



# Contra Costa College

## INTERNATIONAL STUDENT ADMISSIONS APPLICATION

2015-16 Academic Year

**Contra Costa College (CCC)** is located in San Pablo, California, and is part of the Contra Costa Community College District (CCCCD) which is comprised of three, 2-year public community colleges in the San Francisco Bay Area. Contra Costa College offers a comprehensive transfer program for students who wish to pursue baccalaureate degrees, and we have a wide range of academic and career/technical associate degrees including associate for transfer degrees to a California State University.

|                               |                                  |             |
|-------------------------------|----------------------------------|-------------|
| <b>Application Deadlines:</b> | Fall Semester<br>(Aug. to Dec.)  | July 1      |
|                               | Spring Semester<br>(Jan. to May) | November 15 |
|                               | Summer Session<br>(June to Aug.) | April 1     |

Please read the application instructions **carefully, complete** all forms and attach the necessary documents. On page 3 of this application, you will find a checklist to help you. Please be sure to sign your name in all required places. Your application will be considered complete only when we have received all documents.

Please send the completed application materials to the following address:

**Contra Costa College  
International Student's Office  
SSC 115  
2600 Mission Bell Drive  
San Pablo, CA 94806-3195  
U.S.A.**

For more information about international admission, please contact us at the e-mail or phone numbers listed below.

Website: [www.contracosta.edu](http://www.contracosta.edu)  
Phone: (510)215-3922  
E-mail: [iso@contracosta.edu](mailto:iso@contracosta.edu)  
Fax: (510) 412-0769

**For Homestay questions, please contact:**

Fia Parker - Diablo Valley Homestay  
Phone: (925) 876-0080  
E-mail : [fparker@dvc.edu](mailto:fparker@dvc.edu)  
FAX : (925) 274-1008  
[www.diablovalleyhomestay.com](http://www.diablovalleyhomestay.com)



## ADMISSION REQUIREMENTS

### ENGLISH LANGUAGE PROFICIENCY

We strongly recommend that all applicants have English proficiency that is at least equivalent to a paper-based TOEFL score of 500. A TOEFL score is not required for admission; however, students will be required to enroll in the appropriate ESL coursework to improve their English proficiency before they can begin college level work. Not having the necessary English proficiency when you arrive could extend your stay for up to **two additional years**.

- Applicants with TOEFL scores under 500 on the paper-based test (**173 on the computerized TOEFL, 61 on the Internet-based TOEFL**), or IELTS scores under 5.0 must take the English as a Second Language (ESL) assessment test and agree to mandatory placement in ESL coursework.
- These students will study in the credit ESL program until they successfully complete level 4.
- Students placed in higher levels of the ESL program may take academic transfer classes **only** with advisor approval.

Students with a TOEFL score of 500 or higher will be allowed to enroll in college level courses.

### Fees for 2015-16

Tuition and enrollment fees will be collected in full at the time of registration. International student tuition for the academic year is **\$269** per unit (subject to change). As indicated on the explanation of costs on the **Financial Certification** form, students must verify that they have available approximately **USD\$23,000 for each academic year**. Bank statements must be provided showing funds available. All documents must be translated in English.

### TRANSCRIPTS

To qualify for admission, students must have graduated from high school (or have attained a high school graduation equivalency) or be at least 18 years of age by the beginning of the entering semester. **Official transcripts from your high school and any colleges you have attended MUST be submitted with certified English translation.**

### HEALTH INSURANCE

**Health insurance is mandatory.** All international students are required to have a proof of health insurance. Students will be assessed a health insurance fee at the time of registration. This low cost insurance option is available to all students. To opt out of the district sponsored health insurance, students must submit proof of alternative health insurance coverage in the United States no later than the following deadlines. Failure to provide proof by the deadline, will result in an automatic assignment of insurance with fees due upon enrollment.

Deadlines to provide evidence of other health insurance coverage:

Fall semester – August 1  
Spring semester - January 4  
Summer semester - June 1

### HOUSING

The college does not have dormitory facilities. Most students arrange their own housing. We recommend that students utilize the Homestay Program to find housing. Guaranteed Homestays are available for a placement fee of \$350. To get information on housing assistance, contact Fia Parker, Housing Coordinator - Diablo Valley Homestay at (925)876-0080 or e-mail her at [fparker@dvc.edu](mailto:fparker@dvc.edu). For more information visit their website at [www.diablovalleyhomestay.com](http://www.diablovalleyhomestay.com)



Admissions decisions are made on a rolling basis. Students with incomplete application packets will not be admitted. All application materials must be received by the deadline. Admissions letters and I-20's will be issued to all qualified applicants with instructions for obtaining your VISA.

## APPLICATION CHECKLIST

## ALL STUDENTS

- ## TRANSFER STUDENTS

☐ SEVIS number and copy of -20 from current school.

☐ Release date on SEVIS

☐ Copy of I-94

Will you be leaving the United States before beginning classes at Contra Costa College? ☐ Yes ☐ No

**Date**

# HOW DO I APPLY ONLINE TO CCC?

Go to “[www.contracosta.edu](http://www.contracosta.edu)”

Click on “**APPLY NOW**” on the top of the homepage in the blue banner and

select “**NEW STUDENT**”. Go to “**Step 1**” and select “**APPLY**”.

Click “**Create an Account**” if it is your first time applying. Click “**Sign In**” if you have an account.\*

## IMPORTANT!

Provide a valid email address.

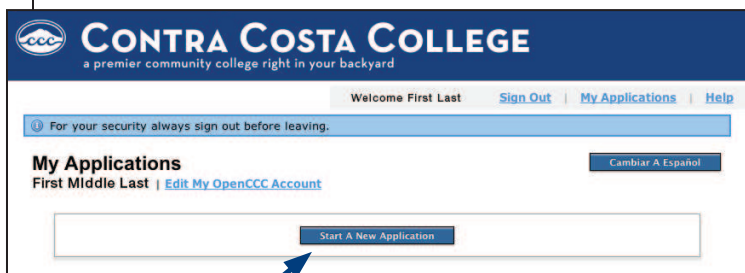
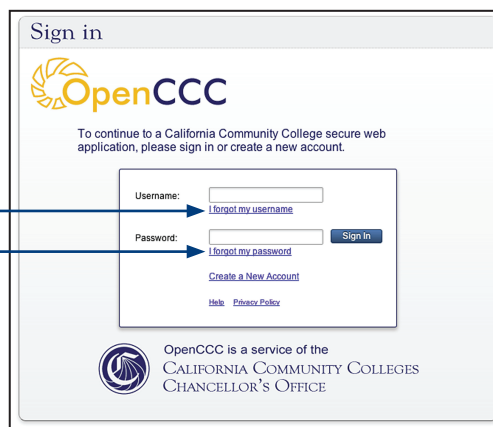
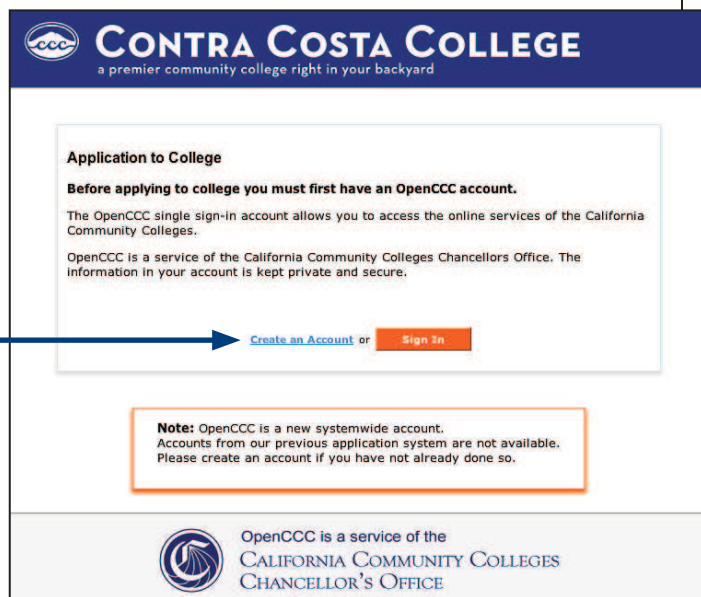
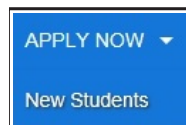
\*NOTE: Returning students who previously applied using CCCApply must make a new account. OpenCCC is our new application system.

For future reference, be sure to write down your:

**Username:** \_\_\_\_\_

**Password:** \_\_\_\_\_

If you forgot your account, click on “**Sign In**” and then “**I forgot my username**” and/or “**I forgot my password**”.



Click on “**Start A New Application**” to begin your application.

## IMPORTANT

It is recommended but not required to provide your Social Security Number when you apply. If you provide your SSN on this application you may find it easier to access your student records when you need them if you forget or misplace your CCC student ID number. If you **do not** provide your SSN or do not have one, you will always need to use your CCC student ID number to access your student records. This information is emailed to you when you apply online. You will need to come in person to the Admissions & Records office or Enrollment Lab and bring a photo ID to obtain your student ID number and InSite WebAdvisor User Name if you misplace this information. All OpenCCC institutions are required by law to keep your SSN private and secure and not to reveal it without your permission.





### **INTERNATIONAL STUDENT APPLICATION (cont.)**

Are you currently studying in the United States? ☐ Yes ☐ No

Will you be applying for Homestay? ☐ Yes ☐ No

**Emergency Contact Person:** \_\_\_\_\_

*Name*

*Phone Number*

\_\_\_\_\_  
*Address*

English Proficiency: Have you taken the TOEFL or the IELTS test? ☐ Yes ☐ No

If yes, date of taken \_\_\_\_\_ Score \_\_\_\_\_  
(Month / Year)

**Note:** you are strongly encouraged to provide a TOEFL or IELTS score report to help us determine your English proficiency .

**Educational Background: List the high school, college/university you have attended.**

School/College Attended

City/Country

Dates Attended

Diploma/Degree

|       |       |       |       |
|-------|-------|-------|-------|
| _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ |

Note: You are required to provide official transcripts from the high school and college/university you have attended. All transcripts must be translated in English. CERTIFICATION: "***I certify that all statements on this form are true and complete to my best knowledge.***"

Student's Signature: \_\_\_\_\_ Date: \_\_\_\_\_



## ***IMPORTANT INFORMATION***

### **F-1 Student Conditions Agreement**

**You must sign and return this page with your application**

As an F-1 visa student at CCC, I understand that I must fulfill the following conditions:

- ☐ Be enrolled in a minimum of 12 units and complete a minimum of 12 units each semester with a cumulative grade point average (GPA) of 2.0 or higher.
- ☐ Accept and follow English as a Second Language (ESL) recommendations and course enrollment until I have reached English proficiency (English142-b eligible).
- ☐ Pay non-resident tuition and enrollment fees at the current rates each semester **upon registration for classes.**
- ☐ Maintain sufficient funds to cover personal expenses and living costs.
- ☐ Update my address with the International Students Office and the Department of Homeland Security (DHS) within 10 days of move.
- ☐ Accept enrollment in college health insurance program or provide evidence of other coverage by established deadline (see page 2 for deadlines).
- ☐ Be responsible for knowing and following district policies and regulations governing by Contra Costa Community College District (CCCCD).
- ☐ I understand and agree to the estimated costs for the 2015 – 16 academic year (subject to change):

|                    |                    |
|--------------------|--------------------|
| \$ 6,500.00        | Tuition            |
| \$10,750.00        | Room and Board     |
| \$ 1,750.00        | Books and Supplies |
| \$ 1,000.00        | Health Insurance   |
| <u>\$ 3,000.00</u> | Other Expenses     |
| <b>\$23,000.00</b> | <b>Total</b>       |

**I have read each above listed items on this section and understand my responsibilities.**

Student's Signature: \_\_\_\_\_ Date: \_\_\_\_\_



# Contra Costa College

## International Student Financial Certification

(Please indicate all financial amounts in U.S. Dollars)

The Department of Homeland Security (DHS) requires you to certify that you must have available funds to cover your studies at CCC, exclusive of travel expenses. In computing your expenses, you should keep in mind that international students (F-1 status/visa) are **not** allowed to work outside the campus. The amount of funds required for the academic year of 2015-2016 is **approximately \$23,000**, which is based on a full-time/12 units enrollment (the minimum required for F-1 visa students).

### **Certification by Student**

I, \_\_\_\_\_, certify that the total amount of money that I have available  
(Please print student's name)

(exclusive of travel expenses) for each year of study at Contra Costa College is U.S. \$\_\_\_\_\_.

I plan to obtain money to pay expenses while studying in the United States from the following source(s):

- ☐ Parents (name) \_\_\_\_\_
- ☐ U.S. Sponsor (name) \_\_\_\_\_
- ☐ Personal Savings
- ☐ Scholarship (describe source) \_\_\_\_\_
- ☐ Others (please explain) \_\_\_\_\_

### Self-supporting Students

If the applicant is responsible for his or her own financial obligation, please sign below. In addition, **you must provide an original certified bank statement of available funds.** Your application will not be complete until you provide the bank certification.

\_\_\_\_\_  
Student's Signature

\_\_\_\_\_  
Date

### Supported Students

If your parent or sponsor is responsible for all or part of the financial obligation, please fill in the information below with the sponsor's signature.  
(Include sponsor's original bank certification in U.S. dollars)

Sponsor's name \_\_\_\_\_

Relationship to student \_\_\_\_\_

Sponsor's address \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_  
Sponsor's signature

Date \_\_\_\_\_



### PERSONAL ESSAY -- STATEMENT OF PURPOSE

**\*\*\*Mandatory Requirement\*\*\***

Please write an essay about your personal background, why you wish to study at Contra Costa College and what your future academic and career goals are. The essay should be in your own words.

[illegible]