



**TOWN OF MIDDLEBURG**  
**10 West Marshall Street**  
**P. O. Box 187**  
**Middleburg, Virginia 20118**  
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**APPLICATION FOR BUSINESS LICENSE FOR VENDORS OR  
CRAFTSMEN SELLING AT LIMITED CHURCH EVENTS OR LIMITED  
COMMUNITY EVENTS**

This application must be filed and the fee paid to the Town of Middleburg prior to the event at which the applicant is scheduled to participate. In addition to the signature of the applicant, the organizer of the limited church event or limited community event must sign and certify that said event meets the definitions of a "limited church event" or "limited community event", as defined in Town Code Section 97-2, in order for the applicant to qualify for the reduced fee of \$10/day.

1. Name of Applicant: \_\_\_\_\_
2. Name of Business/Trade Name: \_\_\_\_\_
3. Mailing Address: \_\_\_\_\_
4. E-Mail Address: \_\_\_\_\_
5. Telephone Number: \_\_\_\_\_
6. Name of Event: \_\_\_\_\_
7. Date(s) Participating in Event: \_\_\_\_\_
8. Fee Due: (\$10 x Days of Event): \_\_\_\_\_
9. Signature of Applicant: \_\_\_\_\_

**To be completed by Event Organizer Prior to Submission to Town**

I hereby certify that the event for which this permit is being sought meets the requirements of a "limited church event" or a "limited community event" as defined in Town Code Section 97-2 (attached).

\_\_\_\_\_  
Signature of Authorized Event Representative

Date: \_\_\_\_\_

**Middleburg Town Code Section 97 – Taxation**  
**Article I – Business License Taxation**  
**Section 97-2 – Definitions**

*“Limited Church Event”* means a temporary commercial, cultural, sporting or festive activity, event or promotion conducted in the town at a specific location, operated by a church located within the Town of Middleburg, at which the provision of space for temporary business, exhibits or sales transactions has been established, where the entire net proceeds from said event are to be used to (1) support the operations of said church, (2) for donation to a charitable non-profit organization that qualifies for 501(c)(3) status by the Internal Revenue Service or (3) to provide financial support for indigent members of the community.

*“Limited Community Event”* means a temporary commercial, cultural, sporting or festive activity, event or promotion conducted in the town at a specific location, operated by the Town or a non-profit organization that qualifies for 501(c)(3) status by the Internal Revenue Service, at which the provision of space for temporary business, exhibits or sales transactions have been established, where the entire net proceeds from said event shall be used entirely for (1) the operation of a non-profit organization that qualifies for 501(c)(3) status by the Internal Revenue Service, (2) for donation to a charitable non-profit organization that qualifies for 501(c)(3) status by the Internal Revenue Service or (3) to support the Town of Middleburg’s cultural, arts, economic development or tourism promotion efforts.