



New Mexico Statewide Immunization Information System (NMSIIS)



NMSIIS Training Request To be completed by Site Supervisor

Instructions:

Complete one form for each employee who requires NMSIIS training and access.

*This Training Request form is **NOT** used for the VFC trainings for C.H.I.L.I. or the Vaccine Online Ordering System.*

Request Date: _____

Are you a Data Exchange Customer: Yes ☐ No ☐

<p>Provider/Site Name: _____</p> <p>Provider / Site NMSIIS ORG CODE / ID# _____</p>		<p>VFC Site? <small>Note: Please select only one</small></p> <p>No <input type="checkbox"/></p> <p>Yes <input type="checkbox"/> VFC ID# _____</p>
<p>Name of Employee who will complete NMSIIS Training: <small>(Please print clearly)</small></p> <p>_____</p> <p>Has Employee previously had NMSIIS access, at a different location? <small>Note: Please select only one</small></p> <p><input type="checkbox"/> No</p> <p><input type="checkbox"/> Yes Site Name: _____</p> <p>Previous Level of NMSIIS Access: _____</p> <p>Phone: _____</p> <p>e-mail address: _____</p>	<p>Type of Training Requested:</p> <p><input type="checkbox"/> New User <small>(No prior NMSIIS access/training)</small></p> <p><input type="checkbox"/> Increased NMSIIS access <small>(currently has access, needs more functionality)</small></p> <p>Level Type of NMSIIS Training/Access needed:</p> <p><input type="checkbox"/> Reports Only - <input type="checkbox"/> Web-Ex <input type="checkbox"/> Phone</p> <p><input type="checkbox"/> Standard User - In Person Training <small>(Access to Clients, Immunizations, Reports, School)</small></p> <p><input type="checkbox"/> Standard User - Online Training <small>(Access to Clients, Immunizations, Reports, School)</small> Training must be completed in 10 days</p> <p><input type="checkbox"/> Inventory- In Person Training <small>(Access to Clients, Immunizations, Inventory, Reports)</small></p> <p><input type="checkbox"/> NMSIIS Administrator - In Person Training <small>(Access to Clients, Immunizations, Inventory, Maintenance, Reports)</small></p>	

Please fax Training Request forms to:

505-476-3128

Note: (Please make sure to save or print a copy for your files)