

SUPPORT EQUIPMENT TRAINING CERTIFICATION RECORD

SE LICENSE CERTIFICATION

LAST NAME	FIRST NAME	MI	RATE/RANK	Payroll #	ACTIVITY FRC EAST	T/M/S AIRCRAFT
-----------	------------	----	-----------	-----------	----------------------	----------------

State Driver's License (for self-propelled equipment)

U.S. Government Motor Vehicle Operator's License

STATE	LICENSE #	EXPIRATION DATE	AUTO EXTEND YES <input type="checkbox"/> NO <input type="checkbox"/>	LICENSE #	EXPIRATION DATE
-------	-----------	-----------------	---	-----------	-----------------

PHASE I SECTION

TRAINING ACTIVITY - FRC EAST

SUPPORT EQUIPMENT	CIN NUMBER	DATE COMPLETED
-------------------	------------	----------------

SELF PROPELLED VEHICLE YES <input type="checkbox"/> NO <input type="checkbox"/>	FLIGHT LINE TRAINING DATE	WEIGHT HANDLING EQUIPMENT PHYSICAL
--	---------------------------	------------------------------------

PHASE II SECTION

NEW (PARTS A,B,C,D, AND E REQ'D)
 RENEWAL (PARTS C,D,AND E REQ'D)
 PROFICIENCY (PARTS C AND E REQ'D)

PART A. REQUIRED READING

	TRAINEE SIGNATURE	DATE READ
1. COMNAVAIRFORINST 4790.2, Volume V, CHAPTER 17		
2. NAVAIR 00-80T-96, Chapter _____ Page _____		
3. NAVAIR 00-80T-105 AIRCRAFT EMERGENCY PROCEDURES Chapter _____ Page _____		

PART B. ON-THE-JOB TRAINING

	INST'S SIGNATURE	DATE	INST'S SIGNATURE	DATE	INST'S SIGNATURE	DATE
1. DISCUSS RAMP/FLIGHT LINE/ HANGER DECK PROCEDURES						
2. DISCUSS SAFETY PRECAUTIONS						
3. DISCUSS EMERGENCY PROCEDURES (FUEL SPILLS/A/C OR SE FIRE, ETC.)						
4. DISCUSS PERSONNEL REQUIREMENTS AND POSITIONING						
5. DISCUSS HAND SIGNALS AND OTHER COMMUNICATION DEVICES						
6. PERFORM AND DOCUMENT PRE- OPERATIONAL INSPECTION						
7. PERFORM PROPER DRIVING/ TOWING PROCEDURES						
8. PROPERLY POSITION AND HOOKUP SE						
9. PERFORM MAINTENANCE/ SERVICING TASKS WITH THE SE						
10. PERFORM NORMAL SHUTDOWN/ DISCONNECT PROCEDURES						
11. PERFORM POST-OPERATING INSPECTION						

SUPPORT EQUIPMENT TRAINING CERTIFICATION RECORD**PART C. PRACTICAL EXAMINATION**

EXAMINER'S PRINTED NAME	EXAMINER'S SIGNATURE	DATE	SAT/UNSAT
1. DISCUSS RAMP/FLIGHT LINE/HANGER DECK PROCEDURES			SAT <input type="checkbox"/> UNSAT <input type="checkbox"/>
2. DISCUSS SAFETY PRECAUTIONS			SAT <input type="checkbox"/> UNSAT <input type="checkbox"/>
3. DISCUSS EMERGENCY PROCEDURES (Fuel spills, A/C or SE fire etc.)			SAT <input type="checkbox"/> UNSAT <input type="checkbox"/>
4. DISCUSS PERSONNEL REQUIREMENTS AND POSITIONING			SAT <input type="checkbox"/> UNSAT <input type="checkbox"/>
5. DISCUSS HAND SIGNALS AND OTHER COMMUNICATION DEVICES			SAT <input type="checkbox"/> UNSAT <input type="checkbox"/>
6. PERFORM AND DOCUMENT PRE-OPERATIONAL INSPECTION			SAT <input type="checkbox"/> UNSAT <input type="checkbox"/>
7. PERFORM PROPER DRIVING/TOWING PROCEDURE			SAT <input type="checkbox"/> UNSAT <input type="checkbox"/>
8. PROPERLY POSITION AND HOOKUP SE			SAT <input type="checkbox"/> UNSAT <input type="checkbox"/>
9. PERFORM MAINTENANCE/SERVING TASKS WITH THE SE			SAT <input type="checkbox"/> UNSAT <input type="checkbox"/>
10. PERFORM NORMAL SHUTDOWN/DISCONNECT PROCEDURES			SAT <input type="checkbox"/> UNSAT <input type="checkbox"/>
11. PERFORM POST-OPERATIONAL INSPECTION			SAT <input type="checkbox"/> UNSAT <input type="checkbox"/>
SUPERVISOR NAME (Print Last, First, MI)	SUPERVISOR SIGNATURE	DATE	

PART D. VERIFICATION OF WRITTEN EXAMINATIONS (Minimum Passing Score 85%)

TRAINING LEADER'S (Phase I) (Print last, First, MI)	(Signature)	DATE	SCORE Phase I
TRAINING LEADER'S (Phase II) (Print last, First, MI)	(Signature)	DATE	SCORE Phase II

PART E. TRAINING/PRACTICAL EXAMINATION VERIFICATION COMPLETION

SUPERVISOR NAME (Print Last, First, MI)	SUPERVISOR SIGNATURE	DATE

PART F. LICENSING OFFICIAL

NAME (Print Last, First, MI)	SIGNATURE	AUTHORIZED	DATE
		<input type="checkbox"/> YES <input type="checkbox"/> NO	

PART G. REMARKS

--

PRIVACY ACT STATEMENT

AUTHORITY: The Government Employees Training Act of 1958 (5 USC SS 4101 to 4118), and OPNAVINST 4790.2H

PURPOSE AND USE: The information on this form is used to record course and training demands and requirements of the Naval Air Maintenance Program. The purpose of the form is to document the nomination of trainees and completion of mandatory Support Equipment Operator and Licensing training.

DISCLOSURE: Personal information provided on this form is given on a voluntary basis. However, failure to provide this information will result in the inability to accurately report enrollment and affirmative action statements and could result in a failure to acquire the required licensing.