



College of  
Liberal Arts and Sciences  
**VILLANOVA**  
UNIVERSITY

**Internship Office**

# Intern Evaluation Report

College of Liberal Arts and Sciences Internship Office  
St. Augustine Center Room 415  
(610) 519-4232  
asinternship.villanova.edu

## INSTRUCTIONS

The information you provide in this evaluation will be kept confidential, unless you specify otherwise. The purpose of this evaluation is to determine the effectiveness of the internship experience and the appropriateness of continuing our relationship with the employer. Please be specific and objective.

Thank you for your constructive comments and feedback.

**PLEASE SUBMIT THIS EVALUATION FORM WITH YOUR DAILY ACTIVITY LOG AND INTERNSHIP PAPER.**

Intern Name: \_\_\_\_\_ Internship Position: \_\_\_\_\_  
Sponsoring Employer: \_\_\_\_\_ Supervisor Name: \_\_\_\_\_  
Supervisor E-mail Address: \_\_\_\_\_ Supervisor Phone: \_\_\_\_\_  
Internship Start Date: \_\_\_\_\_ Internship End Date: \_\_\_\_\_

### Rating System:

1 - Strongly Disagree; 2 - Disagree Somewhat; 3- Neutral Feeling; 4 - Agree Somewhat; 5- Strongly Agree

JOB EXPERIENCE	RATING	COMMENTS
<b>WORK LOAD</b> Appropriate expectations and achievable goals set by supervisor		
<b>QUALITY OF SUPERVISION</b> Meaningful direction given; questions answered; professional training provided		
<b>PROFESSIONAL DEVELOPMENT</b> Internship activities provided insight into field and nature of profession or industry		
<b>QUALITY OF EXPERIENCE</b> Challenging assignments; reality of internship matched expectations as originally presented; productive learning experience		

**Additional Comments:**

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Have you been offered a full-time position with this company? Yes \_\_\_\_\_ No \_\_\_\_\_

If yes, are you accepting the offer? Yes \_\_\_\_\_ No \_\_\_\_\_

Would you recommend this internship to another student? Yes \_\_\_\_\_ No \_\_\_\_\_  
Why or Why Not?

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May we share this evaluation with prospective interns? Yes \_\_\_\_\_ No \_\_\_\_\_

Intern Signature:

Date:

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**PLEASE COMPLETE AND SIGN; FAX, OR MAIL TO:**

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