



INTENT TO FILE FOR SABBATICAL LEAVE FORM

Faculty members who wish to apply for a sabbatical leave to be effective during 2016-2017 must submit an Intent to File for Sabbatical Leave form by September 4, 2015, at 4 P.M.

NAME: _____ DISCIPLINE: _____
(Please Print)

I intend to file for sabbatical leave. Please send me an information packet.

Signature _____ Date _____

Note to Applicant: Please review Article XVI of the AFT/CCCD Contract prior to submitting this form in order to determine eligibility and benefits.

Return this top portion to IPDs Mailbox or to the IPD Office
(Learning Resources Center, Room 163)

SABBATICAL LEAVE APPLICATION TIMELINE/DEADLINE DATES

Deadlines have been adjusted by the Union to compensate for 16-week Schedule.

Table with 3 columns: Date, Action, and Semester/Week. Rows include dates from September 4, 2015 to February 1, 2016, detailing application deadlines and committee actions.

Note to Applicant: Please review Article XVI of the AFT/CCCD Contract prior to submitting this form in order to determine eligibility and benefits.

Appeals Timeline: Appeals on any action must be filed within 5 working days from the time Applicant received notice of action. See appeals procedure for details.