



**SALES PROCESS CHECK LIST & ACTIVATION REQUEST**

NOTE: This form has 2 parts:

**PART A: To be completed by Store:**

<b>Store/Dealer Name</b>	
<b>Store/Dealer Branch</b>	
<b>Store Sales/Dealer Code</b>	
<b>Consultant</b>	
<b>Telephone Number</b>	
<b>Facsimile No</b>	
<b>Cellular No</b>	
<b>E mail</b>	

<b>Documents Required</b>	<b>Yes</b>	<b>No</b>
Asked Customer language choice for Subscriber Agreement		
<b>Customer Pick Up Document (CPD):</b>		
Verified Customer's mobile device choice & requested device features on CPD		
Completed CPD & Customer signed CPD		
<b>Subscriber Agreement Application Form and CPA Consumer Addendum:</b>		
Completed & Customer signed MTN SP Subscriber Agreement Application form and CPA Consumer addendum		
<b>Subscriber Agreement Terms &amp; Conditions:</b>		
Brought Customer's attention to all Bold/Blocked Clauses		
Explained any clauses as requested by Customer		
Explained Cancellation Charges, Pro-rata First Bill & Credit-vetting clauses		
Customer signed next to all clauses where indicated		
Customer initialled every page of Terms & Conditions & signed last page		
<b>Credit-vetting Documents:</b>		
Copy of ID		
Copy of Marriage Certificate		
Proof of Banking Details		
Proof of Income		
Minor's Consent Forms & ID (if applicable)		
Valid Power of Attorney on behalf of another person/entity (if applicable)		
Pre-paid addenda (if applicable)		
This Checklist Form completed & signed by Customer (Permissions)		
<b>RICA:</b>		
Verified Customer's original Identity document and original Utility Bill/Affidavit		

<b>Prepaid Migrations</b>	<b>Yes</b>	<b>No</b>
<b>Additional Services:</b>		
<b>SMS Bundles</b>		
<b>Data Bundles</b>		
<b>Other:</b>		
<b>No of Sims Requested</b>		
<b>Package</b>		

**DEALER ACTIVATION REQUEST**

<b>Account Holder</b>	
<b>Account Number</b>	



<b>MSISDN (Cell phone number)</b>	
<b>SIM Card No. (New)</b>	
<b>SIM No. (P -C)</b>	
<b>Contract Package</b>	
<b>Handset – Make &amp; Model</b>	
<b>Handset IMEI – Serial Number</b>	

**PART B: TO BE COMPLETED & SIGNED BY CUSTOMER:**

**NOTICE TO CUSTOMER:**

*This Form contains statements that are acknowledgments of fact by you. You must ensure that you agree that all the documents in the checklist have been explained to you as this may limit your rights to claim that the documents in the checklist were not explained to you later. MTN SP may also have claims and other rights against you if any of the information you provide in the above documents is not true and correct.*

**CUSTOMER PERMISSIONS/CONFIRMATIONS:**

**1. CUSTOMER'S CREDIT-VETTING PERMISSION:**

As required by the National Credit Act, I give MTN SP express permission to obtain from or give my personal details, credit record and payment history and/or status to, any registered credit bureau and national credit register, in connection with MTN SP granting me access to any Network Services or other services in terms of the MTN SP Subscriber Contract, or the setting by MTN SP of any limit or service.

**2. CUSTOMER'S UNDERSTANDING of SUBSCRIBER CONTRACT & CPD:**

I confirm that the MTN SP Subscriber Contract Application Form & Terms & Conditions, as well as the CPD document that I was required to sign have been explained to me and that I understand their contents as well as the consequences of signing the CPD and/or Subscriber Agreement.

**3. CUSTOMER'S LINE ACTIVATION REQUEST & PERMISSION:**

I request and give MTN SP express permission to activate my line as soon as my application contained in the MTN SP Subscriber Application Form completed and signed by me, is approved by MTN SP.

**Customer's Signature:**

I \_\_\_\_\_ (the Customer), agree to 1, 2, & 3 above and confirm that that I understand their contents as well as the consequences of signing this Form.

Customer Signature:

\_\_\_\_\_  
 Duly Authorised

Signed at \_\_\_\_\_ on the \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_\_.