APPLICATION FOR INSTALLATION ACCESS CARD
(AGENT OR FAMILY CARE PROVIDER)

Reference: AR 60-20, Army Exchange Operating Policies
AR 600-8-14, AFI36-3026(I) ID Card/DEERS Regulation
JBLM Installation Access Card Standard Operating Procedures

Conditions for Agent ID card:

(A) The ID card holder is incapable of shopping at exchange and commissary due to extreme hardship. (Letter or note from medical physician with signature is required to support request for issuance of Agent ID). [1]

(B) Because no adult member or dependent is capable of shopping due to certified medical reasons. (Letter or note from medical physician with signature is required to support request for issuance of Agent ID). [1]

(C) Because he or she is a minor child who either is not living with an authorized patron or is an orphan. (Requestor's drivers license, social security card, custody count order, Birth Certificate, Power of Attorney, ID card of child). [1]

(D) If a Family Care Provider. Family Care Providers are non-affiliated persons who are assisting authorized ID Cardholders. Reasons for this assistance include, but are not limited to: an extended family member who is in our area assisting the family of a deployed Soldier; a person assisting a retiree who is injured or infirm; a live-in Nanny or other individual child care provider; etc.

1. Agents are not authorized to shop in their own right. Agents are not authorized for a child who has attained the age of 16. Agents will only shop for the benefit of their sponsor and must have the sponsor's ID with them while shopping. Agent ID card patrons are not authorized to purchase Tobacco and Alcohol products without being physically accompanied by the DOD Identification Card Sponsor.

2. Information on ID card Sponsor (To be completed by SPONSOR. Write legibly):

Sponsor's Printed Name (Last, First, Middle): _____

Sponsor's Address(Include city, state, zip code):

_____

Phone Number: _____

STATEMENT: My signature acknowledges that I have read and understand the information/requirements listed on Page 2 of this form.

Sponsor Signature: _____

3. Provide below information on agent / care provider. (NOTE: Only one Agent is authorized shopping privileges) TO BE COMPLETED BY APPLICANT (write legibly)

Agent/Care Provider Printed Name (Last, First, Middle): _____

DOB (DD/MO/YR): _____ **Phone Number:** _____

Address :(Include city, state, and Zip code)

_____

STATEMENT: My signature acknowledges that I have read and understand the information/requirements listed on Page 2 of this form.

Agent Signature: _____

Non-US Citizen Certification: Country: _____
Passport Number: _____Alien Registration Number: _____

** Verifying Official: Application should include DD Form 1172 on all applicable dependants.**

APPLICATION FOR INSTALLATION ACCESS CARD
(Information/Requirements)

1. The Sponsor is responsible for the conduct of the Installation Access Cardholder (IAC) at all times while the IAC Cardholder is on the JBLM Military Reservation.

2. IAC Cardholders will confine themselves only to those areas related to issuance of the IAC. IAC Cardholders will respect and stay out of all marked restricted and controlled areas. Specifically airfields, command headquarters, motor pools, military training facilities, military barracks, housing areas other than those where you are an invited guest, areas where military weapons are present, fire stations, and communications facilities.

3. Unless specifically annotated on the IAC, the IAC implies no privilege to shop in the commissary or PX/BX. Some retail and recreational facilities are available for use.

4. Be prepared to identify yourself and the purpose of your presence on JBLM to military security personnel at all times.

5. Your signature on this document is consent to search your vehicle and packages at any time while on the installation.

6. Firearms and other personal weapons are prohibited except for specific sporting activities.

7. Any firearm brought onto JBLM property for a legitimate activity is required to be registered with the Provost Marshal

8. Concealed weapons permits are not valid on JBLM.