



WELDING TRAINING & CERTIFICATION™ REGISTRATION FORM

STEP 1 – Complete Information

COMPANY INFORMATION			INTERNAL USE
Business Name		Event Date	
Address		Event ID	
City		Committee Code	
State			
Zip			
Contact Name	Gold Class Number (If Applicable)	Phone	
Contact E-mail			

EVENT REQUEST TYPE (CHOOSE ONE)

Aluminum GMA (MIG) Welding (WCA03)
 Ford Aluminum GMA (MIG) Welding (WCA05)
 Steel GMA (MIG) Welding (WCS03)
 Steel Sectioning (SPS05)

Are you part of a Network Welding Program? (Ex. State Farm, GM)
 Yes
 No
 List all that apply:

If you hold existing I-CAR® Gold Class® or Platinum™ status, you qualify for the Gold Class & Platinum pricing below. Otherwise, please use standard pricing.

STUDENTS ATTENDING <small>(List only students from the location hosting the event.)</small>		PRICING	
Name	I-CAR ID	Gold Class & Platinum	Standard
		First Student > \$875	First Student > \$1095
		\$480	\$600
		\$480	\$600
		Each Additional Student \$480	Each Additional Student \$600
		\$480	\$600
		\$480	\$600
		\$480	\$600
		\$480	\$600
		TOTAL	

- **Prerequisite Requirements:** Students who register for Steel Sectioning (SPS05) are required to hold a current Steel (GMA) MIG Welding (WCS03) Certification.
- **Two for the Price of One: Taking SPS05 will automatically renew WCS03.** When a technician passes SPS05, he/she automatically renews the WCS03 certification, as long as he/she has an unexpired WCS03 certification. An unexpired WCS03 certification means that the technician successfully completed WCS03 certification within the last 5 years.



WELDING TRAINING & CERTIFICATION™ REGISTRATION FORM

STEP 2 – Complete Equipment & Infrastructure Questionnaire

In preparation for your event, review the Facility Preparation Checklist found at:
www.i-car.com > *Welding Training & Certification* > *Register for a Course* > *Click the appropriate checklist under Step 1.*

PLEASE NOTE: This worksheet will be used in conjunction with a pre-event interview conducted by an I-CAR® Welding Representative.

PREPARATION QUESTIONS - REQUIREMENTS			
Do you have a sturdy mounted vise? <input type="checkbox"/> Yes <input type="checkbox"/> No		Do you have a work table? <input type="checkbox"/> Yes <input type="checkbox"/> No	
Do you have the following personal safety gear for each technician?			
Welding Helmet <input type="checkbox"/> Yes <input type="checkbox"/> No	Welding Gloves <input type="checkbox"/> Yes <input type="checkbox"/> No	Welding Jacket <input type="checkbox"/> Yes <input type="checkbox"/> No	
Safety Glasses <input type="checkbox"/> Yes <input type="checkbox"/> No	Ear Plugs <input type="checkbox"/> Yes <input type="checkbox"/> No	Welding Respirator <input type="checkbox"/> Yes <input type="checkbox"/> No	

WELDING EQUIPMENT (I-CAR® limits 2 technicians per welding machine and recommends having 1 backup machine available.)			
Make	Model	Amperage	Condition <input type="checkbox"/> New (Never Used) <input type="checkbox"/> Good <input type="checkbox"/> Fair <input type="checkbox"/> Poor
Make	Model	Amperage	Condition <input type="checkbox"/> New (Never Used) <input type="checkbox"/> Good <input type="checkbox"/> Fair <input type="checkbox"/> Poor
Make	Model	Amperage	Condition <input type="checkbox"/> New (Never Used) <input type="checkbox"/> Good <input type="checkbox"/> Fair <input type="checkbox"/> Poor
Make	Model	Amperage	Condition <input type="checkbox"/> New (Never Used) <input type="checkbox"/> Good <input type="checkbox"/> Fair <input type="checkbox"/> Poor
Do the machines have dedicated electrical circuits for operation in the stalls in which they will be used? <input type="checkbox"/> Yes <input type="checkbox"/> No			
Are the electrical cables and welding cables for these machines in good condition? <input type="checkbox"/> Yes <input type="checkbox"/> No			
Do you have spare replacement parts (contact tips, liners, nozzles, shielding gas, welding wire, etc.) that may require replacement during the Certification test?			<input type="checkbox"/> Yes <input type="checkbox"/> No
Welding wire type: <input type="checkbox"/> Steel ER70S-6 (.024) <input type="checkbox"/> Aluminum ER5356 (.035) <input type="checkbox"/> Aluminum ER5554 (1.2 mm) <input type="checkbox"/> Other:			
Shielding gas type: <input type="checkbox"/> Steel (75% Argon/25% CO ₂) <input type="checkbox"/> Aluminum (Argon 100%) <input type="checkbox"/> Other:			
Will the test area require the welding machines to use an extension cord? <input type="checkbox"/> Yes <input type="checkbox"/> No			
Do you believe your welding equipment that will be used for I-CAR training and testing is capable of successfully completing the Welding Training & Certification? (Equipment servicing by an authorized dealer may be considered.)			<input type="checkbox"/> Yes <input type="checkbox"/> No

If you need assistance completing this form call I-CARE™ Customer Support at **888.589.3148**, Monday thru Friday from 7:00 A.M. to 6:00 P.M. CST, or email welding@i-car.com.



WELDING TRAINING & CERTIFICATION™ REGISTRATION FORM

STEP 3 – Request a Certificate of Insurance

REQUESTING A CERTIFICATE OF INSURANCE

Please complete the following steps to secure a Certificate of Insurance:

1. Contact your liability insurance agent.
2. Ask to add I-CAR® as insured (see below for example).
3. Request a copy of the certificate form.

EXAMPLE

ACORD **CERTIFICATE OF LIABILITY INSURANCE** DATE (MM/DD/YYYY)

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Shop's Insurer	CONTACT NAME: PHONE (Ac, No, Ext): E-MAIL ADDRESS: FAX (Ac, No): INSURER(S) AFFORDING COVERAGE NAIC # INSURER A: INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:
---------------------------------------	---

See Call Outs Below

COVERAGES	CERTIFICATE NUMBER:	REVISION NUMBER:
------------------	----------------------------	-------------------------

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ACORD SUBR INSR WORD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	EXAMPLE
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-ECT <input type="checkbox"/> LOC	X X				EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMPROP AGG \$ 1,000,000 Emp Ben. \$ 2,000,000	
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS <input type="checkbox"/> HIRED AUTOS					COMBINED SINGLE LIMIT (Per accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$	
C	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> RETENTIONS	X X				EACH OCCURRENCE \$ 2,000,000 AGGREGATE \$ 2,000,000	
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/EMBER EXCLUDED? (Mandatory in Ill) <input type="checkbox"/> Y/N <input checked="" type="checkbox"/> N/A If yes, describe under DESCRIPTION OF OPERATIONS below					WC STATUTORY LIMITS <input type="checkbox"/> OTHER <input type="checkbox"/> E L EACH ACCIDENT \$ E L DISEASE -EA EMPLOYEE \$ E L DISEASE -POLICY LIMIT \$	
DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required) The Certificate Holder is Additional Insured for General/Excess Liability. Coverage is primary and non-contributory over any collectible insurance. Waiver of Subrogation applies.							

CERTIFICATE HOLDER	CANCELLATION
Inter-Industry Conference on Auto Collision Repair 5125 Trillium Boulevard Hoffman Estates, IL 60192	INTER01 SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE

ACORD 25 (2010/05) © 1988-2010 ACORD CORPORATION. All rights reserved. The ACORD name and logo are registered marks of ACORD



WELDING TRAINING & CERTIFICATION™ REGISTRATION FORM

STEP 4 – Submit Registration

SUBMITTING YOUR REGISTRATION

The following documents must be submitted to complete the registration process:

- 1. Certificate of Insurance** with I-CAR® co-named with business as additional insured (Step 3, obtained from insurance carrier).
- 2. This registration form.**

Fax registration form and Certificate of Insurance with payment by credit card to: 888.590.5086

**Or mail registration form, Certificate of Insurance, and payment to: I-CAR Training Support Center
Attention: Payment Processing
5125 Trillium Blvd.
Hoffman Estates, IL 60192**

PAYMENT INFORMATION

Pay by Credit Card MasterCard VISA American Express Discover

Card Holder's Name (Please Print)

Card Holder's Phone Number

Credit Card Number

Security Code

Expiration Date

\$ _____
Amount

Card Holder's Signature

Pay by Check

\$ _____
Check Number

Amount

Payment will be processed upon receipt of the registration form.

(eCodes and Coupons cannot be applied towards Welding Training & Certification Events)

WELDING TRAINING & CERTIFICATION™ EVENT POLICY

Equipment & Facility Conditions:

On the day of the event, if the results of the Welding Capability & Readiness Assessment deem the equipment or facility to be inadequate, then student training for that day will be canceled. All Student Fee(s) will be refunded and only the Welding Capability & Readiness Assessment fee will be charged. If required equipment and/or facility conditions are corrected, a new event may be requested and a new Welding Capability & Readiness Assessment and Student Registration Fee(s) will apply.

Facility Event Reschedule:

If an event reschedule is necessary, I-CAR must be notified at least 3 business days in advance or Welding Capability & Readiness Assessment will be forfeited and only Student Registration Fee(s) refunded. A new event will need to be requested and a new Welding Capability & Readiness Assessment and Student Registration Fee(s) will apply. If no students show up on the day of the event, all fees will be forfeited.

By registering for and/or attending I-CAR training, you agree to the terms of our Welding Training & Certification Event and Privacy Policy. The Privacy Policy can be viewed in its entirety at www.i-car.com.

If you need assistance completing this form call I-CARE™ Customer Support at **888.589.3148**, Monday thru Friday from 7:00 A.M. to 6:00 P.M. CST, or email welding@i-car.com.

Student Reschedule and No Show:

For an event with 2 or more students, I-CAR must be notified at least 1 business day in advance if a student reschedule is necessary. If notification is not received or a student does not attend the event, then that Student's Registration Fee will be forfeited. A new event will need to be requested for students(s) and a new Welding Capability & Readiness Assessment will apply. If no students show up on the day of the event, all fees will be forfeited.

I-CAR Event Reschedule:

If I-CAR has to reschedule the event, I-CAR will make every attempt to contact you as soon as possible once a reschedule has been deemed necessary. If the shop is unable to reschedule, a refund of the Welding Capability & Readiness Assessment Fee and all Student Registration Fees will be provided.