

## Income Calculation & Family Size Worksheet (RHS & EHS)

Parent Name \_\_\_\_\_

Child Name \_\_\_\_\_

| <b>(Prior Year )</b><br>Sources of Annual Income | Parent/<br>Guardian A | + Parent/<br>Guardian B | = Annual<br>Income | Divided by<br>(÷) 12 | Multiplied by<br>(X)<br># _____ of<br>Countable<br>Months | Circle<br>Countable<br>Months |
|--|-----------------------|-------------------------|--------------------|----------------------|---|-------------------------------|
| SSI/SSP  |                       |                         |                    |                      |   | Jan                           |
| TANF   |                       |                         |                    |                      |   | Feb                           |
| Foster Care                                      |                       |                         |                    |                      |   | Mar                           |
| Prior Year Income Taxes (1040,w-2's)             |                       |                         |                    |                      |   | Apr                           |
| Pay Stubs From All Employers (YTD)               |                       |                         |                    |                      |   | May                           |
| Child Support Received                           |                       |                         |                    |                      |   | June                          |
| Spousal Support                                  |                       |                         |                    |                      |   | July                          |
| Unemployment                                     |                       |                         |                    |                      |   | Aug                           |
| Disability Benefit                               |                       |                         |                    |                      |   | Sept                          |
| Workers Comp.                                    |                       |                         |                    |                      |   | Oct                           |
| Military Pay (subtract hostile & housing pay)    |                       |                         |                    |                      |   | Nov                           |
| **Other (see Definition of Income)               |                       |                         |                    |                      |   | Dec                           |
| Student Aide Income                              |                       |                         |                    |                      |   |                               |

Total Prior Year Income: \_\_\_\_\_

| <b>(Current Year)</b><br>Sources of Annual Income | Parent/<br>Guardian A<br>YTD | + Parent/<br>Guardian B<br>YTD | Current<br>Year<br>Subtotals | Circle<br>Countable<br>Months |
|---|------------------------------|--------------------------------|------------------------------|-------------------------------|
| SSI/SSP   |                              |                                |                              | Jan                           |
| TANF  |                              |                                |                              | Feb                           |
| Foster Care                                       |                              |                                |                              | Mar                           |
| Prior Year Income Taxes (1040,w-2's)              |                              |                                |                              | Apr                           |
| Pay Stubs From All Employers (YTD)                |                              |                                |                              | May                           |
| Child Support Received                            |                              |                                |                              | June                          |
| Spousal Support                                   |                              |                                |                              | July                          |
| Unemployment                                      |                              |                                |                              | Aug                           |
| Disability Benefit                                |                              |                                |                              | Sept                          |
| Workers Comp.                                     |                              |                                |                              | Oct                           |
| Military Pay (subtract hostile & housing pay)     |                              |                                |                              | Nov                           |
| **Other (see Definition of Income)                |                              |                                |                              | Dec                           |
| Student Aide Income                               |                              |                                |                              |                               |

Total Current Year Income: \_\_\_\_\_

| <b>***Family Size</b>             |       |           |              |
|-----------------------------------|-------|-----------|--------------|
|                                   | Name  | Birthdate | Relationship |
| _____ # of adults                 | _____ | _____     | _____        |
|                                   | _____ | _____     | _____        |
|                                   | _____ | _____     | _____        |
| + _____ # of children<br>Under 18 | _____ | _____     | _____        |
|                                   | _____ | _____     | _____        |
|                                   | _____ | _____     | _____        |
| = _____ Total family size         | _____ | _____     | _____        |

|                                   |
|-----------------------------------|
| Total Prior Year Income _____     |
| + Total Current Year Income _____ |
| =Annual Eligibility Income _____  |

Completed by: \_\_\_\_\_ Date: \_\_\_\_\_

Comments: \_\_\_\_\_

\*\* Other-Refer to the current Head Start family income guidelines definition of income.

\*\*\* Family=All persons living in the same household who are 1.)Supported by the income of the parent(s)/Guardian(s) of the child enrolling or participating in the program and 2.)Related to the parent(s)/Guardian(s) by blood, marriage, or adoption.