



MACQUARIE

Direct debit request

Company name

Account name

BSB

Account number

Financial institution

Branch address

Service agreement

I/we request you, Macquarie Investment Management Limited (MIML) until further notice in writing, to debit my account described above, with the amount of licence fees payable as per the invoice issued on the last working day of each month.

I understand and acknowledge that:

1. My nominated financial institution (the financial institution) may in its absolute discretion decide the order of priority of payment by it of any moneys pursuant to this request or any authority or mandate.
2. The financial institution may, in its absolute discretion, at any time by notice in writing to me, terminate this request as to future debits.
3. MIML may, by prior notice in writing to me within 30 days, vary the timing of future debits.
4. Monthly debits will be deducted on or after the 20th day of each month. Where the 20th day of the month does not fall on a business day and I am uncertain whether sufficient cleared funds will be available to meet the direct debit, I will contact the financial institution directly and ensure that sufficient cleared funds are available.

5. I can modify or defer this regular Direct Debit Request (DDR) at any time by giving MIML 30 days notice, in writing. I need to do this by the 20th day of the month for the change I'm requesting to take effect in the following month.
6. I can stop or cancel the regular DDR at any time by giving MIML 30 days notice in writing. I need to do this by the 20th day of the month for cancellation to take effect in the following month.
7. If at any time I feel that a direct debit against my nominated account is inappropriate or wrong it is my responsibility to notify MIML, or my financial institution as soon as possible.
8. Direct debiting through the Bulk Electronic Clearing System (BECS) is not available on all accounts. I can check my account details against a regular statement or check with the financial institution as to whether I can request a direct debit from my account.
9. It is my responsibility to ensure that there are sufficient cleared funds in my nominated account to honour the DDR. I understand that the DDR will be automatically cancelled if three direct debit payments are dishonoured because of insufficient funds within a 12 month period. MIML will give me 30 days notice in writing if they intend to cancel my DDR. MIML will also charge the cost of dishonoured direct debits against my account and I hereby authorise such costs to be debited as a direct debit payment from my nominated account.
10. MIML may need to pass on details of my direct debit request to their sponsor bank in BECS to assist with the checking of any incorrect or wrongful debits to my nominated account.

Acknowledgement

By signing this direct debit form I represent and warrant to Macquarie that I have the authority to authorise the direct debit of the relevant account in accordance with the signing instructions on that account.

Authorised signature

Date

Name

Please email completed form to softwarebilling@macquarie.com

Other than Macquarie Bank Limited ABN 46 008 583 542 (MBL), any Macquarie Group entity noted on this page is not an authorised deposit-taking institution for the purposes of the Banking Act 1959 (Commonwealth of Australia). Those entities' obligations do not represent deposits or other liabilities of MBL. MBL does not guarantee or otherwise provide assurance in respect of the obligations of those entities, unless noted otherwise.

Macquarie Visor is a financial planning software product provided by Macquarie Investment Management Limited (MIML). MIML is a member of the Macquarie Group of companies.