

**University Preparation School at CSU Channel Islands
550 Temple Avenue Camarillo, CA 93010
Board of Directors Meeting
University Preparation School at CSU Channel Islands
University Charter Middle School at CSU Channel Islands**

March 11, 2015

1:30-3:30

UPS Room 10

AGENDA

Public Comment: Instructions for Addressing the Board of Directors and Requesting Agenda Items

If a member of the public wishes to speak about an item on the agenda, a Speaker Sheet should be completed, including the number of the agenda item, OR if wishing to speak to an item not on the agenda, stating the topic on which s/he wishes to speak. The Speaker Sheet should be presented to the Board Secretary prior to the start of the meeting.

Individual speakers will be allowed three (3) minutes to address the Board. The Board shall limit the total time for each agenda item to 20 minutes.

A member of the public wishing to place an item on the agenda should notify the University Preparation School office at least eight (8) days prior to the meeting date OR make such request when Future Agenda items are addressed. In accordance with Education Code 35145.5, the Board cannot enter into a formal discussion or make a decision on any matter not on this agenda during this meeting. The Board may take action or refer to a later meeting any subject discussed in a presentation at this Board of Directors' meeting. Any Agenda Item is to be considered a Potential Action Item.

I. Opening Procedures (1:30-2:00)

A. Call to Order

B. Adoption of the Agenda

Moved by _____ Seconded by _____

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams				
Carolyn Bernal				
Merilyn Buchanan				
Rodrigo Cardenas				
Cathrine Cartwright				
Dax Jacobson				
Cheryl Kewley				
Richard Urias				

C. Pledge of Allegiance

D. Roll Call	Present	Absent
<u>Board Members</u>		
Jeanne Adams	___	___
Carolyn Bernal	___	___
Merilyn Buchanan	___	___
Rodrigo Cardenas	___	___
Cathy Cartwright	___	___
Dax Jacobson	___	___
Cheryl Kewley	___	___
Richard Urias	___	___
<u>Administration</u>		
Charmon Evans	___	___
Gayle Hughes	___	___
Veronica Solorzano	___	___

E. Public Comments

F. Directors' Reports

G. Board Reports, Correspondence, and Communications

I. Advisory and Auxiliary Reports

- 1. University Charter Schools Education Foundation**
- 2. School Advisory Council**
- 3. Parent, Teacher, Student Association**
- 4. Other**

ADJOURN OPEN SESSION

II. Closed Session (2:00-2:30)

- A. Topic/Agenda Item: Possible Litigation**
Personnel Involved: Directors
- B. Topic/Agenda Item: Administrator Review**
Personnel Involved: Directors

III. Regular Session

- A. Consent Agenda (2:30-2:40)**
All items on the Consent Agenda are to be approved as one motion unless a Board member requests separate action on a specific item. Each item approved shall be deemed to have been read in full and adopted as recommended.

1. **Minutes of the February 11, 2015 Regular Meeting**
2. **Check Register**
3. **Donations**

Moved by _____ Seconded by _____

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams				
Carolyn Bernal				
Merilyn Buchanan				
Rodrigo Cardenas				
Cathrine Cartwright				
Dax Jacobson				
Cheryl Kewley				
Richard Urias				

B. Action Items

1. **Topic/Agenda Item: Review and Approval of the January Financials for UPS & UCMS (2:40-2:50)**

Personnel Involved: Irina Castillo

Issues Involved/Fiscal Implications (If Any):

Impact on School Mission, Vision or Goals, (If Any):

Options or Solutions (If applicable):

Director's Recommendation: The Directors' recommend approval of the January Financials for UPS & UCMS.

Charmon Evans/Gayle Hughes

Directors

Moved by _____ Seconded by _____

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams				
Carolyn Bernal				
Merilyn Buchanan				
Rodrigo Cardenas				
Cathrine Cartwright				
Dax Jacobson				
Cheryl Kewley				
Richard Urias				

2. **Topic/Agenda Item: Review and Approval of the Second Interim Report for UPS & UCMS (2:50-3:00)**

Personnel Involved: Irina Castillo

Issues Involved/Fiscal Implications (If Any):

Impact on School Mission, Vision or Goals, (If Any):

Options or Solutions (If applicable):

Director's Recommendation: The Directors' recommend approval of the Second Interim Report for UPS & UCMS.

Charmon Evans/Gayle Hughes

Directors

Moved by _____ Seconded by _____

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams				
Carolyn Bernal				
Merilyn Buchanan				
Rodrigo Cardenas				
Cathrine Cartwright				
Dax Jacobson				
Cheryl Kewley				
Richard Urias				

3. **Topic/Agenda Item: Review and Approval of Vavrinek, Trine, Day & Co., LLP Auditor contract for the 2015-2016 school year (3:00-3:05)**

Personnel Involved: Charmon Evans/Audit Committee

Fiscal Implications:

Impact on School Mission, Vision or Goals, (If Any):

Options or Solutions (If applicable):

Director's Recommendation: The Director's recommend approval of the Vavrinek, Trine, Day & Co., LLP Auditor contract for the 2015-2016 school year.

Charmon Evans/Gayle Hughes

Directors

Moved by _____ Seconded by _____

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams				
Carolyn Bernal				
Merilyn Buchanan				
Rodrigo Cardenas				
Cathrine Cartwright				
Dax Jacobson				
Cheryl Kewley				
Richard Urias				

4. Topic/Agenda Item: Review and Approval of update to Policy #405 Tuberculin Examinations (3:05-3:10)

Personnel Involved: Charmon Evans

Fiscal Implications:

Impact on School Mission, Vision or Goals, (If Any):

Options or Solutions (If applicable):

Director’s Recommendation: The Director’s recommend approval of the update to Policy #405 Tuberculin Examinations
Charmon Evans/Gayle Hughes
Directors

Moved by _____ Seconded by _____

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams				
Carolyn Bernal				
Merilyn Buchanan				
Rodrigo Cardenas				
Cathrine Cartwright				
Dax Jacobson				
Cheryl Kewley				
Richard Urias				

5. Topic/Agenda Item: Review and Approval of update to Policy #519 Education for Homeless Children & Youth Policy (3:10-3:15)

Personnel Involved: Gayle Hughes

Fiscal Implications:

Impact on School Mission, Vision or Goals, (If Any):

Options or Solutions (If applicable):

Director’s Recommendation: The Director’s recommend approval of Charmon Evans/Gayle Hughes
Directors

Moved by _____ Seconded by _____

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams				
Carolyn Bernal				
Merilyn Buchanan				
Rodrigo Cardenas				
Cathrine Cartwright				
Dax Jacobson				
Cheryl Kewley				
Richard Urias				

A. Discussion/Information

- 1. Topic/Agenda Item: Salary Study for certificated employees
(3:15-3:25)**
Personnel Involved: Charmon Evans
- 2. Topic/Agenda Item: Con App Winter for UPS/UCMS 2014-2015
(3:25-3:30)**
Personnel Involved: Charmon Evans
- 3. Topic/Agenda Item: LCAP Update**
Personnel Involved: Charmon Evans
- 4. Topic/Agenda Item: Climate Survey for the 2014-2015 school
year**
Personnel Involved: Gayle Hughes

IV. Board of Directors Announcements/Remarks

V. Future Agenda Items: April 29, 2015, 1:30-3:30pm

VI. Adjournment