

AFFIDAVIT TO CORRECT A DEATH CERTIFICATE

NAME OF DECEASED:	
DATE OF DEATH:	
PLACE OF DEATH:	

Print/type information clearly.

If correcting name(s) please indicate if first, middle, or last name.

Reason #	Item # or entry to correct	Original record now shows:	Corrected item should show:

Reason for Correction to Record

1. Clerical error
2. Add supplemental information
3. Updated information from informant
4. Response to query letter
5. Other (specify) _____

Funeral Director's Signature: _____ Date signed: _____

Printed Name: _____ Oregon License # _____

Please provide your telephone number in case we need to contact you for further information: _____ - _____

Certifying Physician's Signature: _____ Date signed: _____
(Signer on death certificate)

Printed Name: _____

Please provide your telephone number in case we need to contact you for further information: _____ - _____

Fees/Certificates:

Within one year from the date of death there is no fee for correcting/adding information to the death record. **There is never a fee for correcting/adding information to the medical portion of the death record (i.e., cause of death, accident information, etc.).** If you have an un-corrected copy of the death record (issued within the last 12 months), you may return the certified copy for a free replacement. Three certified copies may be replaced free of charge. There is a \$20 flat fee for four or more replacements. If you need to order a copy of the corrected death certificate, and are not returning certified copies, enclose a fee of \$20 for the first copy and \$15 for each additional copy.

If the death occurred more than one year ago, a \$50 fee is required. The fee includes the cost of one certified copy of the record.

If the death occurred more than one year ago and you are returning certificates issued in the last year, include a fee of \$30. Up to three records may be returned for free replacements.