

**FORMAT OF REQUEST LETTER FOR  
SCRIBE AND EXTRA TIME FOR PwD CANDIDATES**

From

Date:

Name of the candidate

Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Roll Number of JEE(Main) 2016:

Mobile:

Email:

The Chairman  
JEE (Advanced) 2016  
Indian Institute of Technology, Bombay/ Delhi/ Guwahati/ Kanpur/ Kharagpur/ Madras/ Roorkee (Tick Appropriate Zone)

Dear Sir,

Subject: Requirement of SCRIBE and EXTRA TIME

I am a PwD candidate (Visually impaired/ dyslexic/ disability in the upper limbs or loss of fingers). I would like to use the service of a scribe for writing JEE (Advanced) 2016. I also request you to provide extra time to complete the paper as per the government norms. Kindly do the needful.

Thanking you,

\_\_\_\_\_  
**Signature of the candidate**

\_\_\_\_\_  
Signature of the Parent/Guardian  
(Name of the Parent/Guardian)