

THIRD ANNUAL CRUZIN' HAVANA CAR SHOW AND POKER RUN
SATURDAY, JUNE 19, 2010, 3-9 p.m.
BOOTH INFORMATION: VENDOR RULES & REGULATIONS

Booth: A booth is a 10' x 10' spot at the festival site; vendor provides own table, chairs and canopy. No electrical power is available at the festival sites, but the vendor can bring their own generator. Booth fee is \$50, unless waived by the Havana Business Improvement District ("Havana BID") and/or the Old Car Council of Colorado ("OCCC") in writing prior to the event. **The booth fee (if applicable) must be paid in full on or before June 11, 2010.** A \$50.00 fee will be charged for returned checks.

Set-Up & Tear Down: Vendors will receive a confirmation letter and booth number assignment before the event. Vendors may begin setting up at 2 p.m. Tear down may begin at 8:30-9 p.m.

Loading & Unloading: Vendors may unload at the booth site and then move their vehicle to the designated parking area.

No Food & Beverage sales: Please use the food booth application instead of this general booth application for food & beverage sales booths. You will also need to fill out the packet from Tri-County Health Department for food booths that can be found on www.onhavanastreet.com.

Subletting Booth Space: Will not be permitted without prior consent of the Havana BID.

Vendor Property & Liability: Vendors exhibit at his/her own risk. The event will be policed by D.A.R.E. officers, but the vendor understands and expressly agrees that the Havana BID and OCCC are not responsible for providing specific security or protection for vendor property and are not responsible or liable in any way damages or other losses occurring to said property.

Licensing & Taxes: The vendor is responsible for all sales, use, employment and other taxes. If the vendor is selling items, the vendor must have a valid sales tax license, and any other license(s) that may be required by the City of Aurora.

Insurance: Each vendor should contact his or her insurance company to ensure that vendor is covered during the event. All vendors agree to hold the Havana BID and OCCC, and their respective directors, officers, and employees harmless for any claims, demands, damages and liability whatsoever arising on account of or in anyway arising out of the event.

Fire regulations: All vendors must comply with all applicable fire code regulations.

No Cancellation: The event will proceed as scheduled, even in the event of inclement weather.

Vendor Location: The Havana BID reserves the right to make last-minute changes in the booth layouts and/or locations on the day of the event, if the need arises. You will receive your festival site and booth number assignment in your confirmation letter. You can indicate your preference of festival sites, but

booth assignments will be made on a first come, first service basis as space at your preferred site is still available.

DEADLINE FOR RESERVING BOOTH SPACE IS FRIDAY, JUNE 11, 2010

Make checks for \$50 for booth space rental payable to: **Havana BID**

Mail this registration form and your check to:

Gayle Jetchick
Havana Business Improvement District
337 Oswego ST
Aurora CO 80010

CONTACT INFORMATION: Gayle Jetchick, Executive Director,
Havana Business Improvement District, 303-360-7505 / 303-514-0958 cell
Gayle@onhavanastreet.com
www.onhavanastreet.com

REGISTRATION

Name of Vendor: _____
Contact Person: _____
Phone Number: _____
Address: _____

I would like to participate in the 2010 Cruzin' Havana Car & Bike Show and Poker Run (the "Event") as a vendor. I have read the Booth Information: Vendor Rules and Regulations and agree to all of the terms specified therein. I also consent to the use of my photograph taken during the Event in future marketing or informational publications of the Old Car Council of Colorado or the Havana BID.

Authorized Signature: _____
Date: _____, 2010

I would prefer to be at (check one) festival site*:

- ___ North site, Gateway Mazda, 90 Havana, SE Corner of 1st & Havana
- ___ Gibby's/Buckingham Village, Jewell & Havana
- ___ 1450 S Havana (Wells Fargo Bank Building)
- ___ Stevinson Toyota East & Scion, 444 S Havana
- ___ South Site, The Stampede, Parker Road & Havana

* Site assignments will be made on a first come, first served basis as space is still available at the sites