

REQUEST TO LOWER A SHIP LOADER/UNLOADER OVER PORT KEMBLA WATERWAYS

(Form 02qf73-6) 17 September 2014

<i>Berth:</i>	
<i>Action:</i>	
<i>Reason:</i>	
<i>Start time and date of operation:</i>	
<i>Completion time and date of operation:</i>	
<i>Terminal Operator #:</i>	
<i>Position if immobilised:</i>	
<i>What is the minimum notice time required to raise loader:</i>	

- ☐ The Terminal is to complete this form and submit it to the Harbour Master (Deputy Harbour Master if the HM is absent or unavailable) through the Port Kembla Traffic Centre (VTC) for approval - (VTC: Ph: 4274-4571 Fax: 4274-6147);
- ☐ The Terminal is to advise Port Kembla Vessel Traffic Centre via telephone before commencement of the action and on completion of the action;
- ☐ The attached permit is authorised on the understanding that ANY accident, incident or near miss matter is reported to the Port Kembla Vessel Traffic Centre IMMEDIATELY.
- ☐ The duty VTSO will approve the process and tag the work and contact details on the Port Operations Board.
- ☐ The duty VTSO shall inform the Duty pilot, tug operator, lines operator and the pilot vessel crew that ship loaders/unloaders are lowered over the waterway.
- ☐ INTERCO signal flags RY are to be clearly displayed at the site for work afloat suspended from the end of the boom by day and marked by a flashing red light by night. Contact means in order to facilitate passing vessel movements when applicable is required. (There is no necessity to maintain VHF listening watch).
- ☐ In instances where an approval is granted in excess of 24 hours or for immobilisation a defined and written arrangement regarding the placement position of the loader/unloader for the work is to be agreed with PKPC and logged in the "Position if Immobilised" section above.

These requirements are made per Section 94 Ports and Maritime Administration Act 1995.

Kell Dillon
Chief Operating Officer & Harbour Master

Action is NOT APPROVED: Reason for not approval _____

Name of person notified of non approval _____

Action has been APPROVED:
HM/Duty Pilot / Duty VTSO:

Permit Approved:

Permit Expires:

<i>Name:</i>	<i>Signature:</i>
<i>Time:</i>	<i>Date:</i>
<i>Time:</i>	<i>Date:</i>

**Lowering of ship loader/unloader terminal superstructure
over Port Kembla waterways.**

- 1) Approval **will not** be given (by Port Kembla Port Corporation VTC or pilots) for a vessel to commence a manoeuvre to/from/between any berths where the ship loaders are lowered over the berthing box in which the movement is to occur. This is to be understood as a directive pursuant to S94 and S95 of the Ports and Maritime Administration Act (1995).
- 2) Approval **will** be given (by Port Kembla Port Corporation VTC) for a vessel to commence a manoeuvre to/from/between any berths adjacent to berths where ship loaders are lowered over their berthing boxes – this approval, confirmed by Port Kembla Port Corporation VTC, will be given only following consultation with the duty pilot. This is to be understood as a directive pursuant to S94 and S95 of the Ports and Maritime Administration Act (1995).
- 3) Permission **will** be given (by Port Kembla Port Corporation VTC) by way of quality assurance approval permit for:
 - a) Lowering of ship loaders for repairs and maintenance and
 - b) Immobilising ship loaders for periods of time in the lowered position and
 - c) Approval permits will articulate requisites regarding placement of the loaders to mitigate risk, flag and light signals, contacts and duration as applicable.
- 4) VTC should confirm with the terminal applicant; if lowering is for a complete immobilisation of the structure, where the loader should be and, if not, how much notice is required for movement, should the loader not be immobilised.