings of Accommodations, Attractions, Events, Maps, Parks & Restaurants.

Winter Initiatives

- Advertising on the Mid Ontario Snowmobile Trails (MOST) Maps and Snowmobile Club Trails ads throughout OFSC District 8.
- Snowman Mania - sit on the organizing committee, sponsorship and participant in the event.



STAFF REPORT

TO: Community Services Committee
FROM: Michael McWilliam, Fire Chief
SUBJECT: Fire Department Report – August 2014
DATE: August 26, 2014

RECOMMENDATION

THAT the Community Services Committee receive the August 2014 Fire Department Report, for information.

DISCUSSION

Fire Department

Fire Department Activity Report attached for review, verbal report of notable occurrences will be provided.

Fire Chief McWilliam and Deputy Chief Higgins attended a Fire Safety for Vulnerable Occupancies Seminar on August 14th, 2014 at the Ontario Fire College.

The Wasaga Beach Fire Department was selected to receive a \$5,000.00 credit to purchase firefighter training materials through a Project Assist Program.

Fire Prevention, Public Education, Public Relations

OFMEM (Office of the Fire Marshal and Emergency Management) reporting 55 fire fatalities in the province of Ontario from January 1st to August 19, 2014.

Residential and Commercial inspections were continued during the month of August.

The Fire Department provided several station tours during the month of August as well as fire safety presentations and truck tours at the Wasaga Beach Public Library and the Sports Park.

Occupational Health and Safety

The Joint Health and Safety Committee met on July 23, 2014.

A new online health and safety training program has been implemented for all Town staff.

Emergency Planning

Fire Chief had a visit/meeting with OFMEM Sector Field Officer on August 19, 2014.

Respectively Submitted,

Michael McWilliam
Fire Chief
Attachment



Training Firefighters to be their best.



July 25, 2014

Wes Higgins
Deputy Fire Chief
Wasaga Beach Fire Department
30 Lewis Street
Wasaga Beach, ON L9Z 1A1

Dear Deputy Chief Higgins:

The Fire Marshal's Public Fire Safety Council (Council) and Enbridge Gas Distribution Inc. are pleased to inform you that your fire department has been selected as one of the twenty fire departments to receive a \$5,000 credit at the Council's Distribution Centre to purchase firefighter training materials. The funds must be used by December 31, 2014 or any remaining funds will be directed back to the Council.

Our Project Assist Coordinator, Kathy Ash will be contacting you in the near future to coordinate a photo opportunity with media, preferably at a municipal Council meeting, with the Mayor or representative, the Fire Chief and a representative from the FMPFSC and Enbridge. You may reach Kathy at kathy.ash@firesafetycouncil.com or 1-866-379-6668 x105.

Once the media launch has taken place you can work with our Educational Resource Coordinator, Peter Townshend at peter.townshend@firesafetycouncil.com or 1-866-379-6668 x 109 to acquire your training materials through our Distribution Centre.

Sincerely,

Art Pullan
Executive Director
Fire Marshal's Public Fire Safety Council



WASAGA BEACH FIRE DEPARTMENT INCIDENT REPORT - 2014

Incidents

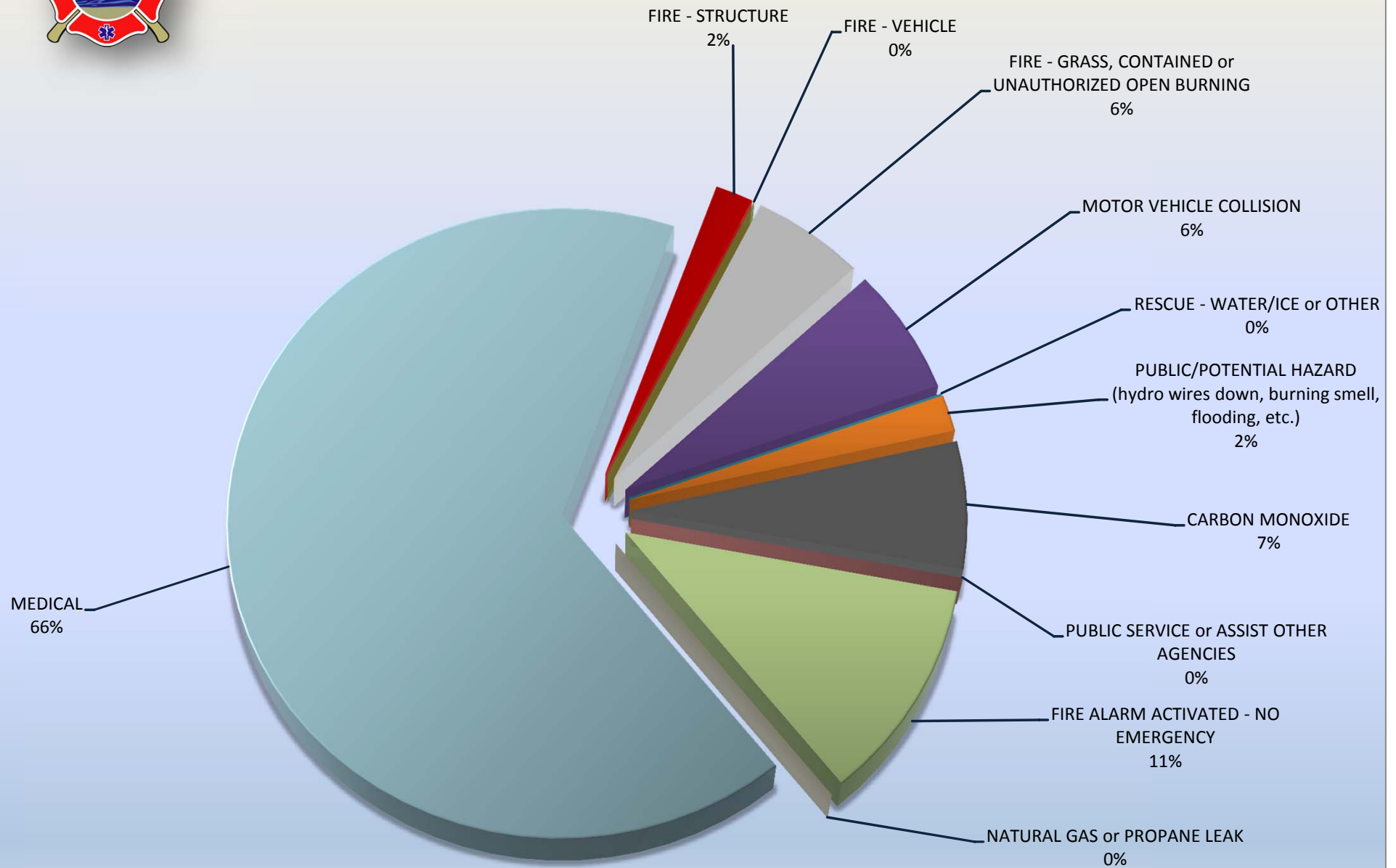
	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTAL (YEAR)
FIRE - STRUCTURE	2	0	1	0	1	1	2						7
FIRE - VEHICLE	1	0	0	0	0	0	0						1
FIRE - GRASS, CONTAINED or UNAUTHORIZED OPEN BURNING	0	1	2	6	8	6	6						29
MOTOR VEHICLE COLLISION	0	2	1	2	6	5	7						23
RESCUE - WATER/ICE or OTHER	0	1	1	1	0	0	0						3
PUBLIC/POTENTIAL HAZARD (hydro wires down, burning smell, flooding, etc.)	2	1	7	3	6	3	2						24
CARBON MONOXIDE	12	6	7	6	7	4	7						49
PUBLIC SERVICE or ASSIST OTHER AGENCIES	1	4	1	0	1	0	0						7
FIRE ALARM ACTIVATED - NO EMERGENCY	15	12	9	5	10	15	12						78
NATURAL GAS or PROPANE LEAK	2	1	2	1	0	5	0						11
MEDICAL	51	36	44	45	45	86	71						378
MONTHLY TOTAL	86	64	75	69	84	125	107	0	0	0	0	0	610

Annual Comparison (Incidents)

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTAL (YEAR)
2014	86	64	75	69	84	125	107						
2013	78	75	75	75	86	91	108	111	77	109	85	83	1053
2012	77	53	72	57	96	91	124	103	81	79	72	88	993
2011	94	63	69	74	95	66	115	98	98	80	76	72	1000
2010	70	70	50	56	77	58	114	91	60	82	72	78	878



Wasaga Beach Fire Department Incident Report July 2014





Community Services Committee Cheque, PAP and EFT Register
July 1 - 31, 2014

Fire Department Cheque Register

Cheque Number	Payment Date	Vendor Name	Transaction Description	Amount Paid
016304	2014-07-03	Beach Builders Supplies Ltd	equipment maint	\$202.96
016304	2014-07-03	Beach Builders Supplies Ltd	equipment/tools	\$144.87
016306	2014-07-03	Canadian Tire 652	equipment maint	\$63.23
016310	2014-07-03	Fire Marshal's Public Fire Safety Council	smoke alarms	\$122.72
016322	2014-07-03	Rogers Cable TV	cable	\$115.20
016323	2014-07-03	SCFCAG (Simcoe County Fire Chiefs Administration Group)	shirts	\$74.58
016330	2014-07-03	Wasaga Home Comfort	building maint	\$548.05
016345	2014-07-10	Corporate Express	office supplies	\$3.15
016345	2014-07-10	Corporate Express	office, cleaning/maint supp	\$82.85
016387	2014-07-17	407 ETR	highway toll	\$11.91
016399	2014-07-17	Enbridge Gas Distribution	Firehall 1	\$307.64
016400	2014-07-17	Excel Business Systems	photocopies	\$180.69
016435	2014-07-24	Rogers Cable TV	internet/cable	\$141.22
016449	2014-07-30	Beach Builders Supplies Ltd	equipment maint	\$9.04
016456	2014-07-30	Eternity in Stone	service awards	\$297.81
016457	2014-07-30	Excel Business Systems	photocopies	\$203.47
016461	2014-07-30		retirement party	\$300.00
016464	2014-07-30	OFCAAA (Ontario Fire Chiefs' Administrative Assistant Assoc.)	annual seminar	\$88.74
016471	2014-07-30	Rogers Cable TV	cable	\$115.20
EFT000000004138	2014-07-03	Imperial Coffee & Services	coffee	\$100.37
EFT000000004196	2014-07-17	Rob Thorne/Firesupply	medical supplies	\$293.99
EFT000000004198	2014-07-17	Garage Door Store, The	building maint	\$286.97
EFT000000004205	2014-07-17	Imperial Coffee & Services	coffee	\$100.37
EFT000000004211	2014-07-17	Point To Point Communications	base radio	\$1,889.36
EFT000000004218	2014-07-17	Uniform Uniforms	uniforms	\$3,596.06
EFT000000004219	2014-07-17	Util-Equip Manufacturing Inc	equipment maint	\$2,169.60
EFT000000004234	2014-07-24	CW And Company	safety boots	\$170.00
EFT000000004234	2014-07-24	CW And Company	uniforms	\$1,723.85
EFT000000004241	2014-07-24	Hicks Morley Hamilton Stewart Storie LLP	legal fees	\$847.50
EFT000000004261	2014-07-30	Bayshore Broadcasting	advertising - fire prevention	\$70.63
EFT000000004263	2014-07-30	Cool Team Service Corp	building maint	\$381.94
EFT000000004265	2014-07-30	Dependable Emergency Vehicles	fire suppression equipment	\$18,591.21
EFT000000004268	2014-07-30	Rob Thorne/Firesupply	medical supplies	\$177.38
EFT000000004271	2014-07-30	Glen Martin Limited	cleaning/maint supp	\$143.85
EFT000000004275	2014-07-30	Ideal Supply Co Ltd	fire vehicle maint	\$10.01
EFT000000004276	2014-07-30	Imperial Coffee & Services	coffee	\$100.37
EFT000000004284	2014-07-30	PCO Services Corporation	pest/spider control	\$785.35
EFT000000004285	2014-07-30	Purolator Courier	courier	\$51.74
EFT000000004291	2014-07-30	A J Stone Company Ltd	personal protective equipment	\$326.13
EFT000000004296	2014-07-30	Uniform Uniforms	uniforms	\$6,040.19
PAP	2014-07-03	Great West Life Assurance Co (PAP)	employee benefits	\$12,927.09
PAP	2014-07-31	Bell Mobility Cellular (PAP)	cell phone	\$153.09
PAP	2014-07-31	Bell Mobility Cellular (PAP)	tablet	\$45.90
PAP	2014-07-31	Enbridge Consumers Gas (PAP)	Firehall 2	\$117.04
PAP	2014-07-31	MCAP Leasing Inc (PAP)	paggers	\$651.40
PAP	2014-07-31	TD Visa (grocery/drug stores)	meal allowance	\$158.65
PAP	2014-07-31	TD VISA (miscellaneous)	equipment maint	\$44.97
PAP	2014-07-31	Telizon Inc (PAP)	telephone	\$955.26
PAP	2014-07-31	Wasaga Beach Foodland	meal allowance	\$167.63
PAP	2014-07-31	Wasaga Distribution Inc (PAP)	Firehall 1	\$867.82
PAP	2014-07-31	Wasaga Distribution Inc (PAP)	Firehall 2	\$160.53
				\$57,119.58

Emergency Planning Cheque Register

Cheque Number	Payment Date	Vendor Name	Transaction Description	Amount Paid
PAP	2014-07-31	Telizon Inc (PAP)	telephone	<u>\$83.77</u>
				\$83.77

Occupational Health & Safety Cheque Register

Cheque Number	Payment Date	Vendor Name	Transaction Description	Amount Paid
016309	2014-07-03	Dunk & Associates	safety training	\$1,356.00
016473	2014-07-30	South Georgian Bay Community Health Centre	mental health first aid course	\$70.00
PAP	2014-07-03	Great West Life Assurance Co (PAP)	employee benefits	<u>\$701.75</u>
				\$2,127.75
				<u>\$59,331.10</u>

STAFF REPORT



TO: Community Services Committee
FROM: Paula Lehr, Special Events Coordinator
SUBJECT: Special Events Report
DATE: August 26, 2014

RECOMMENDATION

THAT the Community Services Committee does hereby receive the Special Events Report for information.

DISCUSSION

Underground Series

On Friday, July 30th from 10:30am until 11:30am, a post event wrap up meeting was held at Town Hall in the Classroom. The writer provided feedback on the event that was gathered from social media comments as well as business owners and residents. Topics on the agenda that were discussed included;

1. Where there any concerns from a logistics, safety/security or communications perspective?
2. Feedback about the event from business owners, residents, etc.
3. Suggestion for improvements?
4. Outlook and plans for 2015

The wrap up meeting highlighted the successes of this event which included an increase (double) in athletes/participants and spoke about the economic impact this event has on the community as an estimated 87% of the athletes and families visited Wasaga Beach from outside of the area and of those, 82% stayed in local accommodations. There were some suggestions for improvements and logistical event planning was discussed. The event organizer agreed that should they move forward with plans for a beverage garden in 2015, they will be seeking a corporate sponsor to hold the license and work with the AGCO, OPP, MNR and the Town well in advance of the event date. There are plans to expand the 2015 event to three days (July 10-12), beginning Friday evening with a Strong Man competition, followed by a two day Cross-Fit endurance challenge and there are plans to include an obstacle style course for kids which could be tied to a charity. More information will be brought forward once the 2015 event application has been submitted. The writer will mark the dates above on the 2015 event calendar as pending.

Jazz and More in the Park

The 14th season of Jazz and More in the Park concert series is well underway. At the time this report was written, there are only two concert dates remaining. The weather has not been favourable for most of our season this year, as we have seen rain and cold temperatures. Considering the weather the concerts have been relatively well attended with average numbers being 200+. The writer continues to use social media (Facebook) to post the location and schedule and includes videos and websites of the upcoming concert.

Wasaga Midway

This year, Albion Amusements (the Midway) took place on July 22 – 28, 2014 in the Playland lot. As always, the Midway was well received by the community and a welcomed enhancement to community. The writer did receive numerous comments regarding the short duration of the event. When the writer asked Albion about the decision in 2013 and 2014 to shorten their event duration, they explained that they have done this in many communities as they find a shorter stay allows for a greater economic gain and allows them to increase the number of communities they can serve over the summer season.

Wasaga Under Siege

Wasaga Under Siege celebrated the 200th Anniversary of the battle of Nottawasaga Bay and the destruction and sinking of the HMS Nancy. The event was expanded to a four day event this year (August 14-17) and there were partnerships and collaboration with other communities such as Meaford, Thornbury and Collingwood who commemorated the War of 1812 with Tall Ship events, tours and waterfront activities beginning Monday, August 11th. As this report was written only a day after the event wrapped up, the writer will provide further details in the September CSC report.

Corvette Weekend

The 24th annual Corvette Cruise was held on Saturday, August 16th in the Playland Parking Lot. The weather was quite unfavorable for the event this year as it rained the entire day. Despite the weather, car enthusiasts and corvette club members were in good spirits and made the best of it. By Law Officers did open Beach Drive early as there were no corvette club owners / cars using the south lane. 2015 will mark the 25th anniversary for the Corvette Cruise and as such the event organizer has communicated the intentions of expanding the event to a two, or possibly three day event next year.

Memories of Summer Fireworks

Plans are well underway and the writer has worked closely with Town Departments including the Fire Chief to ensure a successful safe event. The writer would like to advise the Committee that the Fire Chief and Ontario Parks have approved Beach Area 2 as the ideal location for our 2014 Memories of Summer Fireworks display. The location proved to be ideal for spectators and from a logistical perspective. Furthermore, the writer would like to announce that Heidi Pokorny, Chief Operating Officer at In Market Events contacted the writer to inquire about setting up their inflatable Hockey Canada Century Tour promotion to Wasaga Beach.

The request was quite late in terms of coordinating it is a separate / stand-alone event, so the writer suggested that they be included in the Memories of Summer (Town) event instead. The writer is working with Heidi and her team to coordinate all logistics and insurance requirements. The national wide promotion for the Hockey Canada Century Tour commemorates the 100th anniversary with an interactive hockey experience caravan that will visit approximately 100 communities across Canada. The Century Tour launched in Ottawa on July 1, 2014 and will criss-cross the country, wrapping up at the end of May 2015. Hockey Canada's goal is to engage more than one million fans over the course of the year.

Fans visiting the Century Tour will be immersed in the excitement, history and energy that is Canadian hockey, programs and activities specifically developed for kids, families and newcomers to the game, and a celebration of Team Canada.

Hockey Canada's plan is to bring 4-5 main elements. The elements are:

1. An inflatable ball hockey area – the space will allow children of all ages to play floor ball in a fun and exciting hockey space. The enclosure is approximately 60 ft. long by 30 ft. wide

2. A tented area where youngsters can design their own mini sticks and take them away with them
3. A band – Two for the Show – a fun and light act to support drawing people in <http://www.twofortheshow.com/home.html>
4. TELUS Say Cheese where people can take their photo in a gold medal winning moment
5. Signage – flags, decaled truck etc in order to really ensure that people know what they are coming to enjoy

This exciting addition will enhance our memories of Summer Concert and Fireworks display and add a new element for all ages to enjoy.

Wasaga Beach Blues Festival

On Tuesday, August 19th at 1pm there was a pre-event logistics meeting held in the classroom at Town Hall. The meeting was attended by the event organizers and representatives from, Parks and Recreation, Economic Development, By Law, OPP, AGCO and the Fire Chief. The purpose of this meeting was to coordinate all logistical requests and to discuss the SOP application with the AGCO. The AGCO representatives did suggest some minor alterations to the current Operational Plan, which the event organizers will consider and have agreed to submit in the next few days. The writer will continue to work closely with all staff and agencies to ensure all requirements are satisfied.

Upcoming Events

The writer can provide verbal updates on these events, if necessary.

Memories of Summer Fireworks – August 31 (rain date Sept. 1st)

Dinner and a Movie – weekly in September – October (*pending approval*)

Multi-Sport Triathlon – September 6-7

Inaugural Wacky Boat Regatta / Race (NEW internal event) – September 7

Wasaga Beach Blues Festival – September 12-14

Terry Fox Run – September 14

Geo Caching – October 11 (*pending approval*)

Tree Lighting Ceremony (Chamber of Commerce) – November 28(*pending approval*)

Santa Claus Parade (Chamber of Commerce) – November 29(*pending approval*)

Funderland – November 30(*pending approval*)

Respectively Submitted,

Paula Lehr

Paula Lehr

Special Events Coordinator

STAFF REPORT



TO: Community Services Committee
FROM: Kirsten Madsen, Marketing & Special Events Assistant
SUBJECT: Geocaching Event Approval
DATE: Tuesday August 26, 2014

RECOMMENDATION

THAT the Community Services Committee does recommend to Council to approve hosting a Geocaching Event on October 11, 2014 beginning at the Oakview Woods Gazebo;

And FURTHER THAT \$3,000.00 be allocated from the Special Events Budget to cover the costs associated with this second annual event.

BACKGROUND

Geocaching is an outdoor recreation activity, similar to a treasure hunt or orienteering event. Participants use a Global Positioning System (GPS) device to hide and seek containers called "geocaches" or "caches". Geocaching events take place all around the world.

A typical cache is a small waterproof container, where a logbook and/or items for trading are kept. Participants locate the container, sign the logbook with their established code name and return it exactly where found. Items for trading could consist of a trinket of little value and must be replaced by something of equal or greater value. The writer will provide an example cache when presenting this report.

A Geocaching event will engage the community by hosting an outdoor event during the shoulder season. Participants will be searching within a 2 kilometers radius from the Oakview Woods Gazebo to encourage walking and biking. Caches will be located on Town owned parks and trails, and dispersed in a manner that will have participants passing a variety of local businesses which could entice them to stop for a break, refreshments or a meal. Regretfully, Ontario Parks is not able to participate due to Provincial restrictions.

DISCUSSION

The Event will be geared towards intermediate and beginner “cachers” who already own a GPS or have a Geocaching App on their smart phone. Participants will register at the Oakveiw Woods Gazebo and receive a passport. Each cache will consist of a unique stamp, logbook and clue to the next cache. The event will be geared towards families and will be free of charge to encourage participation. The writer will be working with local businesses to provide rewards for locating all caches, and working with various internal departments (Information Technology and Recreation) to ensure Wasaga Beach Geocaching remains an annual family event.

The proposed Geocaching event has the potential to become a large tourism event in the coming years. Last year, this event observed over twenty teams consisting of youth, friends and families participating in this great challenge. Currently, many geocachers have created and hidden caches throughout the Town. By continuing to host this annual event, more geocachers may be encouraged to visit Wasaga Beach in the shoulder and off seasons, creating more tourism.

The writer feels this event will be successful and encourage residents and tourists to visit areas of Wasaga Beach in which they may have never been.

Funding for the event has been allocated in the Special Events Sponsorship line of the current operating budget.

Respectively Submitted,

Kirsten Madsen

Kirsten Madsen
Marketing and Special Events Assistant

STAFF REPORT



TO: Community Services Committee
FROM: Paula Lehr, Special Events Coordinator
SUBJECT: Electric Elements 2015
DATE: August 26, 2014

RECOMMENDATION

THAT the Community Services Committee recommends to Council to approve in principal hosting the Electronic Elements event, on Sunday, May 17th, 2015.

BACKGROUND

On May 18th of 2014, this inaugural event was held in the Town of Wasaga Beach, within the area known as Festival Square (Playland lot). The proposed event is a Music Festival featuring international DJs. Electronic Music is a popular genre of music that does not include traditional instruments; it is based off synthesizers and computers. The event is geared towards an audience between the ages of 16 to 35. There were 6,800 tickets sold for the event and the majority of the attendees booked accommodations locally for this event. There was transportation organized for some out of town ticket holders. The event organizers worked very diligently to follow through on every aspect of the approved Operational Plan, Security Plan and Transportation Plan. There were many logistical aspects involved in a festival of this scale / type and the event organizers should be commended for their hard work and for bringing a successful event to Wasaga Beach. On Tuesday, June 10th a post event wrap up meeting was held at Town Hall in the Classroom. The writer, Town Staff from Economic Development, Building, Public Works, Bylaw as well as representatives from the OPP, AGCO and the MNR were in attendance.

In the June 17th Special Events Report, the writer reported that the Electric Elements event organizer had submitted event applications for both 2015 and 2016, with the intention of securing the May Long Weekend date in the calendar for two years, pending approval in principle.

DISCUSSION

The event organizers hope to have the event approved in principle in order to allow them to begin promotions and advertising campaigns, secure major sponsors and performers for the 2nd Annual Electric Elements event. Once they have received approval in principle, they will begin to work on a detailed operational plan and work with Staff, Ontario Provincial Police and Emergency Services, as well as the Alcohol and Gaming Commission to ensure another successful event.

The operations plan includes the following details:

- a detailed site plan showing the location of the stage, beverage and food areas, location of additional washrooms, viewing area, fencing, emergency exits, etc.
- Security and safety measures to be put in place
- Marketing Strategy
- Licensed Area logistics, etc.
- New addition this year of a possible V.I.P lounge

The event will once again require the closure of the Playland Parking lot for two and half days – one day to set up, the day of the event and a ½ for tear down – beginning Saturday, May 16th until Mid-day Monday, May 19th.

CONCLUSION

The Town of Wasaga Beach hosts a significant number of special events during the months of June to September. Electric Elements provided a new large event during the May long weekend in 2014 which catered to the 16-35 age demographic. Electronic Elements provides a controlled environment for visitors who historically visit Wasaga Beach during the May long weekend and attracted additional visitors.

It is important to note that should the event be approved in principal, the writer will bring another report to Committee in the future with regards to the details and progress of the planning of the event. Based on the event application, the writer does not anticipate any major changes to the operational plan from that of 2014.

Respectively Submitted,

Paula Lehr

Paula Lehr
Special Events Coordinator

STAFF REPORT



TO: Community Services Committee
FROM: Paula Lehr, Special Events Coordinator
SUBJECT: Labour Day Music Festival 2015
DATE: August 26, 2014

RECOMMENDATION

THAT the Community Services Committee recommends to Council to approve in principal hosting the first Labour Day Music Festival event, on Sunday, August 30, 2015.

BACKGROUND

In the June 17th Special Events Report, the writer reported that the Electric Elements event organizers had submitted event applications for a new Labour Day Music Festival event for both 2015 and 2016, with the intention of securing the Labour Day weekend date in the calendar for two years, pending approval in principle.

The proposed event is a Music Festival featuring a variety of musical acts including genres such as, contemporary rock and hip-hop. The event is scheduled to run in Festival Square on Sunday August 30th, 2015 and is expected to bring in approximately 7,000 to 10,000 ticket holders to Wasaga Beach for the event. The event organizers have indicated that they will pre-sell tickets and use the same layout, site plan and location as the Electric Elements Festival.

Similar to Electric Elements, the event will allow persons 16+ years of age in to the event. In order for an event attendee to gain access to the event area, they must display a wrist band. The event is anticipated to have a separate licensed area. The overall event will have a compliment of private security as well as paid duty OPP officers.

The event organizers would like to coordinate this event with the Memories of Summer Fireworks display that is traditionally held on the same evening by having a break in the musical acts during the fireworks so that the ticket holders can enjoy the display. Once the fireworks are over, the concert would continue.

DISCUSSION

The event organizers hope to have the event approved in principle in order to allow them to begin promotions and advertising campaigns, secure major sponsors and book the live music performers well in advance. Once they have received approval in principle, they will begin to work on a detailed operational plan and work with Staff, Ontario Provincial Police and Emergency Services, as well as the Alcohol and Gaming Commission to ensure all safety, liability and logistical concerns are addressed. The writer anticipates receiving the Operational Plan for this event in the next few months. If Committee approves the event in principle, the writer will organize a meeting with the event organizers and external agencies (OPP) and key town departments (Bylaw, Fire, Public Works, Building) to discuss event logistics.

The operations plan will include the following details:

- a detailed site plan showing the location of the stage, beverage and food areas, location of additional washrooms, viewing area, fencing, emergency exits, etc.
- Security and safety measures to be put in place
- Marketing Strategy
- Licensed Area logistics, etc.
- Road / Lot closures
- a building permit for the expected stage size, as according to Ontario Building Code
- a noise bylaw exemption
- as mentioned above, confirmation and quantity of OPP paid duty officers available
- the appropriate number of portable washrooms for the capacity of the event

The event will require the closure of the Festival Square (Playland Parking lot) for two and half days – one day to set up, the day of the event and a ½ for tear down – beginning Saturday, August 29th until Mid-day Monday, August 30th.

Benefits of the Event:

- Revenue generation for local businesses
- Potential increased overnight stays at local accommodations
- Promotion of Wasaga Beach through marketing of the event undertaken by the event organizers
- The opportunity for event attendees who may have never visited the community to experience firsthand what Wasaga Beach has to offer. This could potentially set the stage for return visits.
- New event for residents 16+

CONCLUSION

The Town of Wasaga Beach hosts a significant number of special events during the months of June to September. Traditionally, Labour Day weekend is the final weekend of large tourist traffic and visitors as many businesses along Beach Area 1 close for the season. This event will provide a new live music festival to celebrate the end of summer which will attract our late summer visitors as well as our residents.

Respectively Submitted,

Paula Lehr

Paula Lehr
Special Events Coordinator

STAFF REPORT



TO: Community Services Committee
FROM: Paula Lehr, Special Events Coordinator
SUBJECT: Santa Claus Parade Approval
DATE: August 26, 2014

RECOMMENDATION

THAT the Community Services Committee does recommend to Council to approve the Chamber of Commerce's Annual Santa Claus Parade on Saturday, November 29, 2014;

And FURTHER THAT Dunkerron Avenue be closed from 18th Street to 22nd Street and 22nd Street be closed from Dunkerron Avenue to Mosley Street from 12:00 p.m. to 3:00 p.m.;

And FURTHER THAT they occupy the Municipal Parking Lot on 18th Street from 12:00 p.m. to 3:00 p.m.

BACKGROUND

The Chamber of Commerce is once again hosting the Annual Santa Claus Parade on Saturday November 29th, 2014. The parade assembly area will be along 22nd Street and continue along Dukerron Avenue up to an including the Municipal Parking Lot on 18th Street. Assembly begins at 12:00 p.m. and the Parade will begin at 2:00 p.m. Rogers Television will be filming the parade which is scheduled to run west on Mosley Street and end at the RecPlex where disassembly and the Santa Reception will occur. The event will wrap up at 5:00pm.

On Friday, November 28th, 2014 the Chamber will also be hosting the Annual Tree Lighting ceremony at Oakview Woods Park. The tree lighting ceremony will take place from 6-8:30pm. Chamber of Commerce event organizers have secured this space with the Park and Recreation Department.

DISCUSSION

Similar to last year, the Chamber has requested Dunkerron Avenue and 22nd Street be closed to allow for a safer assembly and an easier start to the parade. The Parade will consist of a variety of marching bands and floats sponsored by local businesses.

Respectively Submitted,

Paula Lehr

Paula Lehr
Special Events Coordinator

STAFF REPORT



TO: Community Services Committee
FROM: Paula Lehr, Special Events Coordinator
SUBJECT: Wasaga Beach Motorcycle Rally 2015
DATE: August 26, 2014

RECOMMENDATION

THAT the Community Services Committee recommends to Council to approve in principal hosting the Wasaga Beach Motorcycle Rally on July 18th and 19th, 2015

THAT the Community Services Committee recommends to Council to provide sponsorship funding of \$3,500 for the inaugural Wasaga Beach Motorcycle Rally on July 18th and 19th, 2015 pending final event approval and review of Financial Reports provided by the event organizer.

BACKGROUND

The writer was recently contacted by Mr. Mike Dunphy, a local resident and organizer of the 2013 Muskoka Motorcycle Rally. The organizer discussed the opportunity of bringing a motorcycle rally to Wasaga Beach and the writer suggested that an event application be completed so that discussions could begin. On August 15th, 2014, event organizer, Mike Dunphy along with a local business owner, Jamie Anderson met with the writer, CAO George Vadeboncoeur and Mayor Patterson regarding the possible hosting of a Motorcycle Rally on July 18-19th, 2015 to be held along Beach Drive and in Festival Square.

The proposed event, if approved will include a closure of Beach Drive on July 18 at 7am and July 19 until 6pm from Spruce through the Third Street, leaving the emergency / fire lane and Ontario Parks gate accessible and open. Beach Drive will be set up as a pedestrian friendly area maintaining full access to all businesses along Beach Drive, accommodate motorcycle rally riders with parking, a show n' shine as well as displays and demonstrations by corporate sponsors. Festival Square will host a concert in the evening on Saturday, July 18th and would be closed July 18th in the morning through to noon on July 19th. The concert will be ticketed and sold in advance and at the door and would be open for all residents and visitors to attend. There are no profits realized from the event and through discussions with Base Borden, the event organizer will donate all proceeds to the Wounded Warriors Foundation, a non-profit organization that helps Canadian Forces members – be they full time or reservists – who have been wounded or injured in their service to Canada.

The event is anticipated to have a licensed area, which will require the event organizer to provide the Town of Wasaga Beach with proof of liability insurance naming the Town as a 3rd party. The insurance certificate must provide coverage up to 5 million dollars, as per the Special Events Bylaw #2012-04. Additionally, the event organizers have indicated that they will provide private security as well as paid duty OPP officers as determined by the AGCO and OPP.

Below is a brief over view of what this event intends to include:

- Mayor's ride – Saturday 9am-12pm starting at Stonebridge
- Vendors and corporate sponsor booths (no food) along Beach Drive (Sat / Sun)
- Road and Lot closure request
- OPP escort during the rally / ride
- A live entertainment (concert) in Festival Square Sat evening from 7pm – 11pm – open to public / ticketed event and beverage garden (will require OPP / AGCO approvals)

The event is expected to bring in approximately 3,000-5,000 motorcycle rally riders and enthusiasts to Wasaga Beach. The organizer ran a successful event in the summer of 2013 in Gravenhurst, ON called the Muskoka Motorcycle Rally. Despite extreme weather conditions (a tornado and power outage), the event drew over 2,500 motorcycle riders. One of the biggest challenges the organizer faced was the lack of accommodations in Gravenhurst. The writer was provided with a hard copy of the detailed Muskoka Motorcycle Rally Operational Plan and will make it available upon request.

The following was taken from Ontario's Southwest Motorcycle Tourism Report – June 2011 (available upon request). The full document is 45 pages in length

Strengths

- *Tourism product within Ontario's Southwest (beaches, countryside, dining, camping, fishing) are well aligned with the travel preferences of motorcycle enthusiasts*
- *Several communities within Ontario's Southwest are receptive to motorcycle enthusiasts, encouraging them with ongoing events*
- *Motorcycle ownership among residents of Ontario's Southwest is strong*
- *Best practices exist within a number of Destination Marketing Organizations in Ontario's Southwest for targeting motorcycle enthusiasts*
- *Best practices exist within businesses in Ontario's Southwest for motorcycle-friendly business approaches*

Weaknesses

- *Provincial and sector-based marketing campaigns aimed at motorcycle enthusiasts do not recognize motorcycle destinations and routes within Ontario's Southwest*
- *Part of Ontario's Southwest contains landscapes that are not as appealing to motorcycle enthusiasts, who prefer rolling countryside and winding roads*
- *Some communities may have difficulty embracing motorcycle enthusiasts*
- *Motorcycle enthusiasts are a complex target demographic that resists being profiled or targeted*
- *Relaxed attitudes among motorcycle enthusiasts about how they plan and execute their trips do not respond well to certain types of traditional marketing tactics*

Opportunities

- *Many motorcycle touring enthusiasts travel in small groups, which may allow for a more ordered approach to communicating with larger numbers of consumers*
- *Vacation packages and promotions specifically targeted at motorcycle enthusiasts are an area currently being under-supplied by businesses, which is an opportunity for entrepreneurs to respond to demand*
- *A regional effort to identify motorcycle-friendly businesses across Ontario's Southwest represents a significant opportunity to connect motorcycle enthusiasts with tourism product at the ground level*
- *Motorcycle dealerships, clubs and other organizations are supportive of the interest shown by tourism organizations and wish to cooperate on future initiatives*

Threats

- *Communities and businesses that prematurely promote themselves to motorcycle enthusiasts without being market-ready may severely impact the tourist experience and jeopardize future opportunity*
- *Ignoring the motorcycle market is a lost opportunity for community economic development*

DISCUSSION

The event organizer hopes to have the event approved in principle in order to begin promotions and advertising campaigns, secure major sponsors and performers. Once they have received approval in principle, they will begin to work on a detailed operational plan and work with Staff, Ontario Provincial Police and Emergency Services, as well as the Alcohol and Gaming Commission to ensure a successful event.

The operations plan will include the following details:

- a detailed site plan showing the location of the stage, beverage and food areas, location of additional washrooms, viewing area, fencing, emergency exits, etc.
- Security and safety measures to be put in place
- Marketing Strategy
- Licensed Area logistics and approval
- Road / Lot closures
- a building permit for the expected stage size, as according to Ontario Building Code
- a noise bylaw exemption
- as mentioned above, confirmation and quantity of OPP paid duty officers available

CONCLUSION

The Town of Wasaga Beach hosts a significant number of special events during the months of June to September. The Wasaga Beach Motorcycle Rally provides an opportunity to attract a large demographic of both motorcycle rally participants and spectators who will travel from as far away as the mid USA region. These new visitors to Wasaga Beach will provide a positive economic impact for the accommodations, retail and food service sectors and support return visits.

It is important to note that should the event be approved in principal, the writer will bring another report to Committee in the future with regards to the details and progress of the Operational Plan and continue to keep the Committee informed throughout the year.

Should this event be approved in principle, the writer recommends that the \$3,500 in sponsorship funding to support this event be allocated in the 2015 Special Events budget.

Respectively Submitted,

Paula Lehr

Paula Lehr
Special Events Coordinator



Community Services Committee Cheque, PAP and EFT Register
July 1 - 31, 2014

Special Events Cheque Register

Cheque Number	Payment Date	Vendor Name	Transaction Description	Amount Paid
016305	2014-07-03	Beach Booster Streetscapes Ltd.	Grad Prix sponsorship	\$4,000.00
016311	2014-07-03	French, Madeleine	Jazz in the Park	\$500.00
016317	2014-07-03	Lucic, Marijan	Easter - rock climbing wall	\$800.00
016346	2014-07-10	Crozier, Shawn	Georgian Triangle Music Fest	\$2,500.00
016348	2014-07-10	The Down Right	Jazz in the Park	\$600.00
016363	2014-07-10	Bobby Niosi Band	Jazz in the Park	\$1,695.00
016383	2014-07-10	Wasaga Beach Corvette Club	Corvette Club sponsorship	\$1,500.00
016389	2014-07-17	Beach Booster Streetscapes Ltd.	Grand Prix sponsorship	\$1,500.19
016412	2014-07-17	The Underground Series	Underground Series sponsorship	\$3,500.00
016436	2014-07-24	Sinton-Landmark	Roll Across Ontario sponsor	\$299.45
016444	2014-07-29	Georgian Sound Big Band	Jazz in the Park	\$1,200.00
016481	2014-07-31	Toronto All Star Big Band	Jazz in the Park	\$1,300.00
EFT000000004170	2014-07-10	Gough, Mary Anne	promo/Canada Day/event sponsor	\$225.00
EFT000000004175	2014-07-10	Metroland North Media	advertising	\$113.23
EFT000000004208	2014-07-17	Metroland North Media	advertising	\$1,090.82
EFT000000004228	2014-07-24	Bayshore Broadcasting	Easter - advertising	\$569.52
EFT000000004245	2014-07-24	Pinpoint Media Design	Wacky Boat Regatta sponsorship	\$1,045.25
PAP	2014-07-03	Great West Life Assurance Co (PAP)	employee benefits	\$738.29
PAP	2014-07-31	Bell Mobility Cellular (PAP)	cell phone	\$84.73
PAP	2014-07-31	Wasaga Distribution Inc (PAP)	75 Beach Dr	\$15.10
				\$23,276.58
				\$23,276.58

STAFF REPORT



TO: Community Services Committee

FROM: Gerry Reinders, Manager of Parks, Facilities & Recreation

SUBJECT: Parks, Facilities and Recreation Report

DATE: August 26, 2014

RECOMMENDATION:

THAT the Community Services Committee does hereby receive the Parks, Facilities and Recreation monthly activity report as information.

BACKGROUND:

The Sports Park has been host to several tournaments over the last month. We had the Barrie and District Tournament on July 18, 19, 20; the Rookie Tournament on July 25, 26, 27; T-ball Tournament on August 9; Interdenominational Tournament on August 16. Minor Soccer year-end banquet was also held on August 16.

Women's Ball Hockey League is running well with 30 women coming out each week.

The Recreation Coordinator has been working on meeting the deadlines for the Fall and Winter Recreation Guide, which is now complete, and we'll be circulating them to all residents on August 22, 2014.

The first week of the Gymnastic Summer Camp is now over and the Recreation Coordinator has received positive feedback from the parents. The camp runs for another 2 weeks and we are full in both.

Interviews are being conducted for the hiring of three Arena Concession staff for the winter. We're looking to have the staff in place and opening the concession by September 6th.

The Recreation Coordinator is working on securing instructors for the fall programs. We will be advertising for a Karate Assistant as well as coaching staff for our gymnastic program.

Department Supervisors have held a number of budget meetings to date in preparation of forwarding the first draft for 2015 to treasury in September.

The total number of youth enrolled in Youth Centre as of Aug. 6, 2014 is 229 with 17 new members joining in July. The total number of visits in the month of July was 532, up 39% from July 2013. The Grill Team continues to attend a number of events in their efforts to raise funds for additional programming opportunities and day trips. Some past and upcoming events include, Beach Sports, Grandma's Kitchen, Mother Berry's Diner, Cooking Without a Recipe, Girl Talk Program, Trip to

Collingwood Skate & BMX Park, Drum Line, Car Wash Fundraiser, and International Youth Day was held on Aug. 12th.

We've sold 28 Youth Transit Passes at the RecPlex in the month of July.

SK8 Georgian Bay has their summer skating camp in full swing at the Wasaga Stars Arena which is running for the entire month of August.

The facilities staff at the RecPlex has been busy painting walls in high traffic areas and re-furbishing the floors in preparation for a busy fall and winter season.

The Community Garden's fruits and vegetables are beginning to ripen with about 50lbs of excess produce already being delivered to the Food Bank by the Garden Coordinator.

Respectfully submitted,

Gerry Reinders, Manager
Parks, Facilities and Recreation

STAFF REPORT



TO: Community Services Committee

FROM: Gerry Reinders, Manager of Parks, Facilities and Recreation

SUBJECT: Pro-active Ash Tree Replacement-Deer Trail Park

DATE: August 26, 2014

RECOMMENDATION

THAT the Community Services Committee recommend to Council that it be pro-active in the battle against the infestation of the Emerald Ash Borer and approve the recommendation from the Manager of Parks, Facilities and Recreation to move forward with the Deer Trail Park Tree Replacement Project

BACKGROUND

As reported at the July 2014 Community Services Committee meeting, the Emerald Ash Borer (EAB) is an invasive species that to date has killed off millions of ash trees in the provinces of both Ontario and Quebec, along with a number of states in the U.S.A. This invasive species only attacks true ash trees and will not harm any other tree species. On April 14, 2014, the Canadian Food Inspection Agency (CFIA) expanded its quarantine area for restricting the movement of ash wood further into north-eastern Ontario as there looks to be no solution in the near future to stop this infestation. The County of Simcoe has installed monitoring traps throughout the county and on August 12, 2014, presented its first report on the monitoring program to County Council, Committee of the Whole. (report and map attached) Prior to the placement earlier this year of monitoring traps, EAB was confirmed in Bradford West Gwillimbury which is located in the southern portion of the county. The County has now confirmed that EAB is present in a number of its municipalities including Adjala-Tosorontio, New Tecumseth, Bradford West Gwillimbury, Essa, Oro Medonte, Tay, Midland and the City of Barrie. EAB has also been confirmed in some of the municipalities in Grey County to the west of us. The County is encouraging municipalities to develop ash tree inventories, which will allow for targeting of tree protection, removal and replacement initiatives, and will help municipalities estimate their potential future costs and spread them out over a number of years. At our July CSC meeting a recommendation was approved to develop an inventory which will take place this fall and winter. The province is not providing any funding to assist with the EAB infestation but recommend applying for tree planting programs such as Home Hardware National Tree Day through Tree Canada and the TD Tree Planting Day program. The Town of Wasaga Beach has applied for, and received funding approval, through both organizations in 2014.

This infestation will also have an effect on private property owners who will be responsible for the treatment or removal of the ash trees on their properties. Confirmation of EAB infestation could occur later this year but it's possible that it could also take another year or two. We have started to provide the public with information on EAB by including a half page article in the Fall & Winter Parks & Recreation Brochure which will be circulated to all residents in late August. The article includes some public websites where they can research EAB and also what procedures can be taken to combat the infestation on their own properties.

DISCUSSION

In order to be pro-active in battling this infestation it is our recommendation to start the process now even before the tree inventory is completed. The Deer Trail Neighbourhood Park, located on Fernbrook Drive, includes a play structure and swings, picnic tables and an open space play area. It also has just over 30 ash trees on the park property that will eventually die off from the EAB infestation and will need to be removed prior to becoming a liability issue. We are recommending that we remove the ash trees this fall, including stumping, and utilize the Home Hardware National Tree Day program and replace the ash on this property with forty other species of native trees. The Home Hardware National Tree Day planting will be held on September 24th & 25th with the ceremony held on the 25th.

We've met with staff on-site to discuss the process and time lines, as listed below. We're estimating the cost for this project to be in the range of \$4,000 which would be covered within our parks operating budget.

Public Awareness

- Install 4x4 sign on roadside edge of property outlining the project, phone number for additional information, and websites on EAB awareness. Installed as soon as possible.
- Letter to all residents abutting the park property the Rose Valley Way residents backing onto Fernbrook Drive across from the park. Hand delivered.
- Half page information article in the Fall & Winter Parks and Recreation Brochure, due out the last week in August.

Project Time Lines

August 27

- Order signage and install as soon as possible
- Prepare information letters for residents and hand deliver
- Information ad already in Parks & Recreation Brouchure

September 16-19

- Restrict access to park
- Commence with ash tree cutting and removal (smaller logs left for residents)
- Wood chip branches (wood chips left for residents)
- Stump grinding, if time permits (may be delayed until after tree planting event)

September 24, 25

- The Home Hardware National Tree Day event with the assistance of local school children. The official ceremony will be held on September 25.

Respectfully Submitted,

Gerry Reinders, Manager
Parks, Facilities & Recreation



To: COMMITTEE OF THE WHOLE

Section: Consent – Corporate Services - Forestry

Item Number: CCW 14-325

Meeting Date: August 12, 2014

Subject: Emerald Ash Borer Update

Recommendation:

THAT Item CCW 14-325, detailing the implementation of the Emerald Ash Borer Strategy and monitoring results to date, be received for information.

Executive Summary:

This Item provides preliminary results of the Emerald Ash Borer (EAB) monitoring program; confirming that EAB is now established in a substantial proportion of the County.

Background/Analysis/Options:

Further to Item CCW 14-133 (March), EAB traps were installed in strategic locations throughout Simcoe County plus Barrie and Orillia. Positive results were found in the municipalities of Adjala-Tosorontio, New Tecumseth, Bradford West Gwillimbury, Essa, Oro Medonte, Tay, Midland and the City of Barrie. Monitoring will be completed in August and any further positive finds will be communicated accordingly.

As per the approved strategy, Forestry staff have assumed a coordinating role with respect to monitoring, communications, and information transfer. Two workshops have been hosted for local municipal staff, and a contact list has been maintained to keep all parties apprised of developments.

Financial and Resource Implications:

The financial impacts associated with Emerald Ash Borer cannot be determined without the completion of tree inventories. Local municipalities are strongly encouraged to initiate plans for inventories at the earliest opportunity.

Relationship to Corporate Strategies:

This Item supports Strategic Direction 4 - Environmental Sustainability: To preserve, conserve, and safeguard our environment and natural resources, while recognizing opportunity, innovation, and the needs of our community

Reference Documents:

- Item CS 06-068 (May 15, 2013) Invasive Species; impacts, current roles and responsibilities, and potential enhancements to current programs
- Item CCW 13-061 (October 22, 2013) The Development of an Emerald Ash Borer Management Plan
- Item CCW 14-133 (March 25, 2014) A Strategic Plan to Manage the Emerald Ash Borer in Simcoe County

Attachments:

Schedule 1 – Map of confirmed EAB locations



Schedule 1 - Location
Map

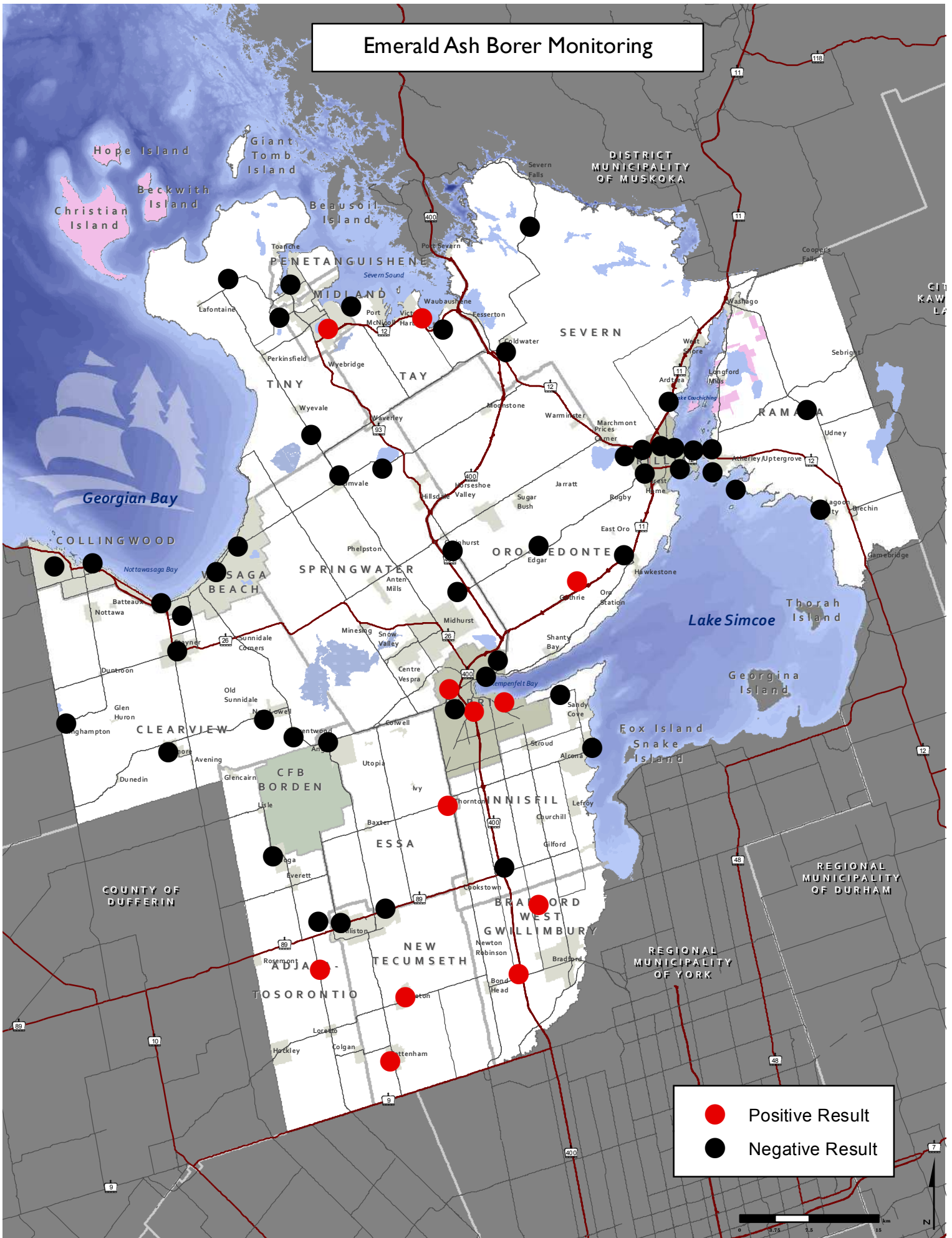
Prepared By: Will Cox, Forest Technician; Graeme Davis, Forester

Approvals:
Debbie Korolnek, General Manager, Engineering Planning
and Environment
Trevor Wilcox, General Manager, Corporate Performance
Mark Aitken, Chief Administrative Officer

Date:
July 18, 2014

July 31, 2014
August 1, 2014

Emerald Ash Borer Monitoring





EMERALD ASH BORER (EAB) INFESTATION

ASH TREE REPLACEMENT PROJECT

4'x4' sign installed at EAB project site

Sign designed to attract attention (large lettering with reflective tape on the borders)

Sign can be utilized at future project sites

Space for notifications to include:

- Information Bulletins and websites
- Specific Project Information Bulletins
- Contact Information

On site signage



DEER TRAIL PARK PROJECT

DEER TRAIL PARK IS A COMMUNITY OPEN SPACE AREA THAT HAS A SIGNIFICANT AMOUNT OF ASH IN AND AROUND THE AREA WHERE CHILDREN PLAY AND FAMILY'S GATHER. IN ORDER TO BE PRO-ACTIVE IN ADDRESSING THIS INFESTATION THE TOWN OF WASAGA BEACH, OVER THE NEXT NUMBER OF YEARS, WILL BE REQUIRED TO ADDRESS ALL ASH TREES ACROSS THE MUNICIPALITY THAT MAY BECOME A HAZARD TO PUBLIC SAFETY.

THIS INFESTATION WILL AFFECT ALL THE ASH TREES IN THE MUNICIPALITY.

THE DEER TRAIL PARK PROJECT WILL COMMENCE THIS SEPTEMBER WITH THE REMOVAL OF JUST OVER 30 ASH TREES. THESE TREES WILL BE REPLACED, THROUGH THE TREE CANADA, HOME HARDWARE NATIONAL TREE DAY PROGRAM, WITH 40 TREES NATIVE TO THE AREA. THESE TREES WILL BE OF VARIOUS SPECIES INCLUDING OAK, MAPLE, AMUR CORKTREE, ELM & HACKBERRY

THERE IS MUCH INFORMATION AVAILABLE ON THE EAB INFESTATION, INCLUDING THE TWO WEB SITES LISTED BELOW. WE RECOMMEND THAT YOU RESEARCH EAB AND SHOULD YOU HAVE ANY ADDITIONAL QUESTIONS OR CONCERNS, PLEASE CONTACT THE PARKS, FACILITIES & RECREATION OFFICE AT 705-429-3321, OR BY EMAIL AT parksandfac@wasagabeach.com

Useful websites include:

eomf.on.ca/eab (videos)

<http://www.invasiveinsects.ca/homeowners.html>



INVASIVE SPECIES AWARENESS INFORMATION- Emerald Ash Borer



Wasaga Beach currently faces a threat to its public and private ash tree resource. An invasive and exotic pest known as the Emerald Ash Borer (EAB) has infested and killed millions of ash trees in the USA, Southern Ontario and Quebec. It is generally acknowledged as the single most destructive forest pest that has entered North America. EAB is not directly harmful to humans and is entirely specific to ash trees (not Mountain-ash). Researchers continue to explore possible biological controls for the EAB but this will still take years and have no effect on the current infestation.

Current Threat

Emerald Ash Borer was recently discovered in Simcoe County in Adjala-Tosorontio, New Tecumseth, Bradford West Gwillimbury, Essa, Oro Medonte, Tay, Midland and the City of Barrie. The County of Simcoe has implemented a monitoring program throughout the region with monitoring traps being placed at three locations in Wasaga Beach. As yet, no confirmed EAB has been detected in Wasaga Beach however, the town will commence with an ash tree inventory this fall on all municipally owned property in order to develop a strategy to manage and budget for the infestation.

Residents are responsible for the treatment or removals of ash trees located on their own properties and are encouraged to investigate the options available to them.

Some useful websites include:

eomf.on.ca/eab (videos)

<http://www.invasiveinsects.ca/homeowners.html>

STAFF REPORT



TO: Community Services Committee

FROM: Gerry Reinders, Manager of Parks, Facilities and Recreation

SUBJECT: Pickle Ball Delegation

DATE: August 26, 2014

RECOMMENDATION

THAT the Community Services Committee receive the information presented by the delegation from the Wasaga Beach Pickle Ball Association and refer it to the Manager of Parks, Facilities & Recreation to bring a recommendation forward to the Budget Committee for further consideration.

BACKGROUND

A delegation from the Wasaga Beach Pickle Ball Association will be attending the August CSC meeting to update committee on the growth of Pickle Ball and request facility enhancements for budget consideration.

Respectfully Submitted,

Gerry Reinders, Manager
Parks, Facilities & Recreation

STAFF REPORT



TO: Community Services Committee
FROM: Gerry Reinders, Manager of Parks, Facilities and Recreation
SUBJECT: Simcoe County Food & Agriculture Recognition
DATE: August 26, 2014

RECOMMENDATION

THAT the Community Services Committee does receive the correspondence from the Simcoe County Food & Agriculture Charter for information only.

BACKGROUND

Earlier this year the Wasaga Beach Community Garden was nominated under the Charter Champion Award in the category of Best Community Garden. Attached is the Certificate of Recognition and appreciation letter from the organizers of the awards for being nominated. The Community Garden Committee has worked hard at developing an exceptional program and garden facility for the community and it's great to see their efforts appreciated by the County of Simcoe through this organization.

Respectfully Submitted,

Gerry Reinders, Manager
Parks, Facilities & Recreation

Simcoe County
FOOD &
AGRICULTURE
CHARTER
CHAMPION AWARDS



July 8, 2013

Peter Willmott
Wasaga Beach Community Garden Committee
19 Oaklea Blvd. Wasaga Beach Ontario L9Z 2V1

Dear Peter:

The Food Partners Alliance of Simcoe County, and the Simcoe County Food and Agriculture Charter Steering Committee wish to thank you for your contributions to our local food system and congratulate you on the recent nomination of the Wasaga Beach Community Garden Committee for a Charter Champion Award in the category of Best Community Garden.

The Simcoe County Food and Agriculture Charter emerged from a shared community vision to establish a fair and sustainable local food system for all.

We are very pleased to present you with a Certificate of Recognition in gratitude of the valuable work you are doing for our community.

Sincerely,



Brittany Doner

Project Consultant, Simcoe County Food & Agriculture Charter
County of Simcoe, Social and Community Services Division
1110 Highway 26, Midhurst, Ontario L0L 1X0
705 726-9300, extension 1426
Brittany.doner@simcoe.ca

Certificate of Recognition

This certifies that

Wasaga Beach
Community Garden Committee

has been recognized by a member of the community as doing valuable work in the areas of food and/or agriculture through a nomination for a Simcoe County Food and Agriculture Charter Champion Award

This 2nd day of July, 2014



John Hemsted, Chair
Food Partners Alliance of Simcoe County



Warden Cal Patterson, Co-Chair
Simcoe County Food and Agriculture
Charter Steering Committee

STAFF REPORT



TO: Community Services Committee
FROM: Gerry Reinders, Manager of Parks, Facilities and Recreation
SUBJECT: Caithkin Treatment Foster Homes Agreement Renewal
DATE: August 26, 2014

RECOMMENDATION

THAT the Community Services Committee support the recommendation from the Manager of Parks, Facilities and Recreation to renew the Agreement between Caithkin Treatment Foster Homes and the Town of Wasaga Beach, with a 6% increase, for use of the Youth Centre for the School year 2014 – 2015, including July and August 2015 at half time (2.5 weekdays per week).

BACKGROUND

In January of 2011 the municipality entered into an agreement with Caithkin Treatment Foster Homes for the use of the Youth Center to provide a programming space for their clients during the school year. A review of the agreement has been concluded and we are recommending that the agreement be extended, as provided for in the original agreement, for an additional term. An amendment to the agreement was approved in 2012, in regards to some day use in the summer months, and they wish to have this continue. No additional amendments have been requested. We have had no issues with this tenant in the past and the additional income helps off-set some of the operating costs associated with the Youth Center program. Please find attached the 2014 Addendum Agreement for your review.

Respectfully Submitted,

Gerry Reinders, Manager
Parks, Facilities & Recreation

ADDENDUM

AGREEMENT BETWEEN

THE CORPORATION OF THE TOWN OF WASAGA BEACH

AND

CAITHKIN TREATMENT FOSTER HOMES

AND WHEREAS Council adopted By-Law No. 2011-19 to authorize the Mayor and The Clerk to Execute an Agreement between The Corporation of the Town of Wasaga Beach and Caithkin Treatment Foster Homes to utilize the Wasaga Beach Youth Centre as space to support their education programs;

AND WHEREAS the Council of The Corporation of the Town of Wasaga Beach and Caithkin Treatment Foster Homes have agreed on the conditions of the day use of the Youth Centre from 9:00 a.m. to 3:00 p.m. Monday to Friday during the school year, excluding any school holiday and professional activity days where the students are not in attendance at Board schools, and in July and August at half time (2.5 weekdays per week) based on the following terms:

D. Terms of payments and calculation of annual rental fee:

The rental period is to be extended to for the School year 2014 – 2015 to include July 2015 and August 2015 at half time (2.5 weekdays per week) with a 6% increase in rent (which includes an additional \$371.58 for July and August).

Dated this _____ day of _____, 2014

THE CORPORATION OF THE TOWN OF WASAGA BEACH

Cal Patterson, Mayor

Twyla Nicholson, Clerk

CAITHKIN TREATMENT FOSTER HOMES

_____ Date: _____

STAFF REPORT



TO: Community Services Committee

FROM: Gerry Reinders, Manager of Parks, Facilities and Recreation

SUBJECT: Request by the Prime Time Club to Expand their Current Facility

DATE: August 26, 2014

RECOMMENDATION

THAT the Community Services Committee recommend to Council that the request by the Prime Time Club for additional space be denied at this point in time;

Further, that Committee recommends that Council make the expansion of the Prime Time Club a priority if and when additional municipal facility space becomes available;

Further, that Committee recommends to Council that it confirm the Wasaga Beach Coop Nursery School continuing its operations in their existing facility at the RecPlex.

BACKGROUND

On May 20, 2014, a delegation from the Prime Time Club (PTC) made a presentation to Community Services Committee (CSC) requesting additional space for their club. Specifically, they asked if it were possible to take over the area presently occupied by the Wasaga Beach Co-op Nursery School (WBCNS). The Prime Time Club indicated that they now have over 800 members and run thirty-one different programs for their membership.

The Wasaga Beach Lions Club funded the majority of the expansion to the Oakview Center in the early 1980's and included a room for both the Prime Time Club and a smaller area for a Co-op Nursery School.

When the RecPlex expansion took place in 2006, the PTC took over the original Lion's Den, which basically doubled the size of their programming space to approximately 2500 square feet, and the Wasaga Beach Co-op Nursery School received part of the original entrance to the Oakview Hall for storage space. The square footage occupied by the WBCNS sits at approximately 900 square feet. The new entranceway that services both the PTC and WBCNS areas was fairly large and in 2010 the Prime Time Club forwarded a request to the town asking to renovate a portion of this entrance for some additional storage space. This request was granted and renovations were completed shortly thereafter.

DISCUSSION

On July 21, 2014, the CAO and the writer met with the President and Vice-President of Wasaga Beach Co-op Nursery School to discuss the Prime Time Clubs request and investigate all options that may be available for the nursery school to continue at their current location or move to a new location.

The WBCNS is certified by the Ministry of Education as a nursery school and have two qualified personnel on staff, one certified teacher and one certified Early Childhood Educator. They indicated that although they deal with children, it is not a child care center, but an early-years educational program geared towards preparing the children for Junior Kindergarten. The WBCNS is a non-profit organization that is governed by management board consisting mostly of parents who have children attending the school.

The school operates five mornings a week during the school year and offers a two day and three day program. They can accommodate up to sixteen students per class and the total enrolment for this past school year was 25 children. The facility is inspected regularly by the Ministry of Education, Health Unit, Fire Department and water testing is also completed on a regular basis. The facility is required to be a controlled environment; child proofed, and is sanitized daily with all the larger pieces of equipment and toys sanitized weekly.

We did discuss the possibly of the school re-locating to the Youth Center but the concern of the WBCNS representatives were that it would be a real challenge to make it a controlled environment, as required by the Ministry of Education. The majority of the equipment and supplies () would be required to be locked up or put away on a daily basis, plus all the areas would need to be sanitized daily as well.

The other option we asked them to consider was the Fernbrook Center which is located at the Sports Park. They did tour the facility but felt the location wasn't well-suited due to accessibility for the parents, exposure to the public, lack of storage area for their equipment and supplies, sanitation requirements and lack of non-slip flooring. Attached is a letter from the Wasaga Beach Coop Nursery School confirming that they would like to continue their operations in the current facility.

We have a number of local organizations and clubs looking for meeting and program space, or additional square footage, and the municipality attempts to accommodate these organizations as best we can. At this point the writer feels that the WBCNS should continue its operation in the existing facility and should the town move forward with a larger recreation facility, as outlined in the Parks, Facilities and Recreation Master Plan, we take a look at all organizations to see if their needs can be accommodated by adding them into the new facility or re-structuring the uses in the existing ones.

Given the needs of the Prime-time Club, it is recommended that they move to the top of the list if new municipal facility space becomes available. In that way Council can accommodate their needs without forcing another program out.

Respectfully Submitted,

Gerry Reinders, Manager
Parks, Facilities & Recreation



Wasaga Beach Cooperative Nursery School

1724 Mosely St. Unit 1
Wasaga Beach, Ont. L9Z 1Z7
(705) 429-4228



July 21, 2014

Town of Wasaga Beach Municipal Office *gww*
30 Lewis Street
Wasaga Beach, ON
L9Z 1A1



Re: The Wasaga Beach Cooperative Nursery School, located at 1724 Mosely St., Unit 1

To: The Town of Wasaga Beach,

This letter is to notify you of our intent to stay in our current location until such time that we are no longer willing or able to sustain the co-operative.

The nursery school runs an early-years educational program which is approved and guided by The Ministry of Education. The major components of our program include: circle time, guided activities, free play and active play. Our location is integral to the proper implementation of our program. For example, 'active play' is vital for encouraging the proper growth of gross motor skills and for this we use the Oakview Room that is attached our unit at the RecPlex.

Our current site and location is optimal for an educational program designed for toddlers. Among other things, it provides: a gym area, proper shelving, storage facilities, adequate space, cork and chalk boards, a fridge, a sink and proper washroom facilities. Any other site would require approval from The Ministry of Education, The Simcoe County District Health Unit, The County of Simcoe and the Wasaga Beach Fire Department. It would also require a financial commitment in order to redesign and replace what the current facility already provides.

Ultimately, we are an essential part of the growing community of Wasaga Beach. As a non-profit co-operative, the nursery school allows young families to access affordable education for their pre-school children. We are not a daycare facility. The school has been at its current location since its inception and the location has been approved by The Ministry of Education, The Simcoe County District Health Unit, The County of Simcoe and The Wasaga Beach Fire Department.

Any attempt to move us from our current location without meeting all our needs would diminish our program and be a disservice to the community.

Sincerely,



Christon Vidinovski - President



Carolyn Conn - Vice President



Jessica Campitelli - Treasurer



Laura Vandermeer - Registrar



Sonia Bhattal - Secretary

STAFF REPORT



TO: Community Services Committee
FROM: Gerry Reinders, Manager of Parks, Facilities and Recreation
SUBJECT: Recreation Division Re-organization
DATE: August 26, 2014

RECOMMENDATION

THAT the Community Services Committee recommend to Council that it remove the responsibility for Youth Center oversight from the Community Recreation Supervisor job description; and

That Council approve a new organizational structure for the Recreation Division which sees the Youth Coordinator report directly to the Manager of Parks, Facilities and Recreation.

BACKGROUND

With the retirement of the Recreation Coordinator on December 31, 2013, an opportunity was presented to review how recreation services are delivered in the community. The writer looked at how recreation services are delivered in other communities, both similar size and those smaller and larger. The 2012 Parks, Facilities & Recreation Master Plan recommendations were also reviewed. The Master Plan recommended that the Town's focus in recreation should gradually shift from direct programming activities to being more of a coordinator and facilitator of programs. This shift in responsibilities would see the position take more of a facilitator role by working closer with existing and new organizations and associations in the municipality in the delivery of their existing recreation programs. Under this model the municipality would still be required to provide some direct programming in order to fill gaps in recreation opportunities, however the focus would be to take more of a leadership role in partnership development. As indicated in previous reports, it is felt that the position is very important to the future growth in the provision of recreation services and, while the delivery model would change somewhat, the duties and responsibilities would remain essentially the same.

Going forward it is believed that with the right person the workload for this position will be substantial in order to meet all the recreational needs of the community. There is much work to do in enhancing this person's role in the community to meet the expectations of the various recreation organizations in the municipality. There is a great opportunity for this position to proactively pursue the development of partnerships; facilitating service delivery through community groups and organizations and other key stakeholders; and working with the community to ensure programs meet the evolving needs of the residents.

Through the process of changing the role of the position to a more facilitation model, the Community Services Committee (CSC), at their February meeting, raised concerns about the Youth Coordinator position continuing to report to this position, given the workload and concerns about the level of remuneration for the existing position. Staff were asked to review the matter further.

DISCUSSION

The writer has reviewed the Department's structure again and given the concerns expressed by Committee and Council and the potential work load of the new position, is prepared to recommend that the Youth Coordinator position report to the Manager of Parks, Facilities and Recreation instead of reporting to the Community Recreation Supervisor. The Manager would then have five direct reports:

- Parks Foreman
- Facilities Foreman
- Community Recreation Supervisor
- Youth Coordinator
- Administrative Assistant

This is a workable model of administration and will ensure that the Youth Centre is part of the future recreation programming decisions that pertain to youth at the departmental level. To ensure good communication and consistency in programming the new Recreation Supervisor will be asked to sit on the Youth Centre Support Committee and work closely with the Youth Coordinator in establishing youth programming and events.

There is no doubt that it will take time, perhaps up to two years, for the new Community Recreation Supervisor to get established in the new position and form relationships with the various recreation groups in the community. During this time the roles and responsibilities in the Department will continue to be evaluated and if further changes are required, they will be brought forward to Committee for consideration.

NEXT STEPS

If the new organizational structure for the Department is approved, the job descriptions for the Community Recreation Supervisor, Youth Coordinator and Manager of Parks, Facilities and Recreation will be revised based on the new reporting relationships and evaluated by the Job Evaluation (JE) Committee. The JE Committee will then make recommendations to Council on the appropriate salary ranges for the three positions. It is not anticipated that there will be any changes to the wage levels for the Youth Coordinator and Manager positions, however the Community Recreation Supervisor position may go down one level to be at the same level as the Youth Coordinator position and one level below the foreman positions. It is anticipated that the report from the JE Committee will come to Committee of the whole in September.

Respectfully Submitted,

Gerry Reinders, Manager
Parks, Facilities & Recreation



Community Services Committee Cheque, PAP and EFT Register
July 1 - 31, 2014

Medical Arts Cheque Register

Cheque Number	Payment Date	Vendor Name	Transaction Description	Amount Paid
PAP	2014-07-31	Enbridge Consumers Gas (PAP)	1621 Mosley St	\$34.48
PAP	2014-07-31	Wasaga Distribution Inc (PAP)	Youth Centre	\$72.89
				\$107.37

Recreation Cheque Register

Cheque Number	Payment Date	Vendor Name	Transaction Description	Amount Paid
016313	2014-07-03	Harris Time Inc.	hockey scoreboard rental	\$847.50
016325	2014-07-03	Steam FX Inc	vacuum/steam clean gym area	\$381.38
016340	2014-07-10	Chamber Of Commerce	babysitting course	\$56.50
016406	2014-07-17	Petty Cash - Parks & Rec	petty cash	\$35.71
016419	2014-07-24	Beach Builders Supplies Ltd	ball hockey equipment	\$51.96
016419	2014-07-24	Beach Builders Supplies Ltd	equipment & supplies	\$0.05
EFT000000004150	2014-07-03	Soundscapes Pro	youth dance	\$282.50
EFT000000004208	2014-07-17	Metroland North Media	advertising	\$197.83
PAP	2014-07-31	TD Visa (grocery/drug stores)	Mayor's Challenge/program supp	\$14.85
PAP	2014-07-31	TD Visa (grocery/drug stores)	youth dance	\$56.41
				\$1,924.70

Parks and Facilities Cheque Register

Cheque Number	Payment Date	Vendor Name	Transaction Description	Amount Paid
016304	2014-07-03	Beach Builders Supplies Ltd	batteries	\$15.80
016304	2014-07-03	Beach Builders Supplies Ltd	building maint	\$81.76
016304	2014-07-03	Beach Builders Supplies Ltd	grounds maint	\$184.94
016304	2014-07-03	Beach Builders Supplies Ltd	parks maint	\$74.36
016306	2014-07-03	Canadian Tire 652	equipment & tools	\$494.44
016306	2014-07-03	Canadian Tire 652	grounds maint	\$100.31
016306	2014-07-03	Canadian Tire 652	Mayor's Challenge - prizes	\$581.36
016306	2014-07-03	Canadian Tire 652	parks maint	\$205.58
016308	2014-07-03	Castle	equipment & supplies	\$182.54
016308	2014-07-03	Castle	equipment & tools	\$21.66
016319	2014-07-03	Native Woods Nurseries	grounds maint	\$1,740.01
016320	2014-07-03	Rainscapes Irrigation & Outdoor Systems	sprinkler maint	\$37.96
016324	2014-07-03	Stageline Mobile Stage Inc.	mobile stage	\$148,922.70
016326	2014-07-03	Ken Tracy Contractors	parks maint	\$1,921.00
016328	2014-07-03	Wasaga Tree Service	parks maint	\$678.00
016331	2014-07-10	796499 Ontario Ltd.	splashpad maint	\$847.50
016335	2014-07-10	Canadian Tire 652	equipment & tools	\$65.07
016339	2014-07-10	CDW Canada Inc	new desktop computers	\$1,875.41
016342	2014-07-10	Clearview Nursery Ltd	parks maint	\$3,277.00
016345	2014-07-10	Corporate Express	equipment/cleaning/office supp	\$103.76
016355	2014-07-10	Lafarge Canada Inc	parks maint	\$611.61
016359	2014-07-10	Mar-Co Clay Products Inc.	parks maint	\$529.41
016362	2014-07-10	Native Woods Nurseries	grounds maint	\$1,792.18
016365	2014-07-10	Northern Windows and Glass	building maint	\$276.85
016371	2014-07-10	Randy's Plumbing	Playland washrooms maint	\$704.84
016375	2014-07-10	A W Sills Sales & Service Ltd	blade sharpening	\$63.28
016375	2014-07-10	A W Sills Sales & Service Ltd	building maint	\$667.83
016375	2014-07-10	A W Sills Sales & Service Ltd	cleaning/maint supp	\$640.04
016380	2014-07-10	Wasaga Beach Decorating	building maint	\$153.95
016399	2014-07-17	Enbridge Gas Distribution	1724 Mosley St	\$179.25

016399	2014-07-17	Enbridge Gas Distribution	425 River Rd W	\$1,148.09
016400	2014-07-17	Excel Business Systems	photocopies	\$266.89
016405	2014-07-17	Nepsco	parks maint	\$33.22
016406	2014-07-17	Petty Cash - Parks & Rec	petty cash	\$53.83
016409	2014-07-17	Scott Simmons Painting	Beach 1 sun shades	\$4,508.70
016416	2014-07-17	Yellow Pages Group	outdoor rink listing	\$17.46
016419	2014-07-24	Beach Builders Supplies Ltd	building maint	\$192.40
016419	2014-07-24	Beach Builders Supplies Ltd	equipment & tools	\$20.33
016419	2014-07-24	Beach Builders Supplies Ltd	splashpad maint	\$14.00
016420	2014-07-24	Carquest Stayner	unit 32 maint/veh maint stock	\$27.50
016421	2014-07-24	CDW Canada Inc	new desktop computers	\$1,853.67
016428	2014-07-24	Horton Automatics of Ontario	building maint	\$293.80
016430	2014-07-24	North Shore Distributing	canteen supplies	\$450.97
016434	2014-07-24	Randy's Plumbing	building maint	\$192.10
016437	2014-07-24		hall rental refund	\$339.00
016446	2014-07-30	407 ETR	highway toll	\$12.40
016449	2014-07-30	Beach Builders Supplies Ltd	building maint	\$35.73
016449	2014-07-30	Beach Builders Supplies Ltd	building maint & equip/tools	\$71.90
016449	2014-07-30	Beach Builders Supplies Ltd	parks maint	\$472.85
016459	2014-07-30	Huronia Nurseries Ltd	grounds maint	\$372.62
016468	2014-07-30	Petty Cash - Admin	petty cash	\$44.46
EFT000000004124	2014-07-03	Air Liquide Canada Inc	propane	\$130.07
EFT000000004127	2014-07-03	Cool Team Service Corp	building maint	\$312.44
EFT000000004129	2014-07-03	Darpak	parks maint	\$50.85
EFT000000004130	2014-07-03	Eagles Weed Control and Lawn Service	parks maint	\$56.50
EFT000000004132	2014-07-03	Flow Fabrication Inc.	splashpad start-up	\$1,480.30
EFT000000004137	2014-07-03	Huronia Alarm & Fire Security	building/alarm system maint	\$872.93
EFT000000004137	2014-07-03	Huronia Alarm & Fire Security	suppression system inspection	\$273.46
EFT000000004141	2014-07-03	Mad River Electric	building maint	\$2,986.03
EFT000000004141	2014-07-03	Mad River Electric	splashpad maint	\$268.38
EFT000000004142	2014-07-03	McKee Tire	equipment maint	\$40.68
EFT000000004143	2014-07-03	Old Dutch Foods Ltd.	canteen supplies	\$46.10
EFT000000004144	2014-07-03	Pepsi Bottling Group	vending supplies	\$1,299.19
EFT000000004145	2014-07-03	Practica Ltd	parks maint	\$238.06
EFT000000004146	2014-07-03	Ritchie's Feeds'N Needs	grounds maint	\$46.19
EFT000000004148	2014-07-03	C A Sellers Cleaning Services	Playland washrooms	\$2,076.92
EFT000000004149	2014-07-03	SOCAN	Tariff 8 - Apr-Jun 14	\$200.59
EFT000000004151	2014-07-03	Wallwin Electric Services Ltd	building maint	\$308.73
EFT000000004152	2014-07-10	Ad Vantage Signs	splashpad - signs	\$226.00
EFT000000004154	2014-07-10	Air Liquide Canada Inc	propane	\$130.07
EFT000000004157	2014-07-10	Cintas Canada Limited	floor mats	\$102.67
EFT000000004158	2014-07-10	Clean Solutions & Supplies Ltd.	cleaning/maint supp	\$682.95
EFT000000004159	2014-07-10	Compu-Solve	projector	\$516.88
EFT000000004160	2014-07-10	Cool Team Service Corp	building maint	\$2,939.60
EFT000000004166	2014-07-10	Eagles Weed Control and Lawn Service	parks maint	\$1,808.00
EFT000000004171	2014-07-10	Huronia Alarm & Fire Security	alarm monitoring services	\$149.16
EFT000000004175	2014-07-10	Metroland North Media	advertising	\$87.86
EFT000000004179	2014-07-10	PCO Services Corporation	pest control	\$186.46
EFT000000004179	2014-07-10	PCO Services Corporation	pest/fly control	\$93.23
EFT000000004179	2014-07-10	PCO Services Corporation	rodent control	\$137.30
EFT000000004180	2014-07-10	Pioneer Fuels Inc.	diesel fuel	\$702.81
EFT000000004182	2014-07-10	Ritchie's Feeds'N Needs	grounds maint	\$64.36
EFT000000004185	2014-07-10	Stayner Town and Country	equipment & supplies	\$47.44
EFT000000004185	2014-07-10	Stayner Town and Country	parks maint	\$214.70
EFT000000004186	2014-07-10	Technical Standards & Safety Authority	elevator inspection/maint	\$183.63
EFT000000004191	2014-07-17	Air Liquide Canada Inc	propane	\$48.82
EFT000000004193	2014-07-17	Bayshore Broadcasting	Mayor's Challenge-advertising	\$672.35
EFT000000004200	2014-07-17	Glen Martin Limited	cleaning/maint supp	\$909.47
EFT000000004203	2014-07-17	Huronia Alarm & Fire Security	alarm monitoring services	\$244.09
EFT000000004203	2014-07-17	Huronia Alarm & Fire Security	alarm system maint	\$1,616.24
EFT000000004209	2014-07-17	John Noble Septic (Inc)	toilet rental	\$114.13
EFT000000004212	2014-07-17	Pioneer Fuels Inc.	diesel fuel	\$856.31

EFT000000004214	2014-07-17	Simplistic Lines Inc	line marking paint	\$3,603.41
EFT000000004214	2014-07-17	Simplistic Lines Inc	parks maint	\$339.53
EFT000000004215	2014-07-17	Stayner Rental Limited	equipment maint	\$39.55
EFT000000004215	2014-07-17	Stayner Rental Limited	equipment maint/rental	\$186.39
EFT000000004215	2014-07-17	Stayner Rental Limited	equipment rental	\$553.70
EFT000000004215	2014-07-17	Stayner Rental Limited	parks maint	\$91.70
EFT000000004217	2014-07-17	Technical Standards & Safety Authority	elevator licence	\$105.00
EFT000000004223	2014-07-17	Point to Point Broadband	monthly monitoring fees	\$145.62
EFT000000004223	2014-07-17	Point to Point Broadband	monthly monitoring fees-Arena	\$180.80
EFT000000004224	2014-07-24	Ad Vantage Signs	clock tower plates	\$5,277.10
EFT000000004226	2014-07-24	Air Liquide Canada Inc	propane	\$166.22
EFT000000004232	2014-07-24	Cool Team Service Corp	building maint	\$183.62
EFT000000004242	2014-07-24	Mad River Electric	building maint	\$1,056.56
EFT000000004242	2014-07-24	Mad River Electric	Playland washrooms maint	\$920.95
EFT000000004250	2014-07-24	TAB Canada	filing supplies - labels	\$18.60
EFT000000004262	2014-07-30	Bradford Greenhouses Limited	grounds maint	\$689.15
EFT000000004263	2014-07-30	Cool Team Service Corp	building maint	\$4,491.60
EFT000000004264	2014-07-30	Darpak	grounds maint	\$89.19
EFT000000004266	2014-07-30	Eagles Weed Control and Lawn Service	poison ivy control	\$598.90
EFT000000004267	2014-07-30	Earth Power Tractors & Equipment Limited	equipment maint	\$104.64
EFT000000004278	2014-07-30	Lacey Instrumentation	building maint	\$327.70
EFT000000004281	2014-07-30	Madison County Food & Beverage Co.	canteen supplies	\$75.68
EFT000000004282	2014-07-30	Mad River Electric	building maint	\$330.53
EFT000000004283	2014-07-30	John Noble Septic (Inc)	toilet rental	\$229.39
EFT000000004285	2014-07-30	Purolator Courier	courier	\$36.66
EFT000000004286	2014-07-30	Pioneer Fuels Inc.	diesel fuel	\$893.36
EFT000000004288	2014-07-30	Ritchie's Feeds'N Needs	grounds maint	\$54.18
PAP	2014-07-03	Great West Life Assurance Co (PAP)	employee benefits	\$8,597.79
PAP	2014-07-30	Bell Canada (PAP) 429-8513	telephone	\$82.66
PAP	2014-07-30	Xplornet Communications Inc.	internet	\$71.18
PAP	2014-07-31	Bell Mobility Cellular (PAP)	cell phone	\$167.02
PAP	2014-07-31	Enbridge Consumers Gas (PAP)	1816 Mosley St	\$140.90
PAP	2014-07-31	Real Canadian Wholesale Club	canteen supplies	\$839.53
PAP	2014-07-31	Subway	lunch for stage training	\$50.91
PAP	2014-07-31	TD Visa (grocery/drug stores)	canteen supplies	\$411.92
PAP	2014-07-31	TD Visa (grocery/drug stores)	Mayor's Challenge/program supp	\$17.95
PAP	2014-07-31	TD VISA (miscellaneous)	canteen supplies	\$4.24
PAP	2014-07-31	TD VISA (miscellaneous)	Mayor's Challenge	\$21.45
PAP	2014-07-31	Telizon Inc (PAP)	telephone	\$1,034.52
PAP	2014-07-31	Wal-Mart	building maint	\$243.47
PAP	2014-07-31	Wal-Mart	canteen supplies	\$33.49
PAP	2014-07-31	Wasaga Distribution Inc (PAP)	1724 Mosley sign	\$77.12
PAP	2014-07-31	Wasaga Distribution Inc (PAP)	1724 Mosley St	\$2,772.95
PAP	2014-07-31	Wasaga Distribution Inc (PAP)	1739 RRW/Powerline	\$17.39
PAP	2014-07-31	Wasaga Distribution Inc (PAP)	425 RRW	\$6,961.04
PAP	2014-07-31	Wasaga Distribution Inc (PAP)	Hwy 92 town sign	\$63.71
PAP	2014-07-31	Wasaga Distribution Inc (PAP)	Oakview Woods bldg	\$212.01
PAP	2014-07-31	Wasaga Distribution Inc (PAP)	Playland washrooms	\$141.20
PAP	2014-07-31	Wasaga Distribution Inc (PAP)	soccer lighting	\$75.33
PAP	2014-07-31	Wasaga Distribution Inc (PAP)	Sports Park lighting	\$45.20
PAP	2014-07-31	Wasaga Distribution Inc (PAP)	Sports Park maint bldg	\$109.96
PAP	2014-07-31	Wasaga Distribution Inc (PAP)	Sports Park sign	\$142.64
PAP	2014-07-31	Wasaga Distribution Inc (PAP)	Stonebridge gazebo	\$232.30
PAP	2014-07-31	Wasaga Distribution Inc (PAP)	Sunnidale welcome sign	\$63.71
				\$244,295.58

Youth Center Cheque Register

Cheque Number	Payment Date	Vendor Name	Transaction Description	Amount Paid
016306	2014-07-03	Canadian Tire 652	equipment & supplies	\$366.01
016322	2014-07-03	Rogers Cable TV	internet/cable	\$145.39
016327	2014-07-03	Wasaga Beach Foodland	fundraising expenses	\$101.99
016327	2014-07-03	Wasaga Beach Foodland	nutrition program & snacks	\$128.07
016345	2014-07-10	Corporate Express	equipment/cleaning/office supp	\$269.94
016385	2014-07-10	Worsley Elementary School	fundraising expenses	\$40.00
016406	2014-07-17	Petty Cash - Parks & Rec	petty cash	\$31.10
016414	2014-07-17	Wasaga Beach Foodland	fundraising expenses	\$65.80
016414	2014-07-17	Wasaga Beach Foodland	nutrition program & snacks	\$18.99
016441	2014-07-24	Wasaga Beach Foodland	fundraising expenses	\$49.35
016441	2014-07-24	Wasaga Beach Foodland	nutrition program & snacks	\$99.72
EFT000000004157	2014-07-10	Cintas Canada Limited	floor mats	\$96.81
EFT000000004200	2014-07-17	Glen Martin Limited	cleaning/maint supp	\$131.98
EFT000000004263	2014-07-30	Cool Team Service Corp	building maint	\$351.25
PAP	2014-07-03	Great West Life Assurance Co (PAP)	employee benefits	\$729.39
PAP	2014-07-31	Barrie Equipment Sales Inc.	fundraising expenses	\$387.14
PAP	2014-07-31	Bell Mobility Cellular (PAP)	cell phone	\$22.60
PAP	2014-07-31	Enbridge Consumers Gas (PAP)	1621 Mosley St	\$70.00
PAP	2014-07-31	TD Visa (grocery/drug stores)	fundraising, program, supplies	\$73.05
PAP	2014-07-31	TD Visa (grocery/drug stores)	nutrition, equip & supplies	\$36.71
PAP	2014-07-31	TD Visa (grocery/drug stores)	program expenses	\$24.05
PAP	2014-07-31	TD VISA (miscellaneous)	fundraising expenses	\$90.10
PAP	2014-07-31	Telizon Inc (PAP)	telephone	\$109.47
PAP	2014-07-31	Wal-Mart	programs, equip & supplies	\$93.26
PAP	2014-07-31	Wasaga Distribution Inc (PAP)	Youth Centre	\$195.12
				<u>\$3,727.30</u>
				<u>\$250,054.96</u>