## <u>Instructions for Completing Limited Power of Attorney form</u>

- 1. Complete the **Application Number** and **Filing Date**, if known. If you are filing this form with a new application, please indicate in your new application order letter whether this form is to be used as a Limited Power of Attorney or General Power of Attorney.
- 2. Insert the Applicant's Name under the "I am the Applicant" section.
- 3. Four Check boxes.
  - a. Check only one box to identify the applicant party who is giving power of attorney. If there are multiple applicant parties, submit one form signed by each party.
- 4. Signature of Applicant for Patent
- 5. The person identified on the Name line should sign the power of attorney form.
- 6. **Name:** Print or type the legal name (e.g. Given Name (first and middle (if any)) and Family Name or Surname) of the person who is signing the power of attorney.
- 7. **Title:** If the person signing the power of attorney is doing so on behalf of the juristic entity that was named as the applicant, print or type the person's Title in the box.
- 8. **Date:** Print or type the date the power of attorney form is being signed.

NOTE: No other sections are required to be altered, as we have already indicated our Customer Number in the correction locations. WHDA will prepare and submit the PTO/AIA/82A form, which identifies the application to which the POA is associated, at the time of submission.