

Golden West College
School of Nursing
January 2014



Dear Nursing Program Applicant:

Thank you for your interest in the Golden West College Registered Nurse (RN) program. Based on thousands of students who have applied to the nursing program before you, we have assembled this information to help make the application process as easy as possible for you. Please read this information carefully as it will answer the majority of your questions.

Step 1 – Qualifications

First, you need to be sure you qualify. To be eligible to apply for admission to the nursing program, you must meet the following criteria:

- Be at least 18 years of age at time of admission
- Complete the four program prerequisites – Bio 220 Human Anatomy, Bio 225 Human Physiology, Bio 210 General Microbiology and English 100 or equivalent with a grade of “C” or better (Please note that the science courses must have been completed within the last 5 years).
- Complete the on-line nursing orientation and print the confirmation page with the number on it. This must be attached to your application. A new on-line orientation must be completed and a new confirmation number must be obtained for each application filed.
- Submit your score from the first TEAS V exam taken within the last 365 days from the date of your application. You may print the test results from the ATI website. An official TEAS transcript from ATI is not required to be submitted with your application.
- Be in adequate health to perform the duties of a Registered Nurse. These requirements are detailed in the current college catalog (www.goldenwestcollege.edu/catalog). Please be sure you can meet these requirements for participation in clinical activities.
- If you are not a student at GWC, complete an application to the college, available on the website (www.goldenwestcollege.edu/admissions). You will need a student ID to apply to the nursing program.

If you took any of the science pre-requisites outside of Region 8 community colleges you should have submitted your official transcripts to the School of Nursing in October 2013. If you did not do this, your application will not be considered. A list of the Region 8 community colleges is on the GWC Nursing Website at www.goldenwestcollege.edu/nursing.

Please note: To participate in the clinical component of each nursing course, the health care agencies require each student to meet the following requirements. *These are all due upon acceptance to the Program:*

- Have no criminal or civil record (a clear background check) for the last 7 years. (Please review the BRN website (www.rn.ca.gov) for background issues that would prohibit a graduated nurse from being allowed to take the licensing exam)
- Have a clear urine drug test – this drug test must be performed prior to the beginning of the semester
- Immunizations as per current Center for Disease Control (CDC) guidelines
- A Social Security number or I- 9 Visa is required.
(Please note that a Social Security number is now required by the Board of Registered Nursing to take the licensing examination.)

Step 2 – Selection

1. All complete applications that are submitted by the deadline are evaluated based on the multi-criteria grid. Each applicant must provide their total points in the designated space on the application.
2. All qualified applicants are ranked based on points earned in the multi-criteria. Students with the highest number of points are then randomly selected for the FALL or SPRING semester until all spaces in the program are filled. A limited number of alternate applicants are also selected.
3. Students who are eligible to enroll in nursing coursework must submit required paperwork by specified deadlines or their space will be given to an alternate.
4. Qualified applicants who are not selected for entry are encouraged to re-apply during the next application period. We do not maintain a wait-list.

Step 3 – Filing your Application

- Application packets submitted after the deadline and incomplete applications will not be processed.
- **You may turn your application into the Admission and Records office beginning January 13, through January 24, 2014.** Exact hours will be posted on the website prior to January, 2014.
- You may mail in your complete application packet to the School of Nursing. It must be postmarked by January 24, 2014. Please mail during the application period above.
- Mail applications to:

Golden West College
Attn: School of Nursing
15744 Goldenwest Street
Huntington Beach, CA 92647

Step 4 – Fill out the Application

- Fill out the 4 page application, attach requested copies, and remember to sign and date the application.
- All materials you turn in with your application will become the property of Golden West College and will not be returned to you.
- Application packets submitted after the deadline and incomplete applications will not be processed.
- There are multiple items to turn in with the application, so please use and submit the Application Checklist (on page 4 of the application).



Golden West College
School of Nursing
Generic Student Application
January 2014

Applicant Information (Please type or print legibly in blue or black ink):

_____ GWC student ID# _____ Last name _____ First name _____ MI _____ Maiden name _____

_____ Mailing address _____ City _____ State _____ Zip _____

(_____) _____ (_____) _____
Cell phone # Home phone# E-mail address

_____ Social Security # _____
M / F
Gender Birthdate
(Circle one)

_____ High School attended _____ High School City and State (or Country) _____ High School Grad Date _____

Are you a U.S. citizen? Yes _____ No _____ Are you here on a student Visa? Yes _____ No _____

Are you a Coastline ROP nursing assistant? Yes _____ No _____

Are you an LVN or LPN? Yes _____ No _____

Education (List all colleges attended even if the courses at that college do not apply to the nursing program) Attach an additional page if needed.

_____ College attended _____ Units completed _____ GPA _____

_____ College attended _____ Units completed _____ GPA _____

_____ College attended _____ Units completed _____ GPA _____

High school completion -- Attach a copy of HS diploma or unofficial transcript (not required if you have a college degree)

Nursing orientation – A new online orientation must be completed for each application. Print and attach a copy of the confirmation page with the confirmation # and write your name on the confirmation page.

GWC Student ID # _____

Last name _____

First name _____

Criteria	Explanation	Required Documentation	Point breakdown	Your points
GPA of 4 pre-requisites courses only (Mandatory)	GPA in 4 pre-requisites : English G100 <u>Repeated**</u> Anatomy G220 <input type="checkbox"/> Y ___ times Physiology G225 <input type="checkbox"/> Y ___ times Microbiology G210 <input type="checkbox"/> Y ___ times See GPA Example Worksheet – **10 points deducted for <u>each</u> repeat (W, I, D or F) in a science pre-requisite. Science pre-requisites repeated due to recency (not grade) don't need to deduct points.	Unofficial transcripts * TEAS Score: _____	GPA in 4 pre-requisites (No rounding) GPA: _____ 4.0 or above = 35 points 3.5 – 3.99 = 30 points 3.0 - 3.49 = 25 points 2.5 – 2.99 = 20 points 2.0 – 2.49 = 10 points MAXIMUM POINTS ALLOWED = 35 PTS.	 (Mandatory)
TEAS score (Mandatory)	The first score on the TEAS V taken within the last 365 days at the time of application. You must pass the TEAS with a score of 62% or above to be eligible to apply.	Copy of TEAS results* TEAS Score: _____	Exemplary – 90 or >=25 pts. Advanced – 78-89=20 pts Proficient – 70-77%=10 pts. 62-69%=5 pts.	 (Mandatory)
Academic degrees or diplomas	Any earned college degree in any field of study	Unofficial transcript containing degree conferred *	Bachelor's degree or higher degree = 10 points Associate degree = 5 points MAXIMUM POINTS ALLOWED = 10 PTS.	
Documented health care work or volunteer experience. *LVN not applicable	Current (within the last three years) experience in a HEALTH CARE SETTING either volunteer or paid. Letter from organization on official letter head stating hrs. completed, timeframe of completion, and type of work performed. *LVNs do not qualify for this criteria.	Letter from organization on official letter head. *Minimum 100 hours	> 200 hours = 20 points 100 – 200 hours = 10 pts. MAXIMUM POINTS ALLOWED = 20 PTS. *LVNs = no points	
Proficiency in a second language ***	Ability to speak conversationally in a 2 nd language <i>(Please see website "Getting Ready to Apply" for list of languages that qualify.)</i>	1) HS transcript showing 2 yrs. of classes <u>and</u> 1 yr. of college classes <u>OR</u> 2) score of 3 or higher on AP or SAT exam	2 points	
Life experiences /Difficulties	Disabilities, low income, first generation to attend college, need to work, disadvantaged background, difficult personal situation or refugee	none	4 points for all applicants	4
Veteran of the US Military	Students who have served at least one year in the US armed forces and were honorably discharged	DD214	4 points	

* Official documents will be required upon selection for the nursing program

Total pts. _____/100 points

Disclaimer and Signature I certify that my answers are true and complete to the best of my knowledge for both pages of this application. If this application leads to enrollment, I understand that false or misleading information in my application may result in denial of admission and/or dismissal from the nursing program. I agree to the release of information for statistical reporting purposes.

Signature required

Date

Golden West College
School of Nursing**GPA WORKSHEET**Nursing Application
Page 3 of 4**STEP 1: READ THE 3 EXAMPLES****STEP 2: FILL IN THE GPA CALCULATION TABLE****STEP 3: ENTER YOUR GPA AND POINTS ON PAGE 2 OF THE NURSING APPLICATION****Pre-Requisite EXAMPLE 1:**

To calculate your GPA, multiply the number of COURSE UNITS by 4 points for an A, 3 points for a B, 2 points for a C, or 1 point for a D. Add together Course Units attempted and divide total points by total units attempted. The result will be your GPA.

Calculation EXAMPLE 2:

<u>COURSE</u>	<u>GRADE</u>	<u>COURSE UNITS</u>	<u>GRADE POINTS</u>	<u>TOTAL PTS.</u>
Eng 100	Grade: A	units: 3	grade points 4 pts.	X 3 units = 12
Bio 210	Grade: A	units: 4	grade points 4 pts.	X 4 units = 16
Bio 220	Grade: B	units: 4	grade points 3 pts.	X 4 units = 12
Bio 225	Grade: C	<u>units: 5</u>	grade points 2 pts.	X 5 units = <u>10</u>
		Units:16	Total points	<u>50</u>

$$50 \text{ points} / 16 \text{ units} = \mathbf{3.12 \text{ GPA}}$$

Application Entry EXAMPLE 3:

Point Breakdown

Refer to the example above, if your GPA was **3.12** then on the Multi-Criteria Grid = 25 points
 If applicable, deduct any repeats of sciences, e.g..... 1 repeat = -10 points
 15 points

Then you would enter your points on the Multi-Criteria Grid..... = **15 pts.**
 Then you would enter Your GPA on the Multi-Criteria Grid = **3.12**

GPA CALCULATION TABLE (This table is mandatory, all applicants must fill out this table)

Course	Grade	Course Units	Grade Point	Total Points per class	
English					
Anatomy					
Physiology					
Microbiology					
Total Units =		**	Total Points =		*
			Divide Total Points		*
			by the Total Units		**
				GPA =	

Be sure to read the entire checklist to ensure you become an eligible applicant. Incomplete Applications will not be evaluated.

*Please note: If you have taken any science prerequisites at schools outside Region 8 colleges AND you are a first time applicant, you **MUST** have submitted your official transcripts in October 2013. If this is the case, and you did not submit your transcripts in October 2013, your application will not be reviewed.*

A complete application includes:

- ☐ Printed, completed, and signed nursing application (4 pages), plus attachments.
- ☐ A GWC Student ID number _____ If you are not a student at GWC, apply online at www.goldenwestcollege.edu
- ☐ Calculation of your total points by completing the Multi-Criteria Grid, put score at bottom of page 2 and add your score here _____
- ☐ **Attach** the required documents for the points claimed on the multi-criteria grid. If required documentation is not attached to the application, no point will be awarded for the criterion.
- ☐ Signature on Page 3 of the application acknowledging understanding of consequences of falsifying the application.
- ☐ Complete GPA calculation (Pg. 3) of your 4 pre-requisite classes include GPA here too _____
- ☐ **Attach** a copy of the TEAS V Test results, taken at any testing location within the last 365 days from January 17, 2013 (do not request an official copy of the results from www.atitesting.com at this time). We only accept the **FIRST** TEAS score taken within the last 365 days from January 17, 2013. If selected for admission with a TEAS V score below 62%, remediation will be required prior to enrolling in nursing coursework.
- ☐ **Attach** a copy of the confirmation page from the Nursing Orientation to the application. Make sure the page includes a confirmation number and you write your name on the confirmation page. The online orientation can be found at the GWC Nursing Website at www.goldenwestcollege.edu/nursing
- ☐ **Attach** a copy of your High School Diploma, Transcript, or GED unless your college transcripts show a college degree (AA/BS etc.).
- ☐ **Attach-UNOFFICIAL Transcripts** from ALL colleges attended, even if the coursework is not being applied toward the nursing program. Please add your name and GWC student ID number to each transcript page. Note that all foreign transcripts must be translated by an official agency prior to application to the Nursing Program. This is required to evaluate equivalency of both high school education and college courses, if not translated it will not be eligible for review.
- ☐ **Attach** a copy of Government issued photo ID, e.g. – Driver’s License, Passport photo.
- ☐ If you are a veteran, spouse or widow(er) of a veteran, **attach** a copy of the honorable discharge form to the application.
- ☐ Read the GWC catalog sections about academic regulations, graduation requirements and the Associate degree nursing program. The catalog is available on the GWC Nursing Website, at the GWC library, and for purchase in the college bookstore.