

Contractor Manpower Reporting (CMR)

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Camp Zama

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US Army Corps of Engineers
BUILDING STRONG®

What is CMR?

- ❑ **Business process to collect information on Contracted efforts**

- ❑ **Applies to service contracts, including Architect-Engineer**

- ❑ **Contractors report data such as:**
 - ✓ **Location where work was performed**
 - ✓ **Direct labor dollars**
 - ✓ **Direct labor hours**



When do I report CMR?

- By 31 October following the fiscal year (FY) the service was performed**

- Current Fiscal Year (FY10):**
 - ✓ **1 October 2009 thru 30 September 2010**

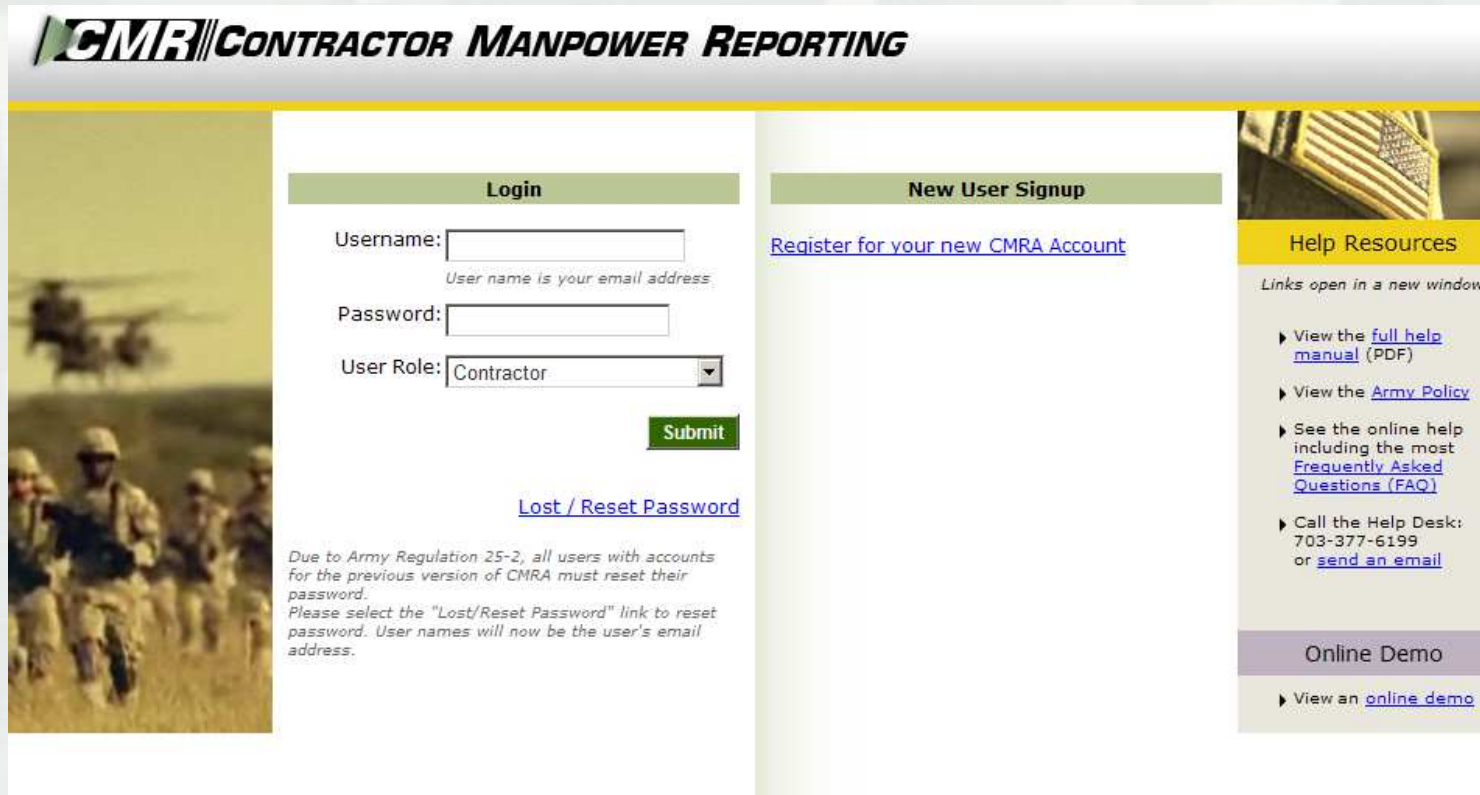
- FY10 reporting by 31 October 2010**

- Recommend reporting immediately following completion of work**



Where Do I Report?

□ <https://cmra.army.mil/Login.aspx>



CMR CONTRACTOR MANPOWER REPORTING

Login

Username:
User name is your email address.

Password:

User Role:

Submit

[Lost / Reset Password](#)

Due to Army Regulation 25-2, all users with accounts for the previous version of CMRA must reset their password. Please select the "Lost/Reset Password" link to reset password. User names will now be the user's email address.

New User Signup

[Register for your new CMRA Account](#)

Help Resources

Links open in a new window.

- ▶ View the [full help manual](#) (PDF)
- ▶ View the [Army Policy](#)
- ▶ See the online help including the most [Frequently Asked Questions \(FAQ\)](#)
- ▶ Call the Help Desk: 703-377-6199 or [send an email](#)

Online Demo

- ▶ View an [online demo](#)



What Do I Report?

Order Data Tab

✓ Total Invoiced Amount

- ✓ Entered in US Dollars and including subcontractors.
- ✓ Refer to CMR Worksheet for conversion rate

Contact Data Tab

- ✓ Contractor Point of Contact (POC) inputting data

Location Data Tab

✓ Federal Service Code (FSC)

- ✓ Refer to CMR Worksheet for FSC
- ✓ C211 for Architect-Engineer Services



What Do I Report? (Continued)

- ❑ **Location Data Tab (Continued)**
 - ✓ **City or Installation of Service**
 - ✓ **Country**
 - ✓ **Direct Labor Hours**
 - ✓ **Direct Labor Dollars**
 - ✓ **Weapon System Support**
 - ✓ **Questions about Contract Performance**
 - ✓ **Government Supervision**
 - ✓ **Government Tools and Equipment**
 - ✓ **Government Facility**




Contractor Manpower Reporting Application: Disclaimer - Microsoft Internet Explorer

File Edit View Favorites Tools Help

Back Forward Stop Refresh Home Search Favorites

Address <https://cmra.army.mil> Go Links

CMR CONTRACTOR MANPOWER REPORTING



YOU ARE ACCESSING A U.S. GOVERNMENT (USG) INFORMATION SYSTEM (IS) THAT IS PROVIDED FOR USG-AUTHORIZED USE ONLY.
By using this IS (which includes any device attached to this IS), you consent to the following conditions:

- The USG routinely intercepts and monitors communications on this IS for purposes including, but not limited to, penetration testing, COMSEC monitoring, network operations and defense, personnel misconduct (PM), law enforcement (LE), and counterintelligence (CI) investigations.
- At any time, the USG may inspect and seize data stored on this IS.
- Communications using, or data stored on, this IS are not private, are subject to routine monitoring, interception, and search, and may be disclosed or used for any USG authorized purpose.
- This IS includes security measures (e.g., authentication and access controls) to protect USG interests--not for your personal benefit or privacy.
- Notwithstanding the above, using this IS does not constitute consent to PM, LE or CI investigative searching or monitoring of the content of privileged communications, or work product, related to personal representation or services by attorneys, psychotherapists, or clergy, and their assistants. Such communications and work product are private and confidential. See User Agreement for details.

I Agree

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Version 3.6 | [Security Notice](#) | [Privacy Statement](#) | [Accessibility Statement](#)



CMR CONTRACTOR MANPOWER REPORTING

Login

Username:

User name is your email address

Password:

User Role:
Contractor
Contracting Officer
Contractor
COR/COTR
Requiring Activity Manager
Resource Manager
Subcontractor
System Administrator

Due to Army Regulation 380-10, users for the previous version of CMRA must reset their password. Please select the "Lost/Reset Password" link to reset password. User names will now be the user's email address.

New User Signup

[Register for your new CMRA Account](#)

Register as Contractor

Help Resources

Links open in a new window

▶ [View User Manuals, Frequently Asked Questions \(FAQ\) and](#)

▶ [View the Army Policy](#)

▶ [Call the Help Desk: 703-377-6199 or send an email](#)

Online Demo

▶ [View an online demo](#)
 [Requires Flash](#)

US ARMY - MANPOWER & RESERVE AFFAIRS

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CMRA New User Registration

All fields are required.

First Name:

Last Name:

Phone Number:

Please enter as (XXX)XXX-XXXX.

Email Address:

Your email address will be your CMRA username.

- Contracting Officers(KO), Contracting Officer Representatives, and Contracting Officer Technical Representatives must have a .mil, .gov, or usma.edu email address.
- Contractors and Subcontractors may not have a .mil, .gov, or usma.edu email address.

Password:

Password will be at least 14 characters and must contain the following::

- Contains at least 2 uppercase characters: A,B,C, etc.
- Contains at least 2 lowercase characters: a,b,c, etc.
- Contains at least 2 numbers: 1,2,3,4,5,6,7,8,9,0
- Contains at least 2 special characters: i.e. ! @ # \$ % ^ & * () _ + | ~ - = \ ` { } [] : " ; ' < > ? , . /

-Note: For System Administrators: Password must contain 15 characters. All other rules apply.

Confirm Password:

Please re-enter your password for verification.

- Role Type:
- Contracting Officer
 - Contractor
 - COR/COTR
 - Requiring Activity Manager
 - Resource Manager
 - Subcontractor

If applicable, you may select more than one role.

Example of Registration Screen.

Cancel

Reset

Continue



Search for a Contract

First screen after you log into the system.
Search for contract number without
any dashes.

Search by Contract Number

Fill out at least one of the search fields below to search for a contract

Contract Number:

Enter at least 6 digits of the 13 digit DoD contract number.
Do not include dashes or spaces. If there multiple Order
Numbers on the Contract, there will be multiple rows
associated with that contract.

Additional Search Fields

If contract number is unknown, you may also search using any of these criteria

Contractor Company Name:

Enter at least 2 characters

Contracting Officer (KO) First Name:

Enter at least 2 characters

Contracting Officer (KO) Last Name:

Enter at least 2 characters

Clear Search

Help and Definitions

These links open in a new window

▶ [View User Manuals, Frequently Asked Questions \(FAQ\) and Glossary](#)

▶ View the [Army Policy](#)

▶ Questions and Answers

Call the Help Desk:
703-377-6199

or [send an email](#)

New Feature

▶ If you have multiple contracts or multiple locations try our [Bulk Loader](#)



If you get this screen, contact the Contract Specialist.

Search for a Contract

Your search did not return any results. Please click [here](#) to create a contract.

Search by Contract Number

Fill out at least one of the search fields below to search for a contract

Contract Number:

Enter at least 6 digits of the 13 digit DoD contract number. Do not include dashes or spaces. If there multiple Order Numbers on the Contract, there will be multiple rows associated with that contract.

Additional Search Fields

If contract number is unknown, you may also search using any of these criteria

Contractor Company Name:

Enter at least 2 characters

Contracting Officer (KO) First Name:

Enter at least 2 characters

Contracting Officer (KO) Last Name:

Enter at least 2 characters

Clear Search


Help and Definitions


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Contract Details

To open the Order Number, click the blue Order Number link. Note that Order Number refers to Task Order and Delivery Number of the Contract. For Contracts without an Order Number, "0000" appears.

Contract Number:	W912HV-09-D-0002
Contract Fiscal Year:	2009

Example of what the screen looks like before the task order number is entered. If you don't see your task order number, contact the Contract Specialist who sent the award notice.

[Add New Order](#)

Note: COR/COTRs and Contracting Officers are responsible for entering NDAA data. Contractors are not responsible for this data.

NDAA Elements

Form of Contract Action	Order under Indefinite Delivery Contract
Contract Type	Firm Fixed Price
Performance-Based Services Acquisition	Yes
Non-DOD Purchasing Agency	
Competed Action	Competitive Delivery Order
If Competed, Number of Offerors	
Small Business	No
Small Disadvantaged Business	No
Woman-Owned Small Business	No
DoD Administering Component	USA -USACE DISTRICT, JAPAN
Contracting Organization	USA -USACE DISTRICT, JAPAN

[Delete Contract](#)

[Edit Contract](#)

[Back to Search](#)



To open the Order Number, click the blue Order Number link. Note that Order Number refers to Task Order and Delivery Number of the Contract. For Contracts without an Order Number, "0000" appears.

Verify NDAA Elements have been input by the Government. If so, click on the task order number you are completing the CMR for, i.e. 0008 below.

Contract Number:	W912HV-09-D-0002
Contract Fiscal Year:	2009

Orders					
<u>Order Number</u>	<u>Fiscal Year</u>	<u>Contractor Company Name</u>	<u>Contracting Officer Last Name</u>	<u>Contracting Officer First Name</u>	
0008	2010	[REDACTED]	Kikkawa	Kurtis	Delete

Add New Order

Note: COR/COTRs and Contracting Officers are responsible for entering NDAA data. Contractors are not responsible for this data.

NDAA Elements	
Form of Contract Action	Order under Indefinite Delivery Contract
Contract Type	Firm Fixed Price
Performance-Based Services Acquisition	Yes
Non-DOD Purchasing Agency	
Competed Action	Competitive Delivery Order
If Competed, Number of Offerors	[REDACTED]
Small Business	No
Small Disadvantaged Business	No
Woman-Owned Small Business	No
DoD Administering Component	USA -USACE DISTRICT, JAPAN
Contracting Organization	USA -USACE DISTRICT, JAPAN

Delete Contract
Edit Contract
Back to Search



Order Details

Order Data

Contact Data

Location Data

Fund Cite

Order Details

Contract Number: W912HV-09-D-0002

***Fiscal Year:** 2010
FY that the contract work was performed.

***Order Number:** 0008

***Requiring Activity UIC:** W2SN02 - W2SN ENDIST JAPAN

***Command:** US Army Corps of Engineers
Command of the Requiring Activity that would be performing the mission if not for the contractor.

Contractor Company: [REDACTED]

***Total Invoiced Amount:**
The total dollar amount invoiced during the fiscal year, at the Delivery Order and/or Task Order level. This is the responsibility of the contractor.

Verify Government has input order details. If so, click the "Edit" button and add the "Total Invoiced Amount" per the instructions in the CMR worksheet.

Edit



Order Details

Order Data

Contact Data

Location Data

Fund Cite

Order Details

Contract Number: W912HV-09-D-0002

***Fiscal Year:** 2010
FY that the contract work was performed.

***Order Number:** 0008

***Requiring Activity UIC:** W2SN02 - W2SN ENDIST JAPAN

Search For UIC

To enter/update the UIC Field, use the Search UIC tool by clicking the search button above.

***Command:** US Army Corps of Engineers

Command of the Requiring Activity that would be performing the mission if not for the contractor.

Contractor Company:

[REDACTED]

Insert "Total Invoiced Amount" and click the "Update" button.

***Total Invoiced Amount:**

[0]

The total dollar amount invoiced during the fiscal year, at the Delivery Order and/or Task Order level. This is the responsibility of the contractor.

Update



Contact Details

Order Data

Contact Data

Location Data

Fund Cite

To edit the existing contact information: Click on the point of contact link in the table below.

Contact Information

	First Name	Last Name	Phone Number	Email
Contracting Officer	Kurtis	Kikkawa	046-407-8725	kurtis.t.kikkawa@usace.army.mil
COR/COTR	Rodney	Chong	046-407-3774	rodney.k.chong@usace.army.mil

Verify Government has input Contracting Officer and COR/COTR. If so, input contact information of Contractor employee completing CMR.

Contractor

First Name:	<input type="text"/>
Last Name:	<input type="text"/>
Phone Number:	<input type="text"/>
Email Address:	<input type="text"/>

Save Contractor



Contact Details

Order Data

Contact Data

Location Data

Fund Cite

To edit the existing contact information: Click on the point of contact link in the table below.

Contracting Officer (KO)

First Name:

Last Name:

Phone Number:

Email Address:

Example of Contact Data screen if Government has not input their portion.

Save Contracting Officer

Contractor

First Name:

Last Name:

Phone Number:

Email Address:

Save Contractor

Contracting Officer's Representative/Contracting Officer's Technical Representative (COR/COTR)

First Name:

Last Name:

Phone Number:

Email Address:

Save COR/COTR



Contact Details

Order Data

Contact Data

Location Data

Fund Cite

To edit the existing contact information: Click on the point of contact link in the table below.

Contracting Officer (KO)

First Name:

Kurtis

Last Name:

Kikkawa

Phone Number:

046-407-8725

Email Address:

kurtis.t.kikkawa@usace.a

Save Contracting Officer

Contractor

First Name:

Last Name:

Phone Number:

Email Address:

Save Contractor

Contracting Officer's Representative/Contracting Officer's Technical Representative (COR/COTR)

First Name:

Rodney

Last Name:

Chong

Phone Number:

046-407-3774

Email Address:

rodney.k.chong@usace.ai

Save COR/COTR



Contract Search

My Reports

Welcome **Michael Pearson**
You are logged in as a COR/COTR

[Contract Search](#) > [Contract: W912HV-08-D-0009](#) > [Order: 0004](#)

Location Details

Order Data

Contact Data

Location Data

Fund Cite

To edit the existing location information: Click on the location link in the table below. All functions at all locations must be entered.

Add New Location


Click on "Add New Location" button to begin Inputting Contractor created data.

Help and Definitions

These links open in a new window

- ▶ [View User Manuals, Frequently Asked Questions \(FAQ\) and Glossary](#)
- ▶ View the [Army Policy](#)

Questions and Answers

 Call the Help Desk:
703-377-6199

 or [send an email](#)

New Feature

- ▶ If you have multiple contracts or multiple locations try our [Bulk Loader](#)



Add New Location

* Federal Service Code (FSC):	-- <input type="button" value="Search For FSC"/> To enter/update the FSC Field, use the Search for Federal Service Code tool by clicking the search button above. <i>Code describing service or product provided to the Army Requiring Activity.</i>
* City or Installation of Service:	<input type="text"/> <i>Location where the service is performed.</i>
State:	Select One... <i>Outside of US, leave as "Select One"</i>
Zip Code:	<input type="text"/> <i>Outside of US, not required</i>
* Country:	Select One... <i>Location where the service is performed.</i>
* Direct Labor Hours:	<input type="text"/> <i>Total number of labor hours performed at this location for this FSC code.</i>
* Direct Labor Dollars:	<input type="text"/> <i>Total unburdened dollar amount for direct labor performed at this location for this FSC code. Total dollars NOT hourly rate.</i>
* Weapon System Support:	Select One... <i>Are you providing support to any of these Weapons Systems?</i>
* Questions about Contract Performance:	Select One... <i>Contractors: Indicate if the contract/order includes the above services</i>
* Government Supervision:	Select One... <i>Are the contractor personnel subject to relatively continuous supervision and control by a government employee or officer?</i>
* Government's Tools and Equipment:	Select One... <i>Does the government furnish the principal tools and equipment needed for contract performance?</i>
* Government Facility:	Select One... <i>Are some or all of the contractor employees provided with a workspace in a government facility for use on a regular basis?</i>

Example of "Location Data" screen before information is input by the Contractor. Complete fields with an asterisk (*) per the CMR worksheet.



Zip Code:

Outside of US, not required

▶ If you have multiple contracts or multiple locations try our



CMB CONTRACTOR MANPOWER REPORTING

Search for Federal Service Code

Search using one or more fields below, then select a FSC to complete this step.

- 05557 - Combat or Security Related Training
- 05558 - Contractor Interrogators
- 05559 - Private Security Contractors
- My FSC is not listed, Search for FSC

Cancel

Select



Zip Code:

Outside of US, not required

▶ If you have multiple contracts or multiple locations try our [Bulk Loader](#)



GMR CONTRACTOR MANPOWER REPORTING

Search for Federal Service Code

Search using one or more fields below, then select a FSC to complete this step.

Service Category:

Code:


Description:

Cancel

Search For FSC

Are the contractor personnel subject to relatively continuous supervision and control by a government employee or officer?





GMR CONTRACTOR MANPOWER REPORTING

Search for Federal Service Code

Search using one or more fields below, then select a FSC to complete this step.

Service Category:

Code:

Description:

Search Results:

FSC does not appear in the Search results, please contact the Army Requiring Activity that you support. You must select a valid FSC by clicking on the code to continue

FSC	Service Category	Description
C122	Architect & Engineering Services	Highways, Roads, Streets, Bridges, and Railways
C123	Architect & Engineering Services	Electric Power Generation (EPG)
C124	Architect & Engineering Services	Utilities
C129	Architect & Engineering Services	Other Non-Building Structures
C130	Architect & Engineering Services	Restoration
C211	Architect & Engineering Services	Architect-Engineering Services
C212	Architect & Engineering Services	Engineering Drafting Services
C213	Architect & Engineering Services	A&E Inspection Services (Non-construction)
C214	Architect & Engineering Services	A&E Management Engineering Services
C215	Architect & Engineering Services	A&E Production Engineering Services

[1](#) [2](#) [3](#)



*Federal Service Code (FSC):	C211 - Architect-Engineering Services <input type="button" value="Search For FSC"/> To enter/update the FSC Field, use the Search for Federal Service Code tool by clicking the search button above. <i>Code describing service or product provided to the Army Requiring Activity.</i>
*City or Installation of Service:	<input type="text"/> <i>Location where the service is performed.</i>
State:	Select One... <i>Outside of US, leave as "Select One"</i>
Zip Code:	<input type="text"/> <i>Outside of US, not required</i>
*Country:	Select One... <i>Location where the service is performed.</i>
*Direct Labor Hours:	<input type="text"/> <i>Total number of labor hours performed at this location for this FSC code.</i>
*Direct Labor Dollars:	<input type="text"/> <i>Total unburdened dollar amount for direct labor performed at this location for this FSC code. Total dollars NOT hourly rate.</i>
*Weapon System Support:	Select One... Select One...
*Questions about Contract Performance:	None Abrams Tank – SEP Adv Quicklook Advanced Field Artillery Tactical Data Air Warrior Airborne C2 System Airplane, ABN Recon Airplane, ABN Recon Airplane, Cargo Trans Airplane, Cargo Trans C-26B
*Government Supervision:	Select One...
*Government's Tools and Equipment:	Select One...
*Government Facility:	Select One... <i>Are some or all of the contractor employees provided with a workspace in a government facility for use on a regular basis?</i>

Cancel

Save



***Federal Service Code (FSC):**

C211 - Architect-Engineering Services

Search For FSC

To enter/update the FSC Field, use the Search for Federal Service Code tool by clicking the search button above.
Code describing service or product provided to the Army Requiring Activity.

***City or Installation of Service:**

Location where the service is performed.

State:

Outside of US, leave as "Select One"

Zip Code:

Outside of US, not required

***Country:**

Location where the service is performed.

***Direct Labor Hours:**

Total number of labor hours performed at this location for this FSC code.

***Direct Labor Dollars:**

Total unburdened dollar amount for direct labor performed at this location for this FSC code. Total dollars NOT hourly rate.

***Weapon System Support:**

Are you providing support to any of these Weapons Systems?

***Questions about Contract Performance:**

***Government Supervision:**

- Select One...
- Clinical patient care in a DoD Medical Treatment facility
- Expert or consultant services
- N/A**
- Support to Defense Intel or Special Ops components OCONUS

***Government's Tools and Equipment:**

Does the government furnish the principal tools and equipment needed for contract performance?

***Government Facility:**

Are some or all of the contractor employees provided with a workspace in a government facility for use on a regular basis?

Cancel

Save



*Federal Service Code (FSC):	C211 - Architect-Engineering Services <input type="button" value="Search For FSC"/> To enter/update the FSC Field, use the Search for Federal Service Code tool by clicking the search button above. <i>Code describing service or product provided to the Army Requiring Activity.</i>
*City or Installation of Service:	<input type="text"/> <i>Location where the service is performed.</i>
State:	Select One... <i>Outside of US, leave as "Select One"</i>
Zip Code:	<input type="text"/> <i>Outside of US, not required</i>
*Country:	Select One... <i>Location where the service is performed.</i>
*Direct Labor Hours:	<input type="text"/> <i>Total number of labor hours performed at this location for this FSC code.</i>
*Direct Labor Dollars:	<input type="text"/> <i>Total unburdened dollar amount for direct labor performed at this location for this FSC code. Total dollars NOT hourly rate.</i>
*Weapon System Support:	Select One... <i>Are you providing support to any of these Weapons Systems?</i>
*Questions about Contract Performance:	Select One... <i>Contractors: Indicate if the contract/order includes the above services</i>
*Government Supervision:	Select One... Select One... Yes No Select One... <i>Are your personnel subject to relatively continuous supervision by a government employee or officer?</i>
*Government's Tools and Equipment:	Select One... <i>Does the government furnish the principal tools and equipment needed for contract performance?</i>
*Government Facility:	Select One... <i>Are some or all of the contractor employees provided with a workspace in a government facility for use on a regular basis?</i>

Cancel

Save



***Federal Service Code (FSC):**

C211 - Architect-Engineering Services

Search For FSC

To enter/update the FSC Field, use the Search for Federal Service Code tool by clicking the search button above.
Code describing service or product provided to the Army Requiring Activity.

***City or Installation of Service:**

Location where the service is performed.

State:

Outside of US, leave as "Select One"

Zip Code:

Outside of US, not required

***Country:**

Location where the service is performed.

***Direct Labor Hours:**

Total number of labor hours performed at this location for this FSC code.

***Direct Labor Dollars:**

Total unburdened dollar amount for direct labor performed at this location for this FSC code. Total dollars NOT hourly rate.

***Weapon System Support:**

Are you providing support to any of these Weapons Systems?

***Questions about Contract Performance:**

Contractors: Indicate if the contract/order includes the above services

***Government Supervision:**

Are the contractor personnel subject to relatively continuous supervision and control by a government employee or officer?

***Government's Tools and Equipment:**

Does the contractor furnish the principal tools and equipment needed for performance?

***Government Facility:**

Are some or all of the contractor employees provided with a workspace in a government facility for use on a regular basis?

Cancel

Save



***Federal Service Code (FSC):**

C211 - Architect-Engineering Services

Search For FSC

To enter/update the FSC Field, use the Search for Federal Service Code tool by clicking the search button above.
Code describing service or product provided to the Army Requiring Activity.

***City or Installation of Service:**

Location where the service is performed.

State:

Outside of US, leave as "Select One"

Zip Code:

Outside of US, not required

***Country:**

Location where the service is performed.

***Direct Labor Hours:**

Total number of labor hours performed at this location for this FSC code.

***Direct Labor Dollars:**

Total unburdened dollar amount for direct labor performed at this location for this FSC code. Total dollars NOT hourly rate.

***Weapon System Support:**

Are you providing support to any of these Weapons Systems?

***Questions about Contract Performance:**

Contractors: Indicate if the contract/order includes the above services

***Government Supervision:**

Are the contractor personnel subject to relatively continuous supervision and control by a government employee or officer?

***Government's Tools and Equipment:**

Does the government furnish the principal tools and equipment needed for contract performance?

***Government Facility:**

Are the contractor employees provided with a workspace in a facility for use on a regular basis?

- Yes
- No

Cancel

Save



Contract Search

My Reports

Welcome Michael Pearson
You are logged in as a COR/COTR

[Contract Search](#) > [Contract: W912HV-08-D-0009](#) > [Order: 0004](#)

Fund Cite Details

Order Data

Contact Data

Location Data

Fund Cite

To edit the existing Fund Cite information: Click on the link in the table below. If you have another Fund Cite, please click the Add Fund Cite button.

Verify the Government has input the fund cite information.

Add Fund Cite

Help and Definitions

These links open in a new window

▶ [View User Manuals, Frequently Asked Questions \(FAQ\) and Glossary](#)

▶ View the [Army Policy](#)

Questions and Answers

Call the Help Desk:
703-377-6199

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New Feature

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CONTRACT MANPOWER REPORTING WORKSHEET

GOVERNMENT CREATED INFORMATION:

1. Contract Number:
2. Contract Fiscal Year:
3. NDAA Elements:
 - Form of Contract Action:
 - Contract Type:
 - Performance-Based Services Acquisition:
 - Non-DOD Purchasing Agency:
 - Competed Action:
 - If Competed, Number of Offerors:
 - Small Business:
 - Small Disadvantaged Business:
 - Women-Owned Small Business:
 - DoD Administering Component:
 - Contracting Organization:

ORDER DATA TAB

1. Fiscal Year:
2. Order Number:
3. Requiring Activity UIC:
4. Command:
5. Contractor Company:

CONTACT DATA TAB

1. Contracting Officer (KO):
 - First Name:
 - Last Name:
 - Phone Number:
 - Email Address:
2. COR/COTR:
 - First Name:
 - Last Name:
 - Phone Number:
 - Email Address:

FUND CITE TAB

1. Basic Symbol:
2. Operating Agency:

3. Department:
4. MDEP:
5. Element of Resource:
6. AMSCO:
7. FY Dollars:

GOVERNMENT SUPPLIED INFORMATION:

Contractor Manpower Reporting (CMR) Conversion Rate: ¥108.9969/\$1.00

LOCATION DATA TAB

1. Federal Service Code (FSC): C211 (Architect-Engineering Services)

CONTRACTOR OR SUBCONTRACTOR CREATED DATA:

ORDER DATA TAB

1. Total Invoiced Amount: Entered in US Dollars and including subcontractors

CONTACT DATA TAB

1. Contractor: Name of employee creating data
 - First Name:
 - Last Name:
 - Phone Number:
 - Email Address:

LOCATION DATA TAB

1. Federal Service Code (FSC): See Government supplied information
2. City or Installation of Service:
3. State: Leave "Select One" if outside the US
4. Zip Code: Not required if outside the US
5. Country:
6. Direct Labor Hours: Including subcontractors
7. Direct Labor Dollars: Entered in US Dollars and including subcontractors
8. Weapon System Support:
9. Questions about Contract Performance:
10. Government Supervision:
11. Government's Tools and Equipment:
12. Government Facility: