

2008 PERSONAL PROPERTY INVENTORY LIST:

Name of Business: _____ Owner's Name: _____

Business Phone Number: _____ E-Mail Address: _____

Mailing Address: _____

Under the statutes of the State of Maine, this list is required only if the taxpayer wishes to retain the right to appeal the assessed value placed on your business's personal property by the City of Saco Assessing department. Please use the appropriate columns below to provide a list of required information for all new and current business personal property used or leased by your business. (You may send your business personal property list as an attachment).

Owned Equipment:

<u>Personal Property Type Description:</u> (Furniture & Fixtures, Machinery & Equipment, Computer Equip, Signs, Park Models, Other etc.)	<u>Make/Model/Type:</u> (For park models please include serial #)	<u>Quantity:</u>	<u>Date placed in Service</u> <u>Day/month/year</u> (This date is to determine BETR & BETE eligibility)	<u>Year New or Acquired:</u> (This date is used for depreciation)	<u>Original Cost:</u>

Leased Equipment:

<u>Name & Address of Owner</u>	<u>Item Description:</u>	<u>Original Selling Price:</u>	<u>Date of Lease:</u>	<u>No. of Months:</u>	<u>Rent Per Month:</u>

*** Businesses that **closed**, were **sold** or **moved** out of Saco during the past year prior to April 1, 2008, please provide the date this occurred on the line below. If another company purchased your business' personal property, please provide the purchasing company's information. Please be sure to sign and date this form. ***

I hereby certify that all information reported in the above list (and/or attachments included) is true and correct to the best of my knowledge and belief.

Signed by authorized person: _____ Date: _____