



2016 RISK MANAGEMENT CONFERENCE

OMNI NASHVILLE HOTEL
NASHVILLE, TN
JANUARY 13-15, 2016

16432

REGISTRATION FORM

Please use one registration form for each attendee.

Mr./Ms. Name: _____
Badge Name: _____ Title: _____
Organization: _____
Address: _____
City: _____ State: _____ Zip/Postal Code: _____ Country: _____
Phone: _____ Fax: _____ *Email: _____

*Automated confirmation letter will be sent to this email. If you want confirmation sent to an additional email address, please list below:

Notice

EMAIL NOTIFICATIONS: If you would like to receive emails from ACI-NA containing information on various ACI-NA conferences, meetings, sponsorship opportunities, services, and products, as well as information generally about airports and the aviation industry, please check the following box:

I consent to receive emails from ACI-NA.

***Please note:** You may withdraw your consent and unsubscribe from our communications at any time by clicking on an "unsubscribe" link that will be included in ACI-NA emails sent to you.

Signature: _____

ADA: Please check here if you require assistance in order to fully participate in this meeting. Email your specific requirements to meetings@aci-na.org.

CONSENT TO USE OF PHOTOGRAPHIC IMAGES: Registration and attendance at, or participation in, ACI-NA's meetings and other activities constitutes an agreement by the registrant to ACI-NA's use and distribution (both now and in the future) of the registrant or attendee's image or voice in photographs, videotapes, electronic reproductions and audiotapes of such events and activities.

BADGES: Only individuals who register and present badges and/or tickets may attend conference events. A badge is required for all conference sessions.

PAYMENT: Full payment must accompany registration forms in order to complete a registration. Registrations will be processed at the registration rate available when payment is received. Credit card payment must be included for online and faxed registrations. Check payment will only be accepted with mailed forms and onsite registration forms. The card holder's signature above authorizes ACI-NA to charge the credit card the total correct amount due and acknowledges there are no refunds after **Monday, December 7, 2016**.

CONFIRMATION OF REGISTRATION: Confirmation of registration will be e-mailed to conference attendees using the e-mail address (es) provided above. If confirmation is not received within two weeks after sending in your registration form, please e-mail meetings@aci-na.org. Non-receipt of confirmation before the conference is not justification for seeking a refund.

OPT-OUT: By registering for the conference you are providing permission to receive e-mails, mailings and faxes related to the conference. If you do not wish to receive any further emails from ACI-NA, please send a reply email to: memberservices@aci-na.org with the words "OPT-OUT" in the subject line with the original email in the body. You may notify us with your decision to opt-out within 30 days of receiving the email *Please note, if you choose to opt out of receiving email from ACI-NA, you will no longer receive ACI-NA e-newsletters, notices of upcoming meetings, sponsorship opportunities, etc.* If you prefer to unsubscribe from certain electronic publications rather than opt-out from email communications entirely, please email such request to communications@aci-na.org. It may take up to 10 days to process your request. The postal address for ACI-NA is 1615 L Street, N.W., Suite 300, Washington, DC 20036, 202-293-8500.

CANCELLATION/REFUND POLICY: Notice of cancellation must be submitted in writing to meetings@aci-na.org. Cancellation notices received by **Monday, December 7, 2016** are subject to a \$100 processing fee and will be processed after the meeting takes place. **There are no refunds after the deadline date.** No refunds for no shows, however substitutions will be honored at any time.

NOTE: ACI-NA reserves the right to cancel this program if the number of registrants is insufficient. In that event, we will notify all registrants and refund the registration fee in full. However, any costs incurred by the registrant, such as hotel cancellation or airline penalties, are the responsibility of the registrant.

ACI-NA
1615 L Street, NW, Suite 300
Washington, DC 20036
Phone: 202-293-8500 Fax: 202-478-0889
meetings@aci-na.org

REGISTRATION FEES

Fees are USD	Early Bird Rate Until Dec. 7	Regular Rate After Dec. 7	Late Rate After Jan. 6
ACI-NA/ACI Members	<input type="checkbox"/> \$590	<input type="checkbox"/> \$675	<input type="checkbox"/> \$775
Non - Members	<input type="checkbox"/> \$835	<input type="checkbox"/> \$950	<input type="checkbox"/> \$1,050
US/Canadian Govt.	<input type="checkbox"/> \$450	<input type="checkbox"/> \$450	<input type="checkbox"/> \$450

CREDIT CARD PAYMENT

Visa Master Card American Express

Card Number: _____

Name on Card: _____

Expiration Date: _____

Signature: _____

Cardholder signature authorizes ACI-NA to charge the credit card the total correct amount due and acknowledges there are no refunds after Monday, December 7, 2016.