

## LETTER OF RECOMMENDATION FORM

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### To be completed by Applicant

Name of Applicant \_\_\_\_\_ Seeking admission, Fall \_\_\_\_\_

Name of Recommender \_\_\_\_\_

The Family Education and Privacy Act of 1974 gives the applicant the right to inspect letters of recommendation written in support of admission. The student may waive this right. Admission decisions are not influenced by the applicant's choice.

- I **waive** my right to inspect the letter provided by this recommender.  
 I **retain** my right to inspect the letter provided by this recommender. \_\_\_\_\_  
applicant's signature
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### To be completed by Recommender

Please provide an evaluation of this applicant's academic and/or professional achievements as well as an estimation of the applicant's prospects for successful completion of a doctoral program of study. In addition to answering the following questions, we ask that you provide a narrative evaluation on a separate sheet (preferably on letterhead). Send your recommendation to this address (postmarked by 15 January):

Public Affairs and Policy Ph.D. Program  
Mark O. Hatfield School of Government  
Portland State University  
P.O. Box 751  
Portland, Oregon 97207-0751

How long have you known the applicant? \_\_\_\_\_ years

In what capacity do you know the applicant?  instructor/advisor  employer/supervisor  coworker/colleague

Your ranking of the applicant's abilities:

Peer group:  undergraduate students  graduate students  other \_\_\_\_\_

	top 10%	top 25%	top 50%	bottom 50%
Knowledge of the subject	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Analytical capacity	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Written communication	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Oral communication	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Creativity	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Motivation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Do you recommend the applicant for admission?  yes, highly  yes  yes, with reservations  no

Name \_\_\_\_\_ Signature \_\_\_\_\_

Position \_\_\_\_\_ Affiliation \_\_\_\_\_