



# PROPOSAL KIT SAMPLE

## SAMPLE CONTRACT PACK DOCUMENT

Scroll down to read the first part of this sample contract document. When purchased, the complete contract is included in an editable Word format.

When purchased, the Proposal Kit Professional or Contract Pack will also include many related documents many of which are designed to work together.

For example, some documents are used in a longer sequence one after the other. Some include optional exhibit and schedules.

Also see this article for proposal and contract writing best practices:



<https://www.proposalkit.com/htm/business-proposal-writing-tips.htm>

[Click here to purchase Contract Pack](#)

## CEASE AND DESIST LETTER

<<CurrentDate>>

### **CERTIFIED MAIL RETURN RECEIPT REQUESTED**

<< Insert Name of the Infringer >>

<< Insert Address of the Infringer >>

<< Infringer's Registered Agent >>

<< Address of Infringer's Registered Agent >>

Re: <<Company>> v. << Insert Name of the Infringer >>

To Whom It May Concern:

<<Company>> is the owner of United States Federal Trademark Registration(s) No. << Trademark Registration Number >> and other trademark registrations pertaining to this mark. <<Company>> uses this mark in the United States in conjunction with << Insert description of how the Company uses the mark in commerce or in connection with the goods or services it provides. >> <<Company>>'s federal registration and recognition has been in full effect for over<<Insert Number of Years Registered>> years since the mark was registered and recorded by the United States Patent and Trademark Office (see attached exhibits). <<Company>> legally owns the trademark upon which your << Insert short description of how the infringement is taking place, web site, product, advertisement, etc >> is infringing.

We have attached a copy of the federal trademark registration data to this letter for your reference.

<<Company>> believes that you are intentionally

## DEMO CONTRACT

This demo contract has been truncated. The complete 2 page editable version of this document is available in the Contract Pack template collections

<https://www.proposalkit.com/htm/legal-contract-templates/problem-notification/trademark-cease-and-desist-notification-form.htm>

Once you purchase, download and install a retail Contract Pack that includes this contract, the complete version of this contract will be inserted into your project.

This contract document is included in the [Proposal Kit Professional](#) and one or more [Contract Pack](#) products.

This sample has been truncated to only show the first part. The complete editable version of this contract is included in Proposal Kit Professional and Contract Pack products found at:

[ProposalKit.com/htm/proposal-software-products.htm](http://ProposalKit.com/htm/proposal-software-products.htm)

